

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, January 16, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 and the public hearing meeting was called to order by Chair Dowell pursuant to the requirements of Sections 10 and 20 of the Bond Issue Notification Act of the State of Illinois, as amended, on Wednesday, January 16, 2019 at 6:05 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois. The Chair also stated that notice of this hearing was published in the Daily Herald, a newspaper of general circulation in the District. This is a hearing regarding a plan to issue not to exceed \$5,000,000 in aggregate principal amount of the District's General Obligation Bonds, Series 2019. The proceeds of the Bonds will be used to pay certain claims of the District, namely the District's General Obligation Debt Certificates, Series 2018 and (ii) pay certain costs of issuance of the Bonds by Chair Dowell

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Greg Dowell, Pat Stack, Nancy Robb, Diane Hill, Herb Johnson, Bill Kelley, and Student Member Lavleen Mal

Absent: Member Walt Mundt

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Judy Marwick, Provost; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Vicki Atkinson, Associate Dean, New Student Programs, Career Development and Women's Program; Michael Bates, Dean Teaching, Learning and Distance Education; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Kathy Coy, Director of Institutional Research; Sue Egan, Project Assistant; Travaris Harris, Dean Student Affairs; Kris Hoffhines, Associate Dean, Advising and Counseling Services; Jamie Long, Dean Liberal Arts;Carolynn Muci, Internal Communications Manager; Mary Beth Ottinger, Dean Career and Technical Programs;

Kim Pohl, Media Relations and Legislative Affairs Manager; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Gabrielle Fugle, Student; Phil Gerner, Robbins Schwartz; Lydia Schiller, Student.

AGENDA APPROVAL

Member Robb moved, Member Kelley seconded, approval of the Agenda.

Upon roll call for approval of the Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

PRESENTATION

Dr. Ender shared that the cohort from the Ferris State University's Community College Leadership doctoral program had their graduation in December 2018 and introduced Dr. Kris Hoffhines. He further acknowledged Dr. Hoffhines for receiving the Distinguished Emerging Leader Award in Higher Education and requested that she share her experience with the program and information about her dissertation.

Ferris State University  
Doctoral Cohort

Dr. Hoffhines began by explaining the Ferris State University's Doctoral in Community College Leadership (DCCL) program consisted of three main components: coursework, dissertation work embedded within the program, and the comprehensive interviews and presentations. The coursework provided a strong foundation for aspiring community college leaders, exposing them to topics such as strategic planning, policy and governance, financial resources and leadership, all providing knowledge and exposure to the issues facing the community college today. The coursework was completed primarily on line with opportunities to engage in Blackboard discussions, as well as the required weekend sessions at the beginning of each course. The comprehensive interviews and presentations consisted of five major components, designed to challenge the cohort to demonstrate growth in each outcome of the program. The cohort began in January 2016 and to date nine out of 28 have defended their dissertations.

The DCCL program outcomes are comprehensive spanning all areas of community colleges and empowering students to pursue leadership positions that advance community colleges towards excellence.

Dr. Hoffhines continued by sharing highlights from her research. The American Association of Community Colleges (AACC) launched the 21st Century Commission for the Future of Community Colleges that identified the need to redesign community colleges for increased student retention and success. The directive from AACC served as a foundation for the dissertation in which the focus was on the

connection between students feeling more engaged in the campus community as a result of a connection with a professional advisor on campus and then persisting at higher rates. The dissertation topic focused on the role of the academic advising in student retention and completion, and the importance of the relationships that students develop with advisors.

The primary objective of academic advising at Harper College is to help students develop and achieve educational, career, and personal goals using a developmental academic advising philosophy. In 2017, the College transitioned to assigning students to one person at onboarding. The student's advisor supports them to overcome barriers and achieve academic goals. Prior to the implementation of this new model, students would make advising appointments with counselors on a random basis, mostly based on the counselors' availability. To date more than 11,000 students have been assigned to an advisor.

The purpose of the study was to evaluate the impact of the new case management advising model based on the perceptions of students, advisors and counselors, while looking at retention. The three research questions included:

1. How does the assignment to an advisor or counselor impact student persistence from one semester to the next?
2. What are the perceptions of the impacts of case management from students, advisors and counselors?
3. Are there some case management strategies that are more effective than others?

The literature review focused on the connection between academic advising and student retention. Theories of involvement from Astin, theories of college dropout from Tinto and Spady, and marginality and mattering from Schlossberg, all served as a foundation for the research. Each of these theories suggested that academic advisors could help students overcome academic difficulty by encouraging them to be more involved in their academics.

