

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, December 12, 2018

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, December 12, 2018 at 6:00 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Mall led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, and Student Member Lavleen Mal

Absent: none

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado, Assistant Provost and Dean of Enrollment Services; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Roger Spayer, Chief Human Resources Officer; Michael Bates, Dean Teaching, Learning and Distance Education; Atif Bukhari, Police Officer; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Tom Dowd, Faculty; Sue Egan, Project Assistant; Travaris Harris, Dean Student Affairs; Njambi Kamoche, Dean Resources for Learning; Rick Kellerman, Network Specialist; Jim Macnider, Coach; John Majerus, Coach; Nancy Moore, Faculty;Carolynn Muci, Internal Communications Manager; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Doug Spiwak, Director of Athletics and Fitness; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Misbah Baig, Student; Melanie Carter, League for Women's Voter; Antonio Espinoza, Student; Gabriella Fugle, Student; Phil Gerner, Robbins Schwartz; Jeff Glatz, Student; Joslyn Gross, Student; Betty Hull, League for Women's Voter; Taylor Kreiss,

Student; Sarah Nelson, Student; Lydia Schiller, Student; Michael Sisko, Student; Roxanne Temple, Student.

### AGENDA APPROVAL

Member Hill moved, Member Mundt seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:  
Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

### PRESENTATION

Dr. Ender asked Mr. Spiwak, Harper's Athletic Director and Coach Macnider to share the most recent accomplishments the Men's and Women's Cross Country Teams.

#### 2018 NJCAA DIII Cross Country National Champions

Mr. Spiwak began by thanking the Board and Dr. Ender for their support and expressed his appreciation for the new Foglia Foundation Health and Recreation Center. He shared that the Men's Cross Country team won their eighth consecutive NJCAA Division III National Championship and the Women's Cross Country team won their third consecutive NJCAA Division III National Championship. Both the men and women worked extremely hard in all kinds of weather and took nothing for granted. Mr. Spiwak introduced Coach Macnider.

Coach Macnider acknowledged the work of the two assistant coaches. He asked John Majeras a 2015 Harper graduate and All-American cross country runner to stand to be recognized. Eric Wallor a 2003 graduate and business owner was not present. Coach Macnider expressed his appreciation to Dr. Ender for talking to the teams each year and to Mr. Spiwak for assisting at the championship. At the championship, 125 women competed. He shared the results of the women's cross country team and asked all present to stand. The team included:

- Sarah Nelson, freshman
- Joslyn Gross, freshman
- Roxanne Temple, sophomore
- Jessi Gessner, freshman, All-American
- Taylor Kreiss, sophomore, All-American
- Rachael Temple, sophomore, All-American
- Misbah Baig, sophomore, All-American

The Women's Cross Country team is also the Region IV Champions and that is significant as many of the schools in Harper's region are Division I schools. Both the Women's and Men's teams scored 38 points at the National Championship. He then shared the results of the men's team and asked all present to stand. The team included:

- Jeff Glaze, sophomore, All-American
- Tony Espinoza, sophomore, All-American
- Michael Sisko, sophomore, All-American
- Jack Casey, sophomore
- Glen Garino, sophomore
- Caleb Inorio, sophomore

Mr. Spiwak continued by acknowledging Coach Macnider for winning the Gary Moore award for the best overall program for the third straight year. He concluded by sharing that Harper has submitted a bid to host the 2020 National Championship, which is supported by Dr. Ender.

### STUDENT TRUSTEE REPORT

Student Trustee Mal shared he attended the Association for Community College Trustees (ACCT) Leadership Congress in New York City and found it a great learning experience. One session he attended was the Partnership for a New Paradigm: Harper College's Library Transformation where he experienced other attendees being impressed by what Harper had accomplished. He acknowledged Trustee Kelley for being re-elected to the Board of ACCT.

Student Trustee Mal held an event "Coffee with the Student Trustee" and 10-15 students attended. He continues to reach out to clubs and organizations to hear their concerns. Student concerns include the lack of dining options in the evening and options for specific dietary needs. The transportation center in Schaumburg is another concern for students in the early morning hours and the frequency of busses to Harper College. Further he shared he encourages students to take advantage of the benefit of the Hawks Care program. The Student Government Association completed a donation drive to WINGS.

