

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, May 8, 2019

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, May 8, 2019 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Pat Stack, Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Nancy Robb, and Student Member David Santafe-Zambrano.

Absent: Member Walt Mundt

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director Marketing Services; Patrick Bauer, Chief Information Officer; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Darryl Knight, Executive Director Facilities Management; Judy Marwick, Provost; Claudia Mercado; Sheryl Otto, Associate Provost, Student Affairs; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Kathy Coy, Director of Institutional Research; Kim Pohl, Media Relations & Legislative Affairs Manager

Guests: Kathi Swanson, Clarus Corporation; Bob Parzy, Harper College Director of Admissions Outreach; Jan Elbert, Harper College Senior Graphic Designer; Melissa Cayer, citizen

PUBLIC COMMENTS

None

DISCUSSION OF
FOLLOW UP ITEMS

Kathi Swanson of Clarus Corporation reviewed the results from Harper College's Community and Employer Scan. The scan consists of two surveys: first, the Community Scan of residents in district (600 interviews of those 18 years of age and over) that measured awareness, familiarity, knowledge of programs and services, importance and performance of programs and services, engagement with the College, and the needs of adult students.

The second survey is an Employer Scan of the employers in Harper's district (324 interviews of employers with 10 or more employees) that

measured difficulty in recruiting applicants or filling positions, identifying skills gaps, employer training needs, employees' educational incentives, knowledge of Harper's programming and services, and usage.

Ms. Swanson confirmed the report reflects the diversity of the most recent census report, ethnicity and zip codes in Harper's district. The Board will receive the complete detailed report.

Bob Parzy, Director of Admissions Outreach, presented an update on Harper's University Center. The partnerships with DePaul University, Roosevelt University, and Northern Illinois University have generated enrollment of 60 students to four degree programs. Enrollment projection for FY2020 is 130 students, with expansion to nine degree programs. The universities and Harper continue with joint marketing campaigns.

Mr. Parzy assured the Board that the universities would not offer the same programs.

Dr. Ron Ally presented an update on the progress of the Oracle/EBS Replacement system, reiterating the systems involved are for Human Resources and Financials, and does not affect the student systems. The team is on target for recommendations on software, implementation, and project management to the Board at the June 19 Board meeting.

Trustee Mundt was absent from this meeting, but submitted questions that will be answered by the project team and sent to the Board prior to the May 15 Board meeting. Trustee Johnson asked about the dollar amount of bids and Patrick Bauer said the pricing bids have been received but not opened. Dr. Ally said the evaluation team must vet all numbers.

Dr. Ron Ally presented an update on the FY2019 budget and FY2020 Budget Parameter risks: potential property tax freeze, pension liability contingency,

Dr. Maria Coons reviewed the Board's FY2019 budget.

Dr. Maria Coons reviewed the May Board Packet, highlighting the FY2020 administrator contracts reflecting a one-year contract period with the incoming President. Dr. Proctor's contract was amended to include the three personal days that all employees now receive.

FORMAL ACTIONS

Member Dowell motioned, Member Kelley seconded to enter closed session to discuss a personnel matter at 6:31 p.m. In a roll call vote, the motion passed unanimously.

Member Hill motioned, Member Kelley seconded to adjourn the closed session and re-enter the regular meeting at 7:25 p.m. In a roll call vote, the motion passed unanimously.

ADJOURNMENT

Member Johnson moved, Member Dowell seconded adjournment at 7:26 p.m.

In a voice vote, motion carried.

Chair

Secretary

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, May 15, 2019

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Dowell on Wednesday, May 15, 2019 at 6:00 p.m. Wojcik Conference Center (room 214), 1200 W. Algonquin Road, Palatine, Illinois.

