

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Special Board of Trustees Workshop and Committee of the Whole Meeting of
Wednesday, January 13, 2021

CALL TO ORDER

The Special Board Workshop of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, January 13, 2021 at 2:30 p.m. via Webex teleconference.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Bill Kelley, Walt Mundt, Nancy Robb, and Pat Stack. Student Member Dylan Hildebrand joined at 5:00 p.m.

Also present: Dr. Avis Proctor; Rob Galick, Executive Vice President of Finance and Administrative Services; Laura Brown, Vice President and Chief Advancement Officer; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. MaryAnn Janosik, Provost; Jeff Julian, Chief of Staff; Dr. Claudia Mercado, Interim Vice President of Diversity, Equity and Inclusion; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; and Dr. Michelé Smith, Vice President of Workforce Solutions; Bob Grapenthien, Controller; Andy Kidwell, Professor.

Guests: DLR Group: Steve Siegel, Project Manager; Krisan Osterby, Lead Campus Planner; Kate Yurko, Lead Programmer; and Meagan Storm, Engagement Leader

Chris Placek, Daily Herald; Melissa Cayer, citizen; Kelly Dittmann, citizen

DISCUSSION POINTS

The DLR Group presented the findings from their information gathering for the Harper College Campus Master Plan. They reviewed the process for information gathering that included review of existing documents; on-site visual assessments of building and grounds; space utilization analysis; visioning workshop with the Master Plan Steering Committee; Career Advisory Committees' Survey; Engagement with Deans and Faculty; and 31 interview sessions with campus user groups which involved approximately 600 people. The analysis and assessment are concluded, with next steps being the development of concepts and alternatives.

Bob Grapenthien presented a mid-year budget review including analysis of risks.

Rob Galick presented an update on the COVID-19 Stimulus Funding and related funds distribution. A new bill was passed in December 2020 for Coronavirus Response and Relief Supplemental Appropriations with an estimated \$12.5-12.8 million to come to Harper. He reviewed the Financial Reserves and the 5-Year Budget Plan.

There was a break from 4:40 – 5:00 p.m. before reconvening to the Committee of the Whole Meeting.

Regan Myers reported the successful launch of Harper's Oracle Cloud Fusion on January 4, 2021. She commended the tremendous teamwork of the finance, human resources and IT departments working over the holiday break to make the conversion happen. Training sessions have been attended by 672 employees to date. Scheduled are 38 Guide Me sessions, with analytics that can track if users click through or drop out of the Guide Me help tab; and 66 specific training sessions for more advanced functions. She reported that the payroll run was successful but not easy. Reporting functions are being examined. Next steps are to focus on mobile access. There is successful engagement with the Day 2 Services vendor. The rollout went very well. The Board members thanked and offered appreciation to all the employees who have been dedicated to this project.

Dr. Claudia Mercado reviewed the floor plans to bring back a Cultural Center to Harper. The second-floor location overlooks a student/employee space by the Starbucks in Building D. The Cultural Center is linked to Harper's equity plan to help with retention through belonging and community-building. It will also provide both informal and formal educational programming. Completion is expected in fall 2021.

Dr. Maria Coons reviewed the January Board Packet.

PUBLIC COMMENTS

Chair Stack reminded everyone that public comments are to be sent to the Trustees email as instructed on the posted agenda. None were received.

FORMAL ACTIONS

There were no formal actions.

ADJOURNMENT

Member Mundt moved, Member Robb seconded, adjournment at 5:34 p.m.

In a voice vote, the motion carried.

Chair

Secretary