The Student Government formed the Title IX Policy Awareness Committee after attending the University of Chicago's Sexual Misconduct Conference. During the conference, students drafted and signed a letter to Illinois Governor Elect J.B. Pritzker and Attorney General Elect Kwame Raoul. He introduced Gabrielle Fugle the newly elected chair of the Title IX Policy Awareness Committee.

Ms. Fugle shared the purpose of Title IV is to eliminate any discrimination based on sex, this includes gender and sexual orientation. Ms. Fugle is the chair of the Title IV Policy Awareness Committee (TPAC); she is a student athlete and team captain for the volleyball team this past year where the team placed second in the nation. Ms. Fugle is also a member of the Phi Theta Kappa Honors Society; and a senator for Student Government Association (SGA).

She attended the Sexual Misconduct Conference with the SGA president and vice-president where she learned one in ten men and women are victims of sexual violence before graduating college and

one in five women are raped before graduating college. It is the responsibility of all student representatives to contribute to the awareness and prevention of sexual misconduct at the College. Therefore, the establishment of TPAC as a standing committee was necessary. The committee plans to reach out to all student athletes before the start of an athletic season because data shows that student athletes are three times more likely to be accused of sexually violent crimes. TPAC will also reach out to student organizations to educate and train those leaders in Title IX related issues. Lastly, TPAC plans to have an informal informative event to educate peers to help prevent sexual misconduct on campus. She concluded by thanking everybody for their continued support.

Chair Dowell thank Ms. Fugle for her efforts to raise awareness around Title IX.

Student Trustee Mal closed by thanking the Presidential Search Advisory Committee for its efforts and wished everyone a happy holiday season.

#### FACULTY SENATE PRESIDENT'S REPORT

Dr. Dowd provided the Faculty Senate Report and reported the faculty and Dr. Marwick, Provost, gathered for a holiday party and collected more than \$1,000 to donate to a local area charity. As part of the Presidential Search Advisory Committee, he shared he looks forward to participating in the process over the next couple of months to making a recommendation to the Board for the next president of Harper College. He also recognized both Dr. Ender's and Dr. Marwick's positions as being instrumental for the College and they will not be easily replaceable.

#### PRESIDENT'S REPORT

Dr. Ender asked Dr. Marwick and Dr. Bates to brief the Board on the newly created professional development opportunities for adjunct faculty to provide a Level II status. The program for adjuncts came about during the contract negotiation.

#### Level II Adjunct Status

Dr. Marwick stated adjunct faculty apply to participate in a Level II Adjunct Faculty Experience where they participate in professional development. These faculty are committed to the College and teaching and learning. The Academy in conjunction with Achieving the Dream developed a professional development program that has graduated one class. Dr. Marwick asked Dr. Bates to provide the details of the Level II Adjunct Faculty Experience.

Dr. Bates, Dean of Teaching and Learning and Distance Education, stated the Level II program was designed to recognize and sustain adjunct faculty engagement and professional development at the College. Harper was one of six Achieving the Dream Colleges to receive a grant to engage adjunct faculty. In November, the Community College Research Center (CCRC), serving as a third party evaluator of the grant, released a brief highlighting the work of

the six institutions. The brief identified common characteristics of the institutions that included a strong commitment to students and teaching but a limited connection to adjunct departments at the college. Additionally, adjuncts feel undervalued and sometimes undercompensated. Moreover, many adjuncts teach at multiple campuses and some receive last minute course assignments. CCRC shared a call to action that is a comprehensive vision to improve the working conditions for adjunct faculty at community colleges. The College has implemented two of the four themes identified by CCRC by engaging adjunct faculty through the Communities of Practice program and reviewing the compensation and advancement opportunities for adjunct faculty.

Dr. Bates continued by stating during the 2016 adjunct contract negotiations that the College wanted to identify a meaningful way to reward excellent adjunct faculty who are deeply engaged in their work and to be able to provide incentives to those faculty. Upon the completion of the Level II Adjunct Faculty Engagement Program, an adjunct faculty member receives a 2.5% pay increase, an increase in course assignment and priority, and a guaranteed phone interview for a full-time faculty position.