Member Robb led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt (entered 6:02 p.m.), and Student Member David Santafe

Absent: None

Also present: Kenneth Ender, President; Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer; Laura Brown, Vice President and Chief Advancement Officer; Maria Coons, Vice President of Institutional Planning and Strategic Alliances and Chief of Staff; Jeff Julian, Executive Director of Communications; Brian Knetl, Associate Provost; Judy Marwick, Provost; Claudia Mercado, Assistant Provost and Dean of Enrollment Services; Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Sheryl Otto, Assistant Provost and Dean of Student Development; Pearl Ratunil, Special Assistant to the President for Diversity and Inclusion; David Richmond, Faculty; Darlene Schlenbecker, Executive Director for Planning, Research and Institutional Effectiveness; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Vicki Atkinson, Dean Student Development; Kathy Bruce, Dean Math and Science; Orlando Cabrera, Technical Support Specialist; Claude Casaletto, Chief of Police; Kim Chavis, Dean Health Careers; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Andrea Fiebig, Director of Adult Educational Development; Mary Kay Harton, Dean of Students; Mary Knuth, Faculty; Jamie Long, Dean Liberal Arts; Mary Beth Ottinger, Dean Career and Technical Programs; Kim Pohl, Media Relations and Legislative Affairs Manager; Jane Suarez del Real, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Marian Alvarado, Amita Health; Kenya Ayers, Northwest Educational Council for Student Success; Denise Beedy, Citizen; Alex Brons, Student; Carol Carlson-Nofsinger, Incoming Faculty Member; Melissa Cayer, Citizen; Pat Chamberlain, Student; Emeka E, Alumnus; Phil Gerner, Robbins Schwartz; Tyler Goehrke, Student; Nathaniel Jordan, Student; Amanda Levy, Student; Valerie Lindsay,

Student; Keith McIntosh, Student; Albert Mulawa, Student; Kamil Mulawa, Student; Alex Nichols, Student; Pola Pacholek, Student; Frank Trost, Incoming Faculty Member; Nicole Wagner, Student; Zach Zambelli, Student.

AGENDA APPROVAL

Member Dowell moved, Member Johnson seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Johnson.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

PRESENTATION

American Collegiate Water Polo Champions 2018-2019

Dr. Ender invited Mary Kay Harton, Dean of Students, forward to share information about the water polo team.

Ms. Harton stated the water polo team is an outstanding group of hardworking students who embody Harper College's mission and core values through their involvement in the water polo club sport. The team competes in the American Collegiate Water Polo League where they are the only community college. The team won both the fall 2018 and spring 2019 championship titles. Coach Patrick Bauer, Harper's Chief Information Officer, has served as the coach since the team's formation in spring 2015. Coach Bauer has dedicated many hours to the team and guided students to several championships. In addition, he mentors students both inside and outside of the pool to ensure the overall success of each student. She is thankful for his dedication to the students and asked Coach Bauer to introduce the team.

Mr. Bauer began by thanking Dr. Harris, former Dean of Students, Erin Morettes, Manager for the Center of Student Involvement, who have supported the team, and the assistant coach Bob Kochi, who has been with the team for the past three years. This past year the team ended the season winning all 26 games and some of the teams played included University of Nebraska, Western Michigan University, University of Minnesota, University of Chicago, Western Illinois University, and Northern Illinois University. The first team played to secure a spot in the championship was University of Wisconsin, Madison where the final score was 27 to 10. The next game was against DePaul University with the final score of 18 to 5. The last team played to secure a spot in the championship was University of Kansas with the final score of 24 to 12. The final championship game was against Iowa State University. Bauer reflected that in his 53 years of involvement in water polo, this championship game was one of the toughest collegiate games he has seen. The team experienced a tough game and came through to win the title. The past year, the team played in 12 tournaments and practiced from 7:30 p.m.-9:30 p.m.

Bauer introduced the following players: Amanda Levy, Hoffman Estates High School; Valerie Lindsay, Barrington High School; Pola Pacholeck, Fremd High School; Nicole Wagner, Palatine High School; Alex Brons, Palatine High School; Pat Chamberlain, Hersey High School and Club President; Tyler Goehrke, Conant High School; Nat Jordan, Fremd High School; Keith McIntosh, Palatine High School; Albert Mohr, Barrington High School; Kamil Mulawa, Palatine High School; Alex Nichols, Fremd High School; and Zach Zambelli, Fremd High School. Players not present included Don Wagner, Palatine High School; Sebastian Storzik, Elk Grove High School; Samanth Matuszewski, Fremd High School; and Alex Collazo, Elk Grove High School. Bauer concluded by thanking the Board for their support.

