

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, August 19, 2020

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, August 19, 2020 at 5:59 p.m., Harper College Performing Arts Center, Building R, 1200 W. Algonquin Road, Palatine, Illinois.

Member Mundt led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, and Student Member Dylan Hildebrand.

Absent: None

Also present: Dr. Avis Proctor, President; Mike Barzacchini, Director Marketing Services; Laura Brown, Vice President and Chief Advancement Officer; Sue Contarino, Interim Chief Information Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Interim, Controller; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Darryl Knight, Executive Director Facilities Management; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Dr. Mark Mrozinski, Assistant Vice President of Workforce Development and Executive Dean Community Education; Bob Parzy, Interim Assistant Provost of Enrollment Services; Kim Pohl, Director of Communications; David Richmond, Faculty; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Dr. Vicki Atkinson, Dean Student Development; Dr. Michael Bates, Dean Teaching, Learning and Distance Education; Dr. Kathy Bruce, Interim Associate Provost; Orlando Cabrera, Technical Support Specialist; Meg Coney, Administrative Coordinator; Dave Dluger, Media Technical Director; Sue Egan, Project Assistant; Tom French, Auxiliary Events Technical Director; Dr. Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Dean Career and Technical Programs; Rick Kellerman, Network Specialist; Chelsea Lynn, Theatre Technical Director; Kurt Metzger, Deputy Chief of Police;Carolynn Muci, Internal Communications Manager; Jamie Riewerts, Dean Liberal Arts; Brian Shelton, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Arij Ahmed, Student; Melanie Carter, League for Women's Voter; Melissa Cayer, Citizen; Phil Gerner, Robbins Schwartz; Desiree Peerman, Student.

AGENDA APPROVAL

Member Hill moved, Member Kelley seconded, approval of the Agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

PRESENTATION

A Year in Review; and
Launching the Fall
Employee Welcome Back
Virtually

Dr. Proctor requested Laura Brown, Vice President and Chief Advancement Officer, Mike Barzacchini, Director Marketing Services, and Brian Shelton, Assistant Professor, Mass Communication to provide an overview for welcoming back employees virtually in fall.

Ms. Brown explained the all-campus meeting traditionally has been held in the Performing Arts Center for 1.5 hours; this semester Dr. Proctor is delivering three 30-minute addresses. Each address is based on a theme, the first one, held on August 18, was based on the *Semester Kickoff and the Year Ahead* and shared the new leadership structure, the launch of the strategic plan, and the impacts of the recent unrest. The second address was held earlier today, on August 19, with the theme of *Enrollment and College Operations*, Dr. Proctor reviewed the College budget, enrollment, Oracle ERP upgrade, legislative and federal policies, and the impact of COVID on the College's safety measures. The third address will be held on August 20 with the theme of *Building Our Culture*, where Dr. Proctor plans to discuss the plans to enhance the sense of belonging for students, faculty, and staff, the outcomes and recommendations from the diversity, equity, and inclusion review, and the basic needs project. A [video](#) montage was shown that communicated student resiliency during this time of social unrest.

Mr. Barzacchini continued by explaining how Marketing and Harper's radio station WHCM collaborated to produce the [Return to Campus](#) videos, one in English and one in Spanish. With the assistance of a student at the College, a Spanish translation was completed, and Mr. Shelton's WHCM students provided the voiceovers.

Mr. Shelton shared the English voiceover was completed by Hailey Schimpf who is studying mechanical engineering and the Spanish voiceover was completed Erik Bonilla-Sanchez who is the program director at WHCM and studying Information Technology. The English language [video](#) was shown that outlines what to expect when returning to campus in fall 2020.

In response to Chair Stack, Dr. Proctor shared there were over 500 who attended the address on August 18 and approximately 480 who attended the address on August 19.

Ms. Brown thanked the facilities team for their help in getting campus ready for students and staff.

Chair Stack expressed her thanks to Ms. Brown, Mr. Barzacchini, and Mr. Shelton.