The methods involved conducting four focus groups: two with students, one with advisors, and one with counselors. Additionally, comparison data reports provided by the Institutional Research department at Harper were analyzed. The student themes that emerged from the focus groups illustrated clearly that students felt that being assigned to one advisor or counselor is beneficial to them. Students expressed that they felt it was much easier to develop a relationship when there was just one person to turn to, that the relationship led to more relevant advising, and that this person helped them navigate the college. Most importantly, the student felt more confident in their ability to succeed at Harper.

The emerging themes from both the students, and advisors and counselors were at first surprising, but then she considered the context in which this study took place. During this time, the Advising and Counseling department transitioned to the new case management advising model as well as expanded the use of technology to support this new model.

While the impact of these changes was not the focus of the research study, it became apparent that the dynamics of these changes most likely affected the outcomes of the focus groups. Themes began to surface from both advisors and counselors that tended to be more evaluative rather than focusing on the impact of the model on student success and establishing relationships with students. While advisors and counselors perceived that the case management model was valuable in offering a framework for supporting students, they also viewed the case management model as complicated when it came to technology and that it was overly prescriptive. Additionally, advisors and counselors felt a pressure to build the relationship too quickly with students.

Perceptions of case management strategies were also different. Students liked degree works and found it valuable to visualize their future where advisors and counselors felt that the use of technology during the appointment detracts from rapport building. To help find the balance between technology and relationship building, advisors and counselors now have the opportunity to participate in professional development. All stakeholders found proactive communication more effective. Advisors and counselors found personalized communication more effective. Finally, advisors and counselors found students needed extra encouragement to seek support services.

Fall to spring persistence in 2017-2018, which reflects when students were assigned an advisor or counselor, was slightly higher than the 2016-2017 cohort. Furthermore, during the 2017-2018 year when the case management model was implemented, it was interesting to note that if a student met with their assigned advisor or counselor they persisted 23 percentage points higher than those who did not meet with their assigned advisor or counselor. The next challenge is to figure out how to reach the students who did not meet with their advisor and did not persist from fall to spring.

Conducting research and leading the advising redesign along with colleagues Vicki Atkinson, Matt McLaughlin, and Sheryl Otto, taught her the importance of not just managing change but leading through change. Further, it taught the importance to helping those to navigate change, and that trust is at the center of any successful transition.

The plan is to continue to evaluate the new case management advising model, make improvements, and consider how much

technology to use to support the model while balancing relationship building.

Lastly, she expressed her sincere thanks to the Board, and Dr. Ender for their support in pursuing her doctoral studies at Ferris State University. Without Dr. Ender's support and encouragement, she may not have pursued this program at this time. The program provided the tools during the transition to her new position of Associate Dean of Advising to ensure success and lead the team through the transition to the new case management model.

In response to Member Kelley, Dr. Hoffhines shared a texting program is currently being piloted to proactively communicate with students that may not respond to emails. Additionally, students are receiving phone calls. Data is being reviewed to identify barriers for students who did not meet with their assigned advisors to identify approaches that may prove more effective.

#### STUDENT TRUSTEE REPORT

Student Trustee Mal shared he noticed welcome tables that helped the students find their way to classes during the past few days and that the tables had coffee and treats available in the morning. He thanked the Harper staff who volunteered at the tables. Further, students are looking forward to meeting the presidential finalists, as it will be interesting to meet the candidates and see how they interact with students.

He is looking forward to attending the ACCT Legislative Summit in February, as it is a great experience to interact with other student trustees as well as meeting legislators and be able to explain the importance of a community college education.

The Student Government Association (SGA) is ensuring the LGBTQA community is given access to resources at Harper and updating relevant webpages. SGA is making students aware that preferred name is available to include in their Harper profile. Additionally, SGA is helping student veterans more easily import transfer credits from previous institutions. Lastly, SGA is organizing a charity event on campus for the humanitarian crisis.

He closed stating SGA is excited for the presidential finalists' open forums and thanked Member Stack, Member Hill and the entire search committee for all their efforts during the presidential search.

#### FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond reported it is an exciting time at the beginning of a semester when faculty get a fresh start with a new group of students. Faculty are also anxiously awaiting the Board's decision on the selection of a new president.

Further, he shared that the College lost a truly great resource when Biology Professor Craig Stettner passed away on Christmas day

while on a trip to Costa Rica. He reflected that Professor Stettner was a friend who figured out what he loved to do with his life and how to make a living doing it. Professor Stettner was responsible for maintaining the biology specimen lab, was the primary force for establishing and maintaining the Harper Prairie on the east side of campus, and used it as a learning lab. He also took more than a dozen student trips to the rainforest in Central America. The Faculty Senate and administration are working together to find an appropriate way to honor Professor Stettner's legacy including a scholarship opportunity.

### PRESIDENT'S REPORT

Dr. Ender echoed Faculty Senate President Richmond's remark about the start of the new semester being exciting and with the start of this semester he presided over his last President's All Campus meeting. A YouTube video (<https://www.youtube.com/watch?v=HsNyLskkdsg&feature=youtu.be>) was shown highlighting the accomplishments of the last ten years.

Dr. Ender continued by reflecting that enrollment in face-to-face classes has seen attrition where gains have been made in distance education. To be a great 21<sup>st</sup> century community college, an institution will need to be great in distance education and Harper certainly has room for growth in this area.

Harper has done some notable work to engage students with the case management approach to advising. In order to increase persistence, the College needs to ensure all students meet with their assigned advisors who can encourage them in a caring way.

He then encouraged everyone to be involved in the input process to select the next president of Harper College. It is important for the presidential candidates to have the opportunity to get a feel for the institution. How faculty, staff and students present themselves and engage with candidates is one way for the institution to stand out amongst other institutions. He reminded everyone the candidates are looking at the College at the same time the College is looking at them.

He shared that in February he will be leading a delegation from Harper College at the Achieving the Dream conference and will be participating in the February Board meeting by teleconference. He closed by remembering Professor Stettner and his many contributions to the College.

### HARPER EMPLOYEE COMMENTS

There were no employee comments.

### PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Hill moved, Member Stack seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

The Consent Agenda included:

The minutes for December 5, 2018 Committee of the Whole meeting, December 12, 2018 Board Financial Workshop meeting, and December 12, 2018 Board of Trustees meeting; accounts payable; student disbursements; payroll for November 23, 2018 and December 7, 2018; estimated payroll for December 21, 2018 and January 4, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4 (attached to the minutes in the Board of Trustees Official Book of Minutes).

Minutes

December 5, 2018 Committee of the Whole meeting, December 12, 2018 Board Financial Workshop meeting, and December 12, 2018 Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$6,594,652.45
Student Disbursements	\$229,508.98

The payroll of November 23, 2018 in the amount of \$2,133,856.53 and December 7, 2018 in the amount of \$2,068,177.35; estimated payroll of December 21, 2018 in the amount of \$2,101,016.94, and estimated payroll of January 4, 2019 in the amount of \$2,101,016.94.

Bid Approvals

There were no bid approvals.

Request for Proposals

There were no requests for proposals.

Purchase Orders

There were no purchase orders.

Personnel Actions

Administrator Appointment

Travaris Harris, Dean, Business and Social Science, 2/25/2019, \$122,275/year

Supervisory/Management Appointments

Megan Dallianis, Director New Student Programs & Canning Women's Program, Center for New Students/Orientation & Women's Program, 12/10/2018, \$80,000/year

Gabriel Lara, Associate Dean of Students, Student Involvement, Center for Student Involvement, 1/22/2019, \$93,000/year

Professional/Technical Appointments

Kelly Keegan, Project Coordinator (OSH), Continuing Education, 1/14/2019, \$54,000/year

Jazmin Lupercio, One-Stop Center Advocate, One-Stop Center, 1/7/2019, \$48,937/year

April Maman, Access Advocate, Access and Disability Services, 1/14/2019, \$55,000/year

Classified Staff Appointments

Karen Barry, Accounts Payable Clerk, Accounting Services, 12/17/2018, \$35,276/year

Anastasia Sitnikova, Program & Classroom Aide, P/T, Continuing Education, 1/9/2019, \$22,243/year

Sean Stochl, Sports Communications/Athletic Assistant, P/T, Student Involvement, Athletics Department, 1/2/2019, \$27,932/year,

Harper #512 IEA-NEA Appointment

John Pistone, HVAC Mechanic Operator, Facilities Management, Utilities, 1/2/2019, \$60,320/year

Classified Staff Retirement

Myriam Forsuk, Executive Assistant, Information Technology , 3/1/2019, 31 years 5 months

Faculty Separation

Craig Stettner, Professor, Math & Science, 12/25/2018, 16 years 4 months

Professional/Technical Separations

Clifford Brown, Assistant InZone and Sports Camp Coordinator, Continuing Education, 1/15/2019, 9 years