The timeline to develop the program spanned two years and began in fall 2016 when the program scope and incentives were negotiated through the collective bargaining agreement. In spring 2017, the adjunct faculty formed an advisory team to develop and design a program. The advisory team presented the program to both the Provost and the Adjunct Faculty Association. The program was approved in fall 2017. The program launch in spring 2018 and in October 2018, 29 adjunct faculty received the first Level II designation and the incentives for these faculty will be effective in spring 2019. The cohort represents 22 different academic departments.

The process begins with an adjunct faculty applying to enter the program with the approval of their division dean. The first course in the program is a Reflective Practices course where they develop their own personal philosophy statement, review data, and receive feedback related to their own instruction. Each faculty then develops and submits an ePortfolio to a review committee for scoring. The committee ultimately makes the recommendation for Level II status. The adjunct faculty member builds an ePortfolio in Blackboard that includes the adjunct faculty professional development history, examples of classroom implementations, and their service history to the College. The ePortfolio can be shared publicly.

The first cohort included transfer, career program, counseling and library faculty; of these faculty 62% teach at multiple colleges where the college average is 40%. In addition, 76% of the cohort aspires to teach full time whereas the College average is 59%. In spite of adjunct faculty having other commitments or teaching at other

campuses, the College was pleased that the program was accessible and has had a positive impact on the adjunct faculty experience.

In order for an adjunct faculty member to maintain the Level II designation, they must submit an updated ePortfolio every two years. This is to encourage ongoing professional development and engagement at the College. This allows the College to retain talented adjunct faculty and provide them the opportunity to apply for full-time positions.

Dr. Bates closed by stating the first Level II cohort participated in a focus group to evaluate the efficacy of the program. Adjunct faculty found developing an ePortfolio and working in collaboration with other adjunct faculty and the Academy the most valuable part of the experience.

Chair Dowell thanked Dr. Marwick and Dr. Bates.

Dr. Ender continued the President's Report by sharing the cohort from Ferris State University Community College Leadership doctoral program is having their graduation ceremony on December 15. Additionally, the projections are underway for the Promise program for both the number of students and the financial implication to the College. Each Promise student must complete a FAFSA application to determine how much aid the College is to provide. He wished the best to all for the holiday season and reminded everyone to take a break from working when the College campus is closed.

HARPER EMPLOYEE  
COMMENTS

There were no employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Stack moved, Member Johnson seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Consent Agenda included:

The minutes for November 7, 2018 Committee of the Whole meeting, November 14, 2018 Board of Trustees meeting; accounts payable; student disbursements; payroll for October 26, 2018 and November 9, 2018; estimated payroll for November 23, 2018 and December 7, 2018; bid awards; requests for proposals; purchase orders; personnel

actions; Board travel; approval of travel expense exceptions; vehicle allowance; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes	November 7, 2018 Committee of the Whole meeting and November 14, 2018 Board of Trustees meeting.	
Fund Expenditures	Accounts Payable	\$3,319,993.15
	Student Disbursements	\$399,990.57
	The payroll of October 26, 2018 in the amount of \$2,134,549.12, and November 9, 2018 in the amount of \$2,126,188.33; estimated payroll of November 23, 2018 in the amount of \$2,131,762.19 and December 7, 2018 in the amount of \$2,131,762.19.	
Bid Approvals	<p>Ex. X-A.3.a Accept bid and award contract for the 2018 winter project to Boller Construction, as the lowest responsible and responsive bidder, in the total amount of \$233,685.00, including a base bid of \$164,500.00, 10% contingency of \$16,450.00, base fee of \$36,585.00, construction administration of \$13,650.00, and reimbursables (estimate) of \$2,500.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2018 Winter Projects budget.</p> <p>Ex. X-A.3.b Accept bid and award contract for the Avanté Chiller projects to Johnson Controls, as the lowest responsible and responsive bidder, in the total amount of \$361,100.00, including estimated construction cost of \$316,000.00, 10% contingency of \$31,600.00, feasibility study of 3,500.00, base fee of \$8,000.00, and reimbursables (estimate) \$2,000.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the West Campus Infrastructure project.</p>	
Request for Proposals	There were no requests for proposals.	
Purchase Orders	<p>Ex. X-A.5.a Approve the issuance of a purchase order to Eriksson Engineering Associates Ltd. for design and engineering services for the 2019 Paving Maintenance Project, in the amount of \$ 36,500.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the total 2019 Paving Maintenance Project budget.</p>	