STUDENT TRUSTEE REPORT

Student Trustee Hildebrand shared his appreciation for the administration and staff's dedication to the health and safety of everyone and the faculty's commitment to flexibility and student success. He then introduced Mr. Ahmed a fellow speech team member and Promise scholar to share his perspective on the Promise Program.

Mr. Ahmed began by sharing he is a sophomore planning to major in finance and one of the 421 Promise students who began at Harper in fall. He expressed his support for the longevity of the Promise Program and for changing the eligibility for the scholarship to be more rigorous. One thought mentioned was to raise the minimum grade point average requirements so that potential students would need to work harder to receive the scholarship. He closed by sharing the scholarship has changed his life for the better and should be about giving students like himself the opportunity for a better education.

Chair Stack thanked Student Trustee Hildebrand and Mr. Ahmed for their heartfelt report.

FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Dave Richmond welcomed two College leaders on behalf of the faculty, Mr. Galick, Executive Vice President of Finance and Administrative Services and Dr. Janosik, Provost. Further, he expressed faculty appreciation and support for the decisions that leadership have made during the past six months. He commended the leadership for their objectivity in addressing the pandemic and thanked them for their continued support.

PRESIDENT'S REPORT

Dr. Proctor recognized Dr. Mrozinski for his 31 years of service to the College and students. She continued by expressing her appreciation to the many groups that have addressed the challenges associated with the pandemic. These groups include the Modalities Committee led by the provost, the COVID-19 Response Team that initially met daily and now twice a week, Facilities for ensuring the campus cleanliness, the Police for safeguarding the campus, and Information Technology for supporting students, faculty and staff. All the groups have stepped up and worked together keeping safety as the number one focus as the College advances its mission.

Dr. Proctor shared Governor Pritzker signed the Rebuild Illinois Capital Plan that will assist in the funding the Canning Center. Space for a cultural center has been identified and a Social Justice Task Force will be convened to address diversity, equity, and inclusion. Additionally, the College has joined the Aspen Institute and Partnership for College Completion's Illinois Equity in Attainment cohort that will assist us in planning diversity, equity and inclusion initiatives.

Lastly, she shared the College is committed to bringing forward different scenarios to sustain the life of the Promise Program.

STUDENT SUCCESS
REPORT

The Impact of Emergency
Funds on our Students

Dr. Proctor invited Heather Zoldak, Associate Executive Director of Foundation/Major Gifts, Bob Parzy, Interim Associate Provost of Enrollment Services, and Desiree Peerman, student, to share the impact of the Emergency Relief Fund.

Ms. Zoldak expressed her thanks to the Board of Trustees for their support of the Emergency Relief Fund for students. She explained shortly after students began remote learning in March, they were surveyed asking what tools and support they would need to be successful. Results indicated that many were facing financial hardship. The Foundation began fundraising in late March and by the end of June \$303,000.00 was raised. Initially the Foundation donated \$50,000.00, the College \$150,000.00 (\$50,000.00 from the Student Success Initiatives Fund and \$100,000.00 as a match gift), and donors contributed \$103,000.00. Donors included alumni, friends, retirees, employees, student clubs, and students.

Mr. Parzy continued by describing how the cross-functional team worked together to distribute the funds to students. The team included individuals from Enrollment Services, Financial Aid, Registration and Records, Communications, Business Office, and the Foundation. He thanked the team for their passion and dedication to the process. The goal of the team was to fund as many students as quickly as possible in a fair and equitable way. Students received emails regarding the Emergency Relief Fund and instructions on how to apply for the funds. There was an overwhelming response of enrolled student who submitted an application describing their needs. Funds were distributed in spring, summer and at the end of summer to those students who were already enrolled in fall 2020. Students were notified by email of the awarded amount. Many thank you notes from students were received expressing their appreciation of the program. Mr. Parzy asked Ms. Peerman, a student who had written a thank you note, to share her story.