Dr. Ender congratulated Mr. Bauer on the accomplishments of the team and noted that Mr. Bauer volunteers his time to coach and travel with the team. He stated this is one of the finest gestures of sportsmanship and true devotion to a sport that he has seen. He also congratulated and thanked the team for their perseverance.

Chair Stack echoed Dr. Ender by congratulating both the team and Mr. Bauer.

STUDENT TRUSTEE REPORT

Student Trustee Santafe began by stating it is an honor to represent Harper College students as their student trustee and mentioned this was one of his finest school years.

The UNICEF club hosted a free student talent show intended to bring the community together to better appreciate the diversity of talents among students. The Hope for Yemen event successfully raised over \$800 and these funds will be sent to Embrace Relief, a non-profit organization that delivers humanitarian aid and disaster relief. These actions show students are taking steps towards making a positive global impact.

Last month, Harper College hosted the 25th Latino Summit that brought together 250 prospective students from surrounding high schools. Student Member Santafe reported he was a panelist at the event and encouraged these students to pursue higher education and actively participate in the community. Additionally, the College and Career Expo event took place in April for the community to engage in activities at the College. He thanked the many student volunteers who helped make the event possible.

Furthermore, he had the opportunity to meet with Congressman Sean Casten, the U.S. Representative for the Illinois 6th Congressional District, where he advocated for an initiative to make community colleges more affordable, especially for those impacted by Deferred Action for Childhood Arrivals (DACA). He continued by remembering

Jairo Viales a Fulbright Scholar in Residence for his great contribution to the ESL program and help with the International Studies Office.

Student Member Santafe concluded by thanking Dr. Ender for his commitment, leadership, and creation of the many new programs at Harper.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate President Richmond thanked Dr. Marwick for her leadership and reflected on the dedication ceremony that took place this last week in the Academy for Teaching Excellence naming a classroom in her honor. He also expressed his and the faculty's gratitude to Dr. Ender for his service to the College. He acknowledged that Dr. Ender is passing the College onto a new president in better condition than when he began his tenure. He thanked Dr. Ender sincerely and wanted him to know how much he will be missed.

PRESIDENT'S REPORT

Dr. Ender reminded everyone to attend graduation on May 18, 2019 to hear Dr. Kanter's remarks and watch the more than 700 graduates receive their credentials. He reflected on convocation and the honorific awards presented to the many students.

Further he shared Cathy's, Shaun's and his appreciation for all the various activities that have been hosted during the spring semester. He recognized Laura Brown, Chief Advancement Officer, and her staff for organizing the many events this past spring. He looks forward to working hard through the end of June and on July 1, 2019 to begin a new role.

This past year there have been many young children visiting campus including this past month with the College and Career Expo. When these events occur the College is here to serve and engage the community and the College continues to ensure everyone is included.

Dr. Ender briefly mentioned the annual High School Equivalency (HSE) graduation on Friday, June 14, 2019 and invited Maria Knuth, Associate Professor of Adult Education, to provide an overview about the High School Equivalency Program.

High School Equivalency
(HSE) Graduation

Ms. Knuth explained the General Education Development (GED) has changed millions of lives and that it is no longer an end point for students. The Workforce Innovation and Opportunity Act (WIOA) passed in 2014 governs the Adult Education Development (AED) department. Some statistics mentioned included 54% of jobs in the United States economy require more than a high school diploma but not more than a four-year degree and only 44% of U.S. workers are trained at this middle-skill level. There are 36 million adults in the U.S., including 24 million currently working who lack the basic literacy and numeracy skills to enter middle-skilled, well-paying jobs. In the Harper district, more than 60,000 adults do not have their GED.

The program has two outcomes; the first is to enter post-secondary education and the second is to pursue a career. According to WIOA, the skills needed in the workforce today are critical thinking, employability skills, math literacy, digital technology, and goal setting. Further she shared that each student has their own individual journey and reason for wanting to earn a GED, and that each has experienced setbacks and obstacles both personally and educationally. Once a student earns their GED, it proves to them that they are ready for more education and this is not a conclusion but rather the beginning of an opportunity. A video was shown that highlights previous GED graduations and is a tribute to Dr. Ender.

Ms. Knuth concluded by thanking Dr. Ender for supporting the program and asked Emeka Emeruen to share his journey.

Mr. Emeruen began by sharing that he is from Nigeria and in 1976 tragedy struck his family when after three consecutive eye surgeries his father lost his sight. After this, his dream to continue his education was interrupted. In 2012, he came to Harper, up until that time he was freelancing in graphic design. His wife had scheduled a meeting with Devin Chambers, who at the time was the Transition Coordinator in the Adult Educational Development Center. At this meeting, they discussed a way forward and he registered for the next GED preparatory class. After he began taking the preparatory class, Mr. Chambers encouraged him to register for a three-credit hour course called Tech Connect. Mr. Emeruen remembers that Mr. Chambers wanted him to use every available resource both on-campus and off-campus. In addition, his competencies as a transition coordinator influenced his life and those of many others. After his GED graduation, he immediately began taking graphic design classes and earned his A.A.S in Graphic Design in 2016.

Mr. Emeruen reflected on his experiences at Harper. First, he remembered an English teacher told him to do whatever he can and make the needed sacrifices to complete his GED. She also said if you do this, there is no limit to what you can accomplish in the future. He expressed to her at the end of class that she was not only a teacher but also a life coach and thanked her for this. Then he remembers Dr. Ender's story about his mom earning her GED at age 50 and that infused resilience in him to look beyond now and to continue his educational pursuits. Lastly, he was privileged to be a One Million Degree (OMD) scholar that provided him access to resources and supported him academically, personally, and professionally. He was exposed to professional practices through visits at Microsoft, Motorola, and Deloitte.

After Harper, he continued his education and earned his Bachelor's degree from Columbia College in Graphic Design in 2018. In August 2018, he was admitted to the University of Illinois, Champaign-

Urbana where he is now pursuing a Master's in Business Administration and this is all due to his journey which began in August 2012 at Harper. He contributes his success to meeting the right people at the right institution under the right leadership. He shared Dr. Ender's leadership affected his life and that of his 19-year-old son, who is now a student at Harper studying Finance. Mr. Emeruen thanked Dr. Ender for his leadership and the resources the College provided him, without these he would have not succeeded. He also thanked the Board their support.

Ms. Knuth thanked Dr. Marwick and Dean Ottinger for their support and wished them both well in their retirements. Lastly, she reminded everyone of the GED graduation on Friday June 14, 2019 at 7:00 p.m. in the Performing Art Center, which is an evening filled with tears joy, gratitude, and inspiration.

Chair Stack thanked Mr. Emeruen and Ms. Knuth for an impactful presentation.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

Marian Alvarado from Amita Health thanked Dr. Ender and the Board for the opportunity to speak about the vocational program for adults with disabilities partnership that has existed for the past five years with the College and Amita. The program allows adults with disabilities to work alongside a vocational counselor and experience the dignity of working without stress while earning a wage. She thanked the College for welcoming these adults on campus as once someone ages out of the system with a disability they usually do not experience the gift of working and the gift of friendships. Ms. Alvarado thanked Dr. Ender for his vision and compassion to allow this program to thrive at the College and she thanked the Board for supporting the program as it has meant so much to every person involved. She then presented an award to Dr. Ender and a plaque to the Board.

Chair Stack thanked Ms. Alvarado for her comments.

CONSENT AGENDA

Member Hill moved, Member Kelley seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

The Consent Agenda included:

The minutes for April 17, 2019 Committee of the Whole meeting, April 24, 2019 Board of Trustees meeting; accounts payable; student disbursements; payroll for March 29, 2019 and April 12, 2019; estimated payroll for April 26, 2019 and May 10, 2019; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; proposed academic calendar for 2021-2022 and revised academic calendar for 2020-2021; review of minutes of closed meetings for destruction; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4.

Minutes April 17, 2019 Committee of the Whole meeting, April 24, 2019 Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$4,175,425.24
	Student Disbursements	\$187,145.42

The payroll of March 29, 2019 in the amount of \$1,989,153.03 and April 12, 2019 in the amount of \$1,979,332.50; estimated payroll of April 26, 2019 in the amount of \$1,984,242.77 and May 10, 2019 in the amount of \$1,984,242.77.

Bid Approvals There are no requests for bid approvals.

Request for Proposals Ex. X-A.4.a Accept a proposal and award a contract to Datamation Imaging Services Corporation for scanning and software services. They will be scanning and electronically storing all non-active employee Human Resources files dating back to 1967, in the total amount of \$42,164.00 with ongoing annual cost of \$3,582.00 as provided from the Education Fund budget.

Ex. X-A.4.b Accept a proposal and award a contract to Q Center in St. Charles for hosting the four-day Harper Leadership Institute (HLI) Immersion Retreat in fall 2019, in the total amount of \$54,077.00 as provided from the Education Fund budget.

Purchase Orders Ex. X-A.5.a Approve the purchase order to Cannon Design for architectural and engineering services for the Gymnasium Floor Resurfacing Project in Building M, in the amount of \$67,500.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the FY2019 Building M Gymnasium Floor Resurfacing Project budget.

Personnel Actions

Dr. Ender noted there were two incoming full-time faculty members present and asked Dean Ottinger to introduce them.

Dean Ottinger introduced Frank Trost, Assistant Professor in Law Enforcement and Carol Carlson-Nofsinger, Assistant Professor in Paralegal Studies. Both will begin as full-time faculty members in August.

Administrator Appointments

Kathy Bruce, Interim Associate Provost, Academics, Interdisciplinary Student Success, 7/1/2019, \$140,000/year

Brian Knetl, Interim Provost, Provost Office, 7/1/2019, \$185,000/year

Kimberley Polly, Interim Dean, Math & Science, Mathematics and Science, 8/1/2019, \$120,000/year

Faculty Appointments

Carol Carlson-Nofsinger, Assistant Professor, Paralegal Studies, Career and Technical Programs, 8/13/2019, \$67,880/year

William Lucio, Instructor, Speech Communication, Liberal Arts, 8/13/2019, \$51,506/year

Frank Trost, Assistant Professor, Law Enforcement, Career and Technical Programs, 8/13/2019, \$65,941/year

Supervisory/Management Appointments

Constadean Manolis, Custodial Foreman, Operations Services, 4/29/2019, \$54,985/year

Lauren Chilvers, Manager, Scholarships & Special Projects, Advancement/Foundation, 7/1/2019, \$64,267/year

John McManus, Sr. Technical Manager, Infrastructure Services, 7/1/2019, \$137,378/year

Gloria Plaza, Sr. Technical Manager, Infrastructure Services, 7/1/2019, \$112,146/year

Professional/Technical Appointments

Janet Woods, Instructional Technology Specialist, Academy for Teaching Excellence, 5/13/2019, \$60,000/year

Nikol Gerdzunas, Technical Support Specialist, Infrastructure Services, 7/1/2019, \$58,680/year

Ankita Patel, SQL Server DBA, Infrastructure Services, 7/1/2019, \$85,000/year

Jacquelyn Robinson, Testing Center Analyst, Assessment Center, 4/29/2019, \$55,000/year

Mike Swier, Network Specialist 6, Infrastructure Services, 7/1/2019, \$101,997/year

Classified Staff Appointments

Matthew Ammon, Receptionist/Office Assistant, Academic Support Center, 7/1/2019, \$32,136/year

Mary Budyak, Executive Assistant, Advancement/Foundation - Communications, 7/1/2019, \$53,840/year

Christine Buck, Administrative Secretary, Business and Social Science, 7/1/2019, \$52,514/year
Vicenta Irizarry, Systems & Employment Assistant, Human Resources, 7/1/2019, \$40,151/year
Cheryl LaRocca, Administrative Assistant, Student Involvement, 7/1/2019, \$52,280/year

ICOPS Appointment

Delaney Schoepp, Community Service Officer II, Harper College Police, 4/29/2019, \$36,670/year

Faculty Retirement

Judy Ann Kulchawik, Associate Professor, Liberal Arts, 7/31/2019, 25 years

ICOPS Retirement

Thomas Koch, Police Officer, Harper College Police Department, 6/30/2019, 10 years 6 months

Faculty Separation

Jacqueline Kraus, Instructor, Mathematics and Science, 8/13/2019, 2 years

Professional/Technical Separation

Employee #10404, Technical Support Specialist, P/T, Client Systems, 4/25/2019, 5 months

Classified Staff Separation

Patricia Gort, Library Assistant, Library Services, 6/28/2019, 7 years 11 months

Kristin La Russo, Library Assistant, Library Services, 5/11/2019, 1 year 1 month

Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

Travel Expense Exceptions

There were no travel expense exceptions for approval this month.

Proposed Academic Calendar for 2021-2022 and Revised Academic Calendar for 2020-2021

Approve the academic calendar for 2021-2022 and revised academic calendar for 2020-2021, as presented in Exhibit X-A.9.

Review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released;

Approve the recommendation that minutes and verbatim recordings of closed sessions of the Harper College Board of Trustees under review remain closed as the need for confidentiality still exists and that the verbatim recordings prior to November 2017 that do not involve pending litigation by destroyed as presented in Exhibit X-A-10.

and Authorization for
destruction of verbatim
recordings of closed
sessions

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and
Liaison Report

Foundation Liaison Report: Member Hill reported as of March 31, 2019 year to-date the Foundation has raised \$8,852,000, 220% to budget, in revenue. The Foundation Board is \$107,000 away from completing the \$1,000,000 match with the Board of Trustees. The current Promise Fund is \$18,785,000. Member Hill reflected this is a tremendous effort and the Board is very proud to be committed to the program that is going to change so many lives.

The 31st Annual Golf Open is on Friday, June 10, 2019, there is still an opportunity to sign up for the dinner beginning at 4:30 p.m. The event is a great opportunity to come out to support the College and the Foundation.

The next Foundation Board meeting is June 4, 2019. At this meeting, the Board will be recognizing Greg Werner, Georgeanna Mehr, and Sam Oliver for serving nine years on the Foundation Board and recommending them for Emeritus status. In addition, there will be a special recognition for Dr. Ender for his ten years of service.

Alumni Liaison Report: Member Mundt shared there were about 350 individuals that attended the 9th Annual Harper College Nursing Alumni Symposium on April 24, 2019. The symposium brings together alumni of Harper's nursing program, current students and faculty, and other nursing professionals from hospitals throughout the region for a full day of learning. As part of the program, there were nationally recognized speakers, a job fair, an education fair, and continuing education to advance excellence and leadership in the field of nursing. The theme for this year's event was Leading the Future of Nursing: Mental Health and Mindfulness.

In addition, nominations are open for Harper College Distinguished Alumni Awards. Nominations are being accepted for the 2019 Distinguished Alumni Awards, including the new award for an Outstanding Recent Alumni that honors alumni who have attended Harper College within the last 10 years. Nominees may be self-nominated or be nominated by someone else. The deadline for nominations is May 17, 2019.

ICCTA Liaison Report: Member Kelley reported the Illinois Community College Trustee Association met in conjunction with Lobby Day on April 30, 2019 and May 1, 2019 in Springfield, Illinois where presentations were given by Nyle Robinson, Interim Director of the Illinois Board of Higher Education, Brian Durham, Executive

Director of the Illinois Community College Board, and Jesse Ruiz, Deputy Governor. Further there is a 5% increase in the budget for the Board of Higher Education and a proposal has been made to increase the Monetary Award Program (MAP) grant by \$50 million; however, that will still not achieve the level it was at 17 or 18 years ago. He thanked Kim Pohl for arranging meetings with elected officials and the opportunity to meet with Governor Pritzker at a reception.

In conclusion, he noted that the next annual ICCTA meeting is June 6, 2019 at the Westin in Itasca and encouraged trustees to attend.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Exhibit XI-A: Classified Staff Wage Rate Increases

Member Hill moved, Member Robb seconded, to approve the recommendation that Classified staff members, who are in good standing and employed prior to April 1, 2019, with the exception of Classified staff members who are receiving a promotion that is effective on July 1, 2019, receive a one-and-nine-tenths percent (1.9%) salary increase for Fiscal Year 2020, which is based upon the CPI-U increase for the previous 12-month period ending December 31 prior to the new fiscal year. The salary schedule will be increased by one-and-nine-tenths percent (1.9%) for Fiscal Year 2020. Employees who are within less than one-and-nine-tenths percent (1.9%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and the Fiscal Year 2020 salary grade level maximum, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Exhibit XI-B: Supervisory and Manager Salary Increases

Member Kelley moved, Member Dowell seconded, to approve the recommendation that Supervisor and Manager staff members, who are in good standing and employed prior to April 1, 2019, with the exception of Supervisor and Manager staff members who are receiving a promotion that is effective on July 1, 2019, receive a one-and-nine-tenths percent (1.9%) salary increase for Fiscal Year 2020, which is based upon the CPI-U increase for the previous 12-month period ending December 31 prior to the new fiscal year. The salary

schedule will be increased by one-and-nine-tenths percent (1.9%) for Fiscal Year 2020. Employees who are within less than one-and-nine-tenths percent (1.9%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and the Fiscal Year 2020 salary grade level maximum, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

Exhibit XI-C:
Administrative
Employment Contracts

Dr. Ender noted that he recommended that the terms for all administrator contracts be for one year.

Member Johnson moved, Student Member SantaFe seconded, to approve the recommendation that Administrative staff members, who are in good standing and employed prior to April 1, 2019, with the exception of Administrative staff members who are receiving a promotion that is effective on July 1, 2019, receive a one-and-nine-tenths percent (1.9%) salary increase for Fiscal Year 2020, which is based upon the CPI-U increase for the previous 12-month period ending December 31 prior to the new fiscal year. The salary schedule will be increased by one-and-nine-tenths percent (1.9%) for Fiscal Year 2020. Employees who are within less than one-and-nine-tenths percent (1.9%) of the maximum of their salary grade range will receive the percentage difference between his/her current salary and the Fiscal Year 2020 salary grade level maximum. It is further recommended that "Personal Business" leave be increased from two (2) days to three (3) days per year, effective July 1, 2019 to match the number of personal days given to other Harper employees., as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member SantaFe advisory vote: aye.

Exhibit XI-D: Amendment
to President's Employment
Agreement – Personal
Business Leave, Dr. Avis
Proctor

Member Kelley moved, Member Dowell seconded, to approve the recommendation that "Personal Business" leave be increased from two (2) days to (3) three days per contract year, effective July 1, 2019 to match the number of personal days given to administrators of the College, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Exhibit XI-E: Second Reading of Modifications to Board Policy – Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks (Section 05.05.05)

Member Robb moved, Member Hill seconded, to approve the recommendation of the second reading of modifications to the Board Policy Manual, Tuition for Attendance at Other Illinois Public Community Colleges: Joint Agreements and Chargebacks (Section 05.05.05), as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Exhibit XI-F: Honorary Harper College Degree for Dr. Martha Kanter

Dr. Ender shared Dr. Kanter's experience includes being a community college president and Under Secretary of Education when former President Obama proposed America's Promise Program. As a private citizen, she leads the national effort for the College Promise Campaign.

Member Kelley moved, Member Santafe seconded, to approve the recommendation to grant an honorary Harper College degree to Dr. Martha Kanter, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

Exhibit XI-G: Awarding President Emeritus Designation

Member Hill moved, Member Dowell seconded, to approve the recommendation to award the honorary designation of President Emeritus to Dr. Kenneth Ender, effective July 1, 2019, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Santafe advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

There were no communications.

Calendar Dates Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, June 12, 2019 at 5:00 p.m. in W-216. The next Board of Trustees Meeting will be Wednesday, June 26, 2019 at 6:00 p.m. in W-214.

OTHER BUSINESS Member Dowell motioned, Member Kelley seconded, to enter closed session to discuss a personnel matter at 6:55 p.m.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried. Student Member Santafe advisory vote: aye.

Member Robb motioned, Member Johnson seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:46 p.m.

Upon roll call, the vote was as follows:
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.
Motion carried. Student Member Santafe advisory vote: aye.

ADJOURNMENT Member Dowell moved, Member Kelley seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:47 p.m.



Chair



Secretary