- Ex. X-A.5.b Approve the issuance of a purchase order to Eriksson Engineering Associates Ltd. for design and engineering services for the 2019 Sidewalk and Concrete Maintenance Project, in the amount of \$30,500.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the 2019 Sidewalk and Concrete Maintenance Project budget.
- Ex. X-A.5.c Approve the issuance of a purchase order to Cannon Design to cover their fees for architectural and engineering services for change orders, alternate bids and additional services/reimbursables, in the amount of \$72,210.00, as provided in the Operations and Maintenance (Restricted) Fund, and provided in the Building M Addition and Renovation Project budget.
- Ex. X-A.5.d Approve the issuance of a purchase order to Conserv FS for furnishing and delivering bulk roadway salt for the 2018/2019 winter season, in the amount of \$54,925.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

#### Personnel Actions

##### Professional/Technical Appointments

Jamie Brashler, Project Manager, Client Systems, 12/10/2018, \$60,935/year

Lidia Meneses, Academic Advisor, Student Development, 12/3/2018, \$49,008/year

Javier Sanchez, Technical Support Specialist, P/T, Client Systems, 11/12/2018, \$34,684/year

##### Faculty Retirements

Wayne Johnson, Associate Professor, Career and Technical Programs, 5/31/2019, 11 years 11 months

Samuel Rosby, Associate Professor, Liberal Arts, 7/31/2019, 22 years 11 months

##### Professional/Technical Retirement

Steven Lollino, Instructional Media Producer, Academy for Teaching Excellence, 1/31/2019, 28 years 10 months

##### Harper #512 IEA-NEA Retirement

Martin Stojanovich, HVAC Mechanic, Facilities Management Utilities, 11/30/2018, 16 years 1 month

##### Professional/Technical Separation

Marisol Acevedo, Technical Support Specialist, P/T, Client Systems, 11/9/2018, 2 years

##### Classified Staff Separations



Shauntae Gore, Enrollment Support Assistant, P/T, Health Careers,  
10/12/2018, 4 years 8 months  
Christine (Sonia) Hajduk, Executive Assistant,  
Advancement/Foundation, 11/30/2018, 3 years 9 months

Board Travel	There were no charges for approval this month.
Travel Expense Exceptions	Approval of employee, or other individual's, College related travel expense exceptions as required by Illinois Public Act 99-0604, as presented in Exhibit X-A.8.
Vehicle Allowance	Approval of monthly vehicle allowance to the President for College use of his personal vehicle, as presented in Exhibit X-A.9.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	<p>Alumni Liaison Report: Member Stack shared the Alumni program launched the inaugural Distinguished Alumni Digest in November, a quarterly e-newsletter to Harper College Distinguished Alumni. The e-newsletter was distributed to all 63 Distinguished Alumni and has the goal of engaging this select group with targeted Distinguished Alumni messaging as well as sharing information on alumni programing and events.</p> <p>The Alumni Program will partner with Advocate Good Shepherd Hospital for a Stand Up and Be Counted event on Thursday, December 13, 2018. The event invites alumni working at Good Shepherd Hospital to attend and to be recognized, and recognizes the employer for their role as a community partner in hiring Harper College alumni. Approximately 25 alumni are expected to attend.</p> <p>Foundation Liaison Report: Member Hill reported the Foundation has awarded \$47,500 in Angel Grants to five clients of the Illinois Small Business Development Center at Harper College. The Angel Grants program invests in the development of students enrolled in the Harper College Innovation and Entrepreneurship program and clients of the Illinois Small Business Development Center at Harper College. This year's Angel Grant recipients are:</p> <ul style="list-style-type: none"> <li>• 2axend – Assists organizations to envision, develop, and implement best practices in providing equitable community access to stay compliant, reduce risk and create accessible and inclusive environments for Deaf and Hard of Hearing individuals.</li> <li>• DeoTech – Three-dimensional cube deodorizer specifically designed for gym and equipment bags.</li> <li>• Garfield Produce Company – Indoor hydroponic farm growing microgreens in East Garfield Park. Targeted farm associate</li> </ul>

employees are former or current East Garfield Park residents, many whom were previously incarcerated.

- Global Occupational Safety and Health Academy, LLC – Provides framework for developing and delivering high quality occupational safety and health training to workers around the world.
- Palm Leaf, LLC – Providers of therapeutic massage that focused on helping people with chronic pain.