Ms. Peerman shared she is a full-time student, single working mom, in her last year at Harper, and looking forward to a demanding career in information technology. After suffering a brain and spinal injury over 10 years ago she did not return to her work in data analysis and consulting. Prior to the pandemic she had been driving ride share for two years. She acknowledged and thanked Academic Advising and the Women's Program for guiding her to where she is now and providing the necessary support to keep her focused. After the pandemic began in March, she faced the possibility that she may need to leave school and her dreams behind to be able to support herself. Academic Advising connected her to counseling services where she learned to look forward. She then received the gift from the Harper Emergency Relief Fund that helped her bridge the gap until she was able to find employment as a shopper at Whole Foods. She thanked everyone who made this fund possible.

Her plan to complete a software development certificate and associate's degree in applied science from Harper and to transfer to Northern Illinois University to pursue her bachelor's degree in computer science through Harper's University Center.

Ms. Zoldak continued by summarizing the outcomes of the Emergency Relief Fund. Overall, \$303,000.00 was awarded to 690 students, with an average disbursement of \$439.00. The funds helped students with groceries, rent, mortgages, and gas. Of the applications received, there was a greater number of first-generation students and students from underrepresented populations.

A [video](#) was shared of faculty and staff reading some of the student thank you messages.

In response to Trustee Kelley, Dr. Proctor indicated there are funds being allocated to student success initiatives and these could potentially be allocated to a relief fund for students.

Chair Stack thanked Ms. Peerman for sharing her story, and Ms. Zoldak and Mr. Parzy for the comprehensive report.

HARPER EMPLOYEE COMMENTS

There were no employee comments.

PUBLIC COMMENTS

In response to Citizen Cayer, Chair Stack thanked her for her question regarding the Arlington Heights Joint Review Board and indicated the College would respond to her later.

CONSENT AGENDA

Member Mundt moved, Member Johnson seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

The Consent Agenda included:

The minutes for June 10, 2020 Committee of the Whole meeting, June 17, 2020 Board of Trustees meeting, July 15, 2020 Special Board Workshop with ICCTA Executive Director; accounts payable; student disbursements; payroll for May 22, 2020, June 5, 2020, June 19, 2020, July 3, 2020, and July 17, 2020; estimated payroll for July 31, 2020 and August 14, 2020; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; Promise Program change to hours provided by scholarship; first reading of modifications to Board Policy – Policy prohibiting sex-based misconduct (Section 09.01.00); Board

committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; July consent agenda items previously approved; as outlined in Exhibits X-A.1 through X-B.5.

Minutes June 10, 2020 Committee of the Whole meeting, June 17, 2020 Board of Trustees meeting, July 15, 2020 Special Board Workshop with ICCTA Executive Director.

Fund Expenditures	Accounts Payable	\$9,011,625.38
	Student Disbursements	\$3,135,769.11

The payroll of May 22, 2020 in the amount of \$2,192,839.51, June 5, 2020 in the amount of \$2,038,903.05, June 19, 2020 in the amount of \$1,988,768.05, July 3, 2020 in the amount of \$2,033,305.60, and July 17, 2020 in the amount of \$1,926,300.81; estimated payroll of July 31, 2020 in the amount of \$2,036,023.40 and August 14, 2020 in the amount of \$2,036,023.40.

Bid Approvals Ex. X-A.3.a Accept bid and award construction contract for the abandoned roof top equipment removal project to Oak Brook Mechanical Services, Inc., as the lowest responsible and responsive bidders, in the total amount of \$75,049.00, including a base bid of \$61,135.00 10% construction contingency of \$6,114.00, base fee (Mechanical Services Associates Corp) of \$7,300.00, and reimbursables of \$500.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Abandoned Roof Top Equipment Removal Project budget and the remaining from the Capital Project Contingency budget.

Ex. X-A.3.b Accept bid and award construction contracts for the Building W Water Infiltration Repairs Project to Blue Reef LLC, as the lowest responsible and responsive bidders, in the total amount of \$171,592.00 including a base bid of \$155,993.00 and 10% construction contingency of \$15,599.00, as provided in the Operations and Maintenance (Restricted) Fund budget, and contained within the total Building W Water Infiltration Repairs Project budget and the remaining from the Capital Project Contingency budget.

Request for Proposals Ex. X-A.4.a Approve a proposal to purchase the TargetX/ Salesforce CRM system for the College as this software is needed to track students in the lead funnel and facilitate communication to all Harper students, as provided in the Education Fund budget.

Ex. X-A.4.b Approve a proposal to enter into a licensing agreement with Salesforce.com for the customer relationship management solution the College, as provided in the Education Fund budget.

Dr. Proctor request Dr. Janosik provide information on how Harper College would be compliant with the new mental health law.

Dr. Janosik provided a summary of how the College will become compliant to meet the counselor to student ratio.

Ex. X-A.4.c Approve a proposal to award a contract to ProtoCall as the firm to provide Telemental Health contracted services to the College, as provided in the Educational Fund budget.

Ex. X-A.4.d Approve a proposal to award a contract to Tetra Tech as the consultant firm to review and assess Harper College’s emergency preparedness plans and procedures, as provided in the Auxiliary Enterprise Fund budget.

Purchase Orders

Ex. X-A.5.a Approve the purchase order to Legat Architects for design services for Building X Dental Hygiene Simulation Lab Project, in the amount of \$83,500.00, as provided in the Operations and Maintenance (Restricted) Fund and provided in the Building X Dental Hygiene Simulation Lab Project budget.

Personnel Actions

Supervisory/Management Appointment
Sally Caswell, Financial Information Systems Analyst, Accounting Services 7/27/2020, \$73,000/year

Professional/Technical Appointment
Muhammad Talha, Technical Support Specialist, Client Systems, 8/3/2020, \$54,000/year

Board Travel

There were no Board of Trustees travel expenses.

Travel Expense Exceptions

There were no travel expense exceptions.

First Reading of Modifications to Board Policy – Policy Prohibiting Sex-Based Misconduct (Section 09.01.00)

Approve the First Reading of Modifications to Board Policy – Policy Prohibiting Sex-Based Misconduct (Section 09.01.00), as presented in Exhibit X-A.9.

Financial Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

Board Committee and Liaison Report

Alumni Liaison Report: Member Mundt reported the Alumni Program will host its first ever virtual Alumni & Friends Happy Hour webinar

featuring Harper Alumna Kristina Gaardbo, owner of Chicago Culinary Kitchen in Palatine. Alumni and friends are invited to sign up and log on the webinar to hear tips and recommendations for making your best barbeque and the craft beer pairings. The event will take place on Thursday, August 27 from 5:30 – 6:30 p.m. Sign up by visiting harpercollege.edu/alumni.

The 4th annual Alumni & Friends Virtual 5K will kick off on September 8 through the end of September. Alumni, Harper employees, and friends of Harper are invited to run, walk or bike a 5k on their own time and at their own pace during the month and then share their results and photos on social media and tagging Harper College. Sign up will be available in early September on the alumni website. Registration is \$20 and participants will receive a 5K branded gift from the alumni program.

Foundation Liaison Report: Member Hill shared the Foundation Strategic Planning Committee is finalizing the new four-year strategic plan for the Foundation. The plan includes a new mission and vision statement and three overarching themes and goals. The plan will be final at the September Foundation Board meeting.

New Mission Statement: The Harper College Educational Foundation connects the College to the greater community, alumni, businesses, and leaders by aligning donor passion and generosity through philanthropic support for students and program enrichment.

New Vision Statement: The Harper College Educational Foundation ensures that all Harper College students have opportunities to transform their lives and enrich the community through education without financial barriers.

Overarching Themes for the Goals

Fundraising to Meet Students Where Their Needs Are

Diversify funding sources by increasing contributed income from foundations, corporations, and individuals to ensure the sustainability and growth of funds available to scholarships, College initiatives and programs to address student needs in achieving their academic goals.

Corporate and Business Partnership

Leverage and strengthen collaboration, partnerships, and responsiveness to foster real world opportunities for students, through scholarships, fundraising event sponsorships, and employment opportunities including internships, short-term practicums, clinicals, and employment.

Donors

Increase the amount of charitable giving and the number of individual donors in alignment with donor intent and interests.

In June, the Foundation had to cancel the Annual Golf Open. This has been rescheduled to Monday, October 5. This will not be a traditional event. The revised event will be held at TopGolf. All safety precautions and social distancing will be in place. This is being planned to be a fun event that will include two hours of golf, open bar and appetizers along with raffle prizes and auction items throughout the day. Golfing begins at 1:30 p.m. with the event concluding at 4:30 p.m.

ICCTA Liaison Report: Member Kelley reported at the ACCT Board Annual Planning Retreat strategic plan goals were developed, one of which was to look at the challenges facing community colleges during the COVID-19 pandemic. Additionally, trustees expressed they are experiencing a lack of casual communication due to not having the opportunities to meet informally in-person.

The ACCT Congress will be held virtually from October 5-8 and he encouraged all the trustees to attend. He will be giving a presentation along with Dr. Proctor and Chair Stack on how Harper has used funds strategically to assist students.

The ICCTA has recently adopted a diversity, equity, and inclusion plan to ensure there is a focus placed on this work. Lastly, Harper College is the chair for the region this year and thus may be called on to convene a meeting.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Approval of July Consent Agenda Items

Ex. X-B.5.a Personnel Actions
Faculty Appointments

Christina Cicero, Instructor, Nursing, Health Careers, 8/18/2020, \$60,585/year

Nancy Kinyanjui, Faculty Fellow, Nursing, Health Careers, 8/18/2020, \$38,000/year

Supervisory/Management Appointment

Mary Budyak, Administrative Coordinator, President's Office, 7/1/2020, \$61,915/year

Professional/Technical Appointments

Agnieszka Engstrom, Data Strategy Analyst, Institutional Research, 8/25/2020, \$64,000/year

Steven Myczek, Academic Advisor, Advising Services, 7/6/2020, \$59,016/year

Classified Staff Appointment

Lu Yang, AED Technical Support Assistant, Adult Educational Development, 7/6/2020, \$39,000/year

Harper #512 IEA-NEA Appointment

Victor Partida Aguilar, Groundskeeper, Buildings and Grounds, 8/3/2020, \$33,550/year

Administrator Retirement

Julie D'Agostino, Director of Nursing, Health Careers, 9/30/2020, 15 years 1 month

Faculty Retirement

Larry Lasko, Associate Professor, Student Development, 7/31/2020, 18 years

Classified Staff Separation

Rachel Lebbing, Library Assistant, Library Services, 7/31/2020, 4 year 10 months

Harper #512 IEA-NEA Separation

James Myles, Groundskeeper, Buildings & Grounds, 7/14/2020, 5 year 7 months

Ex. X-B.5.b Revised Academic Calendar for 2020-2021
Approve the recommendations to amend the revised academic calendar to include Tuesday, November 3, 2020 as a non-instructional day and thus campus will be closed, as outlined in Exhibit X-B.5.b.

Ex. X-B.5.c Sonography Program Clinic Equipment
Approve the recommendations to award a contract for the purchase of a new sonography system to be used for instruction in the Diagnostic Medical and Cardiac Sonography imaging courses to Phillips Healthcare as the lowest responsible and responsive bidders, in the total amount of \$139,592.00, as provided in the Large Capital Fund Budget.

Ex. X-B.5.d Honorlock for Remote Proctored Testing
Approve the purchase order to Honorlock for remote proctored testing, in the amount of \$67,041.00, as provided in the Education Fund budget.

NEW BUSINESS

Exhibit XI-A: Public Approval of Preliminary Budget for Fiscal Year 2021

Dr. Proctor requested Mr. Galick provide an overview of the budget assumptions.

Mr. Galick reviewed the budget assumptions that were used to build the preliminary budget for fiscal year 2021.

