

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, June 10, 2020

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, June 10, 2020 at 5:01 p.m. via remote teleconference.

ROLL CALL

Present via teleconference: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Dylan Hildebrand.

Absent: none

Also present via teleconference: Dr. Avis Proctor, President; Dr. Ronald Ally, EVP Finance and Administrative Services; Mike Barzacchini, Director of Marketing Services; Patrick Bauer, Chief Information Officer; Bret Bonnstetter, Controller; Laura Brown, VP and Chief Advancement Officer; Dr. Kathy Bruce, Interim Associate Provost; Dr. Maria Coons, Interim Provost; Jeff Julian, Interim Chief of Staff/Board Liaison; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Assistant Provost; Dr. Mark Mrozinski, Assistant VP of Workforce Development and Executive Dean of Community Education; Kim Pohl, Interim Director of Communications; Darlene Schlenbecker, Interim Vice President of Institutional Planning and Strategic Alliances; Michelé Smith, Vice President of Workforce Solutions and Associate Provost; Roger Spayer, Chief Human Resources Officer; Meg Coney, Administrative Coordinator; Sue Egan, Project Assistant; Carolynn Muci, Internal Communications Manager; Dr. Kathy Coy, Director of Institutional Research; Craig Marscin, Network and VoIP Specialist; John McManus, Senior Technical Manager; Rick Kellerman, Network Specialist; Sean Warren-Crouch, Promise Scholarship Program Manager; Melissa MacGregor, Manager, Workforce Grants.

Guests: Sherrie Taylor, NIU; Brian Harger, NIU; Melissa Cayer, citizen; Rob Galick, citizen

PUBLIC COMMENTS

None

DISCUSSION OF
FOLLOW UP ITEMS

Chair Stack established the protocol for questions and comments from Board members to presenters - she will do a roll call of Board members after each discussion topic is presented.

Dr. Kathy Coy presented the results of the Personal Assessment of the College Environment (PACE) survey, administered to full- and part-time regular employees in November 2019. This survey is

repeated on a three-year cycle. The survey focuses on four climate factors: Institutional Structures, Supervisory Relationships, Teamwork, and Student Focus. There was a 47% overall response rate. Dr. Coy reported that the responses reflect Harper moving in a better direction from the past several years. Dr. Avis Proctor stated the Culture and Climate Team received the PACE results for review and will compile a report to Board.

Sherrie Taylor and Brian Harger, of Northern Illinois University's Center for Governmental Studies, reported on the college's 2020 Environmental Scan. This survey is repeated on a three-year cycle. Highlighted was the district's changing demographics; non-transferable skill sets of unemployed workers; automation impacting job opportunities and creates demand for training/programs; and programs that are transfer-track eligible or are technology related seem to have the best growth prospects. A Program Gap Analysis was performed at Harper's request, which reflected that transfer-track programs, in general, show the strongest growth prospects.

Dr. Avis Proctor introduced Sean Warren-Crouch, Promise Scholarship Program Manager; explaining she tasked an advisory group to evaluate Harper's Promise program against similar programs, looking at the program's financial sustainability. Sean reviewed the history, current enrollment, financial forecast, and potential options considered by the group. A recommendation to include Dual Credit and AP credit into the number of hours that Promise will pay was determined. Any change will be implemented with the high school class of 2025, to ensure proper communication. Several Board members expressed concern that the changes should not affect the original intent of the program.

Bret Bonnstetter presented on the status of the Oracle Cloud System Implementation: on target for the October 1, 2020 go-live date; payroll parallel 1 runs in May-June; challenges are COVID-19/remote working, technical areas (conversion, interfaces, reports, customization). Bret mentioned the vendor's executive team remains actively engaged at weekly meetings. Member Mundt congratulated the team's work on this project under such hard circumstances.

Bret Bonnstetter presented an update on the FY20 budget to date. He mentioned that the CARES funding is in a restricted purposes fund to be drawn on per government regulations.

Jeff Julian presented the Board's budget-to-date. There were no questions. Jeff presented the proposed Board meeting dates for FY2021, highlighting the 30-day timeframe required between meetings when the college's budget is presented at the August Board meeting.

Jeff Julian reviewed the June Board Packet.

Chair Pat Stack reminded the Board of their workshop on July 15 with ICCTA Executive Director Jim Reed. Will monitor the Governor's phase re-opening plan to see if meeting will be in person or teleconference.

FORMAL ACTIONS

Member Kelley motioned; Member Mundt seconded to enter closed session to discuss a personnel matter at 6:43p.m. In a roll call vote, the motion passed unanimously.

Member Robb motioned; Member Johnson seconded to adjourn the closed session and re-enter the regular meeting at 7:02 p.m. In a roll call vote the motion passed unanimously.

Regular meeting resumed at time 7:02 p.m.

ADJOURNMENT

Member Hill moved, Member Hildebrand seconded, adjournment at 7:03 p.m.

In a voice vote, motion carried.

Chair

Secretary