To date, the Foundation has awarded 67%, nearly \$450,000 in Donor Sponsored Scholarship Funds for the 2018-19 academic year; 296 students have received a scholarship. The remaining scholarship funds will be awarded for the Spring semester.

At the Foundation Board meeting on December 11, 2018, the Glenn Reich Memorial Faculty Award was presented to Associate Professor in Philosophy – Brett Fulkerson-Smith.

The Glenn Reich Memorial Faculty Award was established in 1999 through a generous gift made by Lori Reich in memory of her late husband, Glenn Reich, former Director of User Services at Harper. Glenn wanted to share his love of computers with students and faculty members. He encouraged faculty and staff to invest their energy in the technology that he knew would dramatically affect our world. Glenn believed every academic discipline should expose students to technology and assist them to become more comfortable with it. This award is devoted to realizing and carrying forward that vision. Ms. Reich spoke at the Foundation Board meeting and expressed that the current award winner embraced and exemplified what her husband hoped would happen in the future.

Lastly, Mr. and Mrs. Bill Kelley presented the family endowed Career Foundation Scholarship to Brianna Martinez. The scholarship fund is for students with developmental needs enrolled in the Career Skills Institute at Harper College.

ICCTA Liaison Report: Member Kelley reported there was no ICCTA meeting since the last Board meeting in November. He is serving on the ICCTA Presidential Search Committee to replace Mike Monaghan when he retires in June 2019. ICCTA has retained R.H. Perry & Associates as the search firm.

The next ICCTA meeting is February 11, 2019 in Washington D.C. in conjunction with the ACCT National Legislative Summit.

#### Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Adoption of Levy Resolution

Chair Dowell stated that the Board approved the estimated amounts to be levied for year 2018 at the November Board meeting and now asked to adopt the Levy Resolution for 2018.

Member Mundt moved, Member Hill seconded, to approve the adoption of the Levy Resolution for 2018, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Resolution calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, to sell not to exceed \$5,000,000 General Obligation Bonds, Series 2019.

Chair Dowell stated that a recommendation is being made to adopt the attached resolution providing for the establishment of a Funding Bond hearing date of January 16, 2019 and the publication of the required public notice.

Member Kelley moved, Member Robb seconded, to approve the adoption of the resolution providing for the establishment of a Funding Bond hearing date of January 16, 2019 and the publication of the required public notice, as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Resolution declaring the intention to avail of the provisions of Article 805 of the Public Community College Act of the State of Illinois, as amended, and to issue Funding Bonds of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of

Chair Dowell stated that a recommendation is being made to approve a resolution declaring the intention to avail the provisions of Article 805 of the Public Community College Act of the State of Illinois as amended and to issue funding bonds of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and directing that notice of such intention be published in the manner provided by law

Member Hill moved, Member Stack seconded, to approve the adoption of the resolution as prepared by Bond Counsel to identify claims against the District and declare the intent to issue bonds for the purpose of paying such claims, as outlined in Exhibit XI-C

such intention be published in the manner provided by law

(attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Transfer Funds for the Promise Program Student Success Initiative and for a New ERP System

Member Kelley moved, Member Stack seconded, to approve the transfer of funds from the Auxiliary Enterprises Fund to the Restricted Purposes Fund for the Promise Program student success initiative and for the new Accounting, Payroll and Human Resources Enterprise Resource Planning (ERP) System, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of Service Providers

Member Robb moved, Member Kelley seconded, to approve the updated list of service providers for Fiscal Year 2019, as outlined in Exhibit XI-E (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Approval of Core Values

Member Kelley moved, Member Johnson seconded, to approve the Core Values for the College; the recommendation has been vetted through Harper's shared governance system, as outlined in Exhibit XI-F (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Dr. Ender acknowledged the work of the Core Values Task Force and asked all present to stand and to be recognized.

Chair Dowell read the Core Values: Respect, Integrity, Collaboration, and Excellence.

ANNOUNCEMENTS

BY CHAIR

Communications

Chair Dowell thanked all who participated in the Financial Workshop earlier in the day.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, January 9, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, January 16, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Stack motioned, Member Hill seconded, to enter closed session to discuss a personnel matter at 6:50 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Member Robb motioned, Member Hill seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:45 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, Kelley, and Mundt.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ADJOURNMENT

Member Hill moved, Member Johnson seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:46 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary