

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, September 15, 2021

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Pat Stack on Wednesday, September 15, 2021 at 5:02 p.m. in the Wojcik Conference Center Amphitheater, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Herb Johnson, Walt Mundt, Nancy Robb, Pat Stack, and Student Member Pahul Mal.

Absent: Member Bill Kelley

Also present: Dr. Avis Proctor; Mike Barzacchini, Director Marketing Services; President; Laura Brown, Vice President and Chief Advancