

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, November 13, 2019

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, November 13, 2019 at 5:00 p.m. in Room W216 of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member David Santafe-Zambrano.

Also present: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Patrick Bauer, Chief Information Officer, Bret Bonnstetter, Controller; Laura Brown, VP and Chief Advancement Officer; Dr. Maria Coons, Interim Provost; Jeff Julian, Interim Chief of Staff/Board Liaison; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Assistant Provost; Kim Pohl, Interim Director of Communications; Darlene Schlenbecker, Interim Vice President of Institutional Planning and Strategic Alliances; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator;Carolynn Muci, Internal Communications Manager; Bob Grapenthien, Assistant Controller

Guests: Melissa Cayer, citizen

PUBLIC COMMENTS

Citizen Melissa Cayer suggested that the Board add student debt to Harper's dashboard.

DISCUSSION OF FOLLOW UP ITEMS

Darryl Knight introduced Zoe Kurtz and Molly McGillian from Sightlines. Ms. McGillian presented a high level overview of the FY19 annual results of their findings on Harper's Return on Physical Assets (ROPA). The focus remains on keeping up with aging building space and catching up with older space. Harper has 15 buildings in the "over 25" category. Thirty-eight percent of the buildings are "new." By 2024 Harper will have 20% of its space crossing into the "over 50" category – considered the highest risk.

Dr. Proctor updated the Board on the status of the searches for the Provost and Executive Vice President of Finance and Administrative Services positions. RH Perry & Associates completed the pre-search study to determine desired characteristics for each position, engaging the campus for input. The timeline is to bring candidates on campus in spring, with Board approval in April. Position descriptions should be posted the week of November 18.

Darlene Schlenbecker provided an update on both the status of the 44 Operational Plan goals and the strategic plan development. The 44 goals in the Operational Plan are reported out to the Board in the year end Accountability Report.

Ms. Schlenbecker reported that the Dialogue Sessions averaged 150 attendees, with a total of 604 (duplicated) attendees; the Data Summits had 266 total attendees. The Strategic Planning and Accountability Committee is reviewing the White Papers and survey results from the Dialogue Sessions, and the table summaries and survey results from the Data Summits to determine the themes. The Board will provide input at the December workshop. Chair Pat Stack attended a Dialogue Session and said they were well done.

Bret Bonnstetter presented the status of the FY2020 Budget.

The Board members reported out on the sessions they attended at the ACCT Leadership Congress in October.

Jeff Julian reviewed the November Board meeting packet. He reminded the Board of the workshop on December 4, to be led by ICCTA Executive Director Jim Reed.

FORMAL ACTIONS

There were no formal actions.

ADJOURNMENT

Member Dowell moved, Member Johnson seconded, adjournment at 6:57 p.m. p.m.

In a voice vote, motion carried.

Chair

Secretary