Member Dowell moved, Member Mundt seconded, to approve the public approval of preliminary budget for fiscal year 2021 budget, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-B: Resolution to Establish the 2020-2021 Budget Hearing Date

Chair Stack read the resolution and asked for a motion to approve. BE IT RESOLVED: That the fiscal year for Community College District 512, Counties of Cook, Kane, Lake and McHenry, and State of Illinois, be and hereby is established as commencing on July 1, 2020 and ending on June 30, 2021. BE IT FURTHER RESOLVED: That the public hearing on the tentative budget for the fiscal year beginning July 1, 2020 and ending on June 30, 2021 be set for 6:00 p.m. in the Performing Arts Center, Building R of said College at 1200 W. Algonquin Road, Palatine, Illinois. In the event the public hearing cannot be conducted in person due to COVID-19, the hearing will be held virtually at Webex link or by dialing 1-415-655-0003 (toll call), when prompted enter access code 146 067 5648(if attendance in person is not possible, public comments may be made by 3 p.m. on September 23 ,2020 via the Harper College Trustees email account at trustees@harpercollege.edu) and that proper notice of said hearing and of the availability of the budget for public inspection be given by the Secretary of this Board of Trustees by publishing notice thereof at least thirty days prior to September 23, 2020 in the Arlington Heights Herald, Barrington Herald, Buffalo Grove Herald, Des Plaines Herald, Elk Grove Herald, Hanover Park Herald, Hoffman Estates Herald, Mount Prospect Herald, Palatine Herald, Rolling Meadows Herald, Schaumburg Herald, Streamwood Herald, Wheeling Herald, being newspapers published in this College District, which notice shall be in substantially the following form:

PUBLIC NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, and State of Illinois, that commencing at 9 a.m. on August 20, 2020 a tentative budget for said College district for the fiscal year beginning July 1, 2020, and ending June 30, 2021, will be available on the College's website at <https://www.harpercollege.edu/leadership/planning/index.php>.

PUBLIC NOTICE IS FURTHER HEREBY GIVEN that a public hearing will be held on said budget at 6:00 p.m. on the 23rd day of September 2020, in the Performing Arts Center, Building R of said College at 1200 W. Algonquin Road, Palatine, Illinois. In the event the public hearing cannot be conducted in person due to COVID-19, the hearing will be held virtually at Webex link or by dialing 1-415-655-0003 (toll call), when prompted enter access code 146 067 5648 (if attendance in person is not possible, public comments may be made by 3 p.m. on September 23, 2020 via the Harper College Trustees

email account at trustees@harpercollege.edu). DATED at Palatine, Illinois this 19th day of August 2020.

Member Robb moved, Student Member Hildebrand seconded, to approve the resolution to establish the 2020-2021 budget hearing date, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-C Transfer of Funds to Maintain the Fund Balance in the Tax-Capped Funds, Support Student Success, Innovation and Employee Development, Address Deferred Maintenance and Capital Needs

Trustees reviewed the allocations of surplus funds and Dr. Proctor indicated the Board would be regularly updated on the use of the surplus funds.

Student Member Hildebrand moved, Member Hill seconded, to approve the recommendation to transfer surplus funds from the tax-capped funds which include the Education Fund, Operations and Maintenance Operating Fund, Audit Fund, and Liability, Protection and Settlement Fund to meet future needs of the College. these needs include maintaining the fund balance in the tax-capped funds, supporting student success, innovation and employee development, and addressing deferred maintenance and capital needs, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-D: Engineering Classroom Y110 Naming in Recognition of Jim and Lori Meier

Member Hill moved, Member Johnson seconded, to approve the naming of the engineering classroom in Building Y in recognition of the gifts made by Harper College alumni Jim and Lori Meier, as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-E: Approval of the President's Priorities for FY2020-2021

Member Robb moved, Student Member Hildebrand seconded, to approve the President's Priorities for FY2020-2021, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

Exhibit XI-F: Approval of the Board of Trustees' Goals for FY2020-2021

Member Kelley moved, Member Johnson seconded, to approve the Board of Trustees' Goals for FY2020-2021, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Hildebrand advisory vote: aye.

ANNOUNCEMENTS BY CHAIR

Chair Stack shared that she, Trustee Kelley, and Dr. Proctor are calling legislators to express gratitude for supporting the Canning Center project.

Communications

There were no communications.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, September 9, 2020 at 5:00 p.m. location to be determined. The next Board of Trustees Meeting will be Wednesday, September 16, 2020 at 6:00 p.m. location to be determined.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Member Dowell moved, Member Hill seconded, to adjourn the meeting.

In a voice vote, the motion carried at 7:18 p.m.

Chair

Secretary