Brian Hamm, Mobile Unit Specialist, Continuing Education, 1/15/2019, 1 year 10 months

Debra Reuter, Accessibility Outreach Specialist, P/T, Access and Disability Services, 12/14/2018, 8 years 2 months

Classified Staff Separations

Kelly Efken, Administrative Secretary, Liberal Arts, 1/11/2019, 1 year 1 month

Scott Plaza, Sports Communications/Athletic Assistant, P/T, Student Involvement, Athletics, 12/23/2018, 1 year 3 months

Linda Regan, Program Assistant, Workforce Certification Center, Continuing Education, 1/15/2019, 17 years 6 months

Julie Riley, Executive Assistant Finance and Administration, 1/11/2019, 8 years 3 months

Lori Skala, CE Testing/Technical Support Associate, Continuing Education, 1/15/2019, 1 year 11 months

ICOPS Separation

Employee #1499, Community Service Officer, Harper College Police Department, 11/19/2018, 3 years 4 months

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions

There were no travel exceptions for approval this month.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Liaison Report: Member Stack reported the Alumni Program partnered with Advocate Good Shepherd Hospital for a Stand Up and Be Counted lunch event in December. The event recognized alumni employed at Good Shepherd Hospital as well as recognized the hospital for its role as a community partner in hiring Harper College alumni. Twenty-three alumni attended and Harper Alumni Committee co-chairperson Jim Meier presented leaders from Good Shepherd with a plaque celebrating the partnership.

The Alumni Committee is planning to host a trivia night event for alumni and friends of the College on Thursday, February 28, 2019 at Dirty Nellies in Palatine. The event will include appetizers, refreshments, and a fun night of team trivia. This is the second annual Alumni & Friends Trivia night hosted by the Alumni Program. Proceeds will benefit the Promise Program.

The Alumni program will partner with Student Radio Station WHCM to host the first ever Alumni and Friends Membership Drive from February 18-March 1. The drive will engage alumni and friends of WHCM by inviting them to purchase memberships at \$88.30, based on the station's numbers on the dial, which is 88.3. Members will receive a special WHCM tote bag and funds will support the student radio station at Harper.

The February alumni e-newsletter will be sent out in the month of February.

Foundation Liaison Report: Member Hill shared as of December 31, 2018, year-to-date the Foundation has raised \$5,965,166 in total revenue. However, investment earnings dropped a 144% for a negative impact of \$624,000.

On December 19, 2018, five Foundation Board and committee members along with two members of the Schaumburg/Hoffman Estates Rotary interviewed 16 students for the Advancing Community Economics (ACE) Grant. This grant is from the Rotary International Foundation and the Schaumburg/Hoffman Estates Rotary is a partner in the grant. The grant is for \$72,000 in tuition and fees. It supports adult students 24 years and older who are enrolled in a program that will lead to employment directly after finishing Harper with an improvement in income. Many interviewees were taking Adult Educational Development courses or were students not enrolled at Harper, and they were interested in certificates in Phlebotomy, Early Childhood, Supply Chain Management, Community Health Worker, Certified Nursing Assistant (CNA), and Heating Ventilation and Air Conditioning (HVAC). Current Harper students were enrolled in Electronics, Certified Public Accounting Prep, Nursing, Accounting, Supply Chain, Medical Coding, Sonography, HVAC and Manufacturing.

The Major Gifts Committee of the Foundation is hosting a prospective donor reception on Friday, March 1, 2019 at the Barrington White House. The event is targeted to "next generation" prospects 50 years of age and younger, who live in the Barrington area.

ICCTA Liaison Report: Member Kelley reported there was no ICCTA meeting since the last Board meeting in November. He is serving on the ICCTA Presidential Search Committee to replace Mike Monaghan when he retires in June 2019.

He shared he attended the inauguration of Governor J.B. Pritzker with the Community College Council Leadership team and the leadership from ICCTA. At the inauguration, Governor J.B. Pritzker mentioned community colleges twice in his inaugural address, which is a change from previous addresses.

He will be attending the next ICCTA meeting with Student Trustee Mall on February 11, 2019 in Washington C.C. in conjunction with the ACCT National Legislative Summit.

#### Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

#### Consortium, Cooperative and State of Illinois

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Contracts Purchasing  
Status Report

NEW BUSINESS

Public Hearing pursuant to the requirements of Sections 10 and 20 of the Bond Issuance Notification Act of the State of Illinois, as amended on the plans to issue General Obligation Bonds, Series 2019 in the amount not to exceed \$5,000,000

Chair Dowell stated at the beginning of the Board meeting, there was also a called to order of the Public Hearing regarding a plan to issue not to exceed \$5,000,000 in aggregate principal amount of the District's General Obligation Bonds, Series 2019.

The public hearing being held is pursuant to the requirements of Sections 10 and 20 of the Bond Issue Notification Act of the State of Illinois, as amended. Notice of this hearing was published in the Daily Herald, a newspaper of general circulation in the District. This is a hearing regarding a plan to issue not to exceed \$5,000,000 in aggregate principal amount of the District's General Obligation Bonds, Series 2019. The proceeds of the Bonds will be used to pay certain claims of the District, namely the District's General Obligation Debt Certificates, Series 2018 and pay certain costs of issuance of the Bonds.

The Bonds will be issued by the District in accordance with the provisions of Article 805 of the Public Community College Act of the State of Illinois, as supplemented and amended, and shall constitute a general obligation of the District, payable from ad valorem property taxes levied against all of the taxable property in the District without limitation as to rate or amount.

This public hearing is required by Sections 10 and 20 of the Bond Issue Notification Act of the State of Illinois, as amended. At the time and place set for the public hearing, residents, taxpayers and other interested persons will be given the opportunity to express their views for or against the proposed plan of financing, the issuance of the Bonds and the purpose of the issuance of the Bonds.

No written submitted comments were received.

No persons attending the meeting expressed their views for or against the proposed Bonds.

Chair Dowell ask for a motion from the Board to approve Exhibit XI-A.

Member Johnson moved, Member Kelley seconded, to approve the recommendation to conduct the public Bond Issue Notification Act (BINA) hearing necessary for the issuance of funding bonds in the amount not to exceed \$5,000,000, as outlined in Exhibit XI-A (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Transfer of Excess Funds from the Bond and Interest Fund to the Operations and Maintenance (Restricted) Fund

Member Stack moved, Member Kelley seconded, to approve the recommendation to authorize the transfer of \$7 million in excess funds collected and investment returns accumulated in the Bond and Interest Fund to the Operations and Maintenance (Restricted) Fund., as outlined in Exhibit XI-B (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Pavilion Naming in Recognition of Drs. Kenneth and Catherine Ender

Chair Dowell request Member Hill brief the Board about the naming of the Drs. Kenneth and Catherine Ender Pavilion in recognition of their donations to the Educational Foundation for the Promise Program. Member Hill shared detailed information from Exhibit XI-C.

Member Hill moved, Member Stack seconded, to approve the Educational Foundation Board of Directors recommendation for the naming of the Pavilion the Drs. Kenneth and Catherine Ender Pavilion in recognition of the Ender's contributions of more than \$185,000 to the Harper College Promise Program and the Educational Foundation over the past ten years, as outlined in Exhibit XI-C (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Naming of the Harper College Academy for Teaching Excellence Experimental Classroom in Honor of Dr. Judith Marwick, Provost

Chair Dowell request Member Hill brief the Board about the naming of the Harper College Experimental Classroom in the Academy for Teaching Excellence in recognition of Dr. Judith Marwick's donations. Member Hill shared detailed information from Exhibit XI-D.

Member Hill moved, Member Robb seconded, to approve the recommendation to name the Harper College Experimental Classroom in the Academy for Teaching Excellence in recognition of Dr. Judith Marwick's donations to Harper College that total more than \$27,000, the room will be known as the Dr. Judith Marwick Experimental Classroom, as outlined in Exhibit XI-D (attached to the minutes in the Board of Trustees' Official Book of Minutes).

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ANNOUNCEMENTS  
BY CHAIR

Chair Dowell acknowledge and thanked Dr. Ender and Dr. Marwick for the time, talent, and treasures that they have brought to Harper College over the years.

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, February 13, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, February 20, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS

Member Kelley motioned, Member Johnson seconded, to enter closed session to discuss a personnel matter at 6:55 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

Member Robb motioned, Member Hill seconded, to adjourn the closed session and re-enter the regular Board meeting at 8:02 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Dowell, Stack, Robb, Hill, Johnson, and Kelley.

Nays: None.

Motion carried. Student Member Mal advisory vote: aye.

ADJOURNMENT

Member Johnson moved, Member Stack seconded, to adjourn the meeting.

In a voice vote, the motion carried at 8:03 p.m.

\_\_\_\_\_  
Chair

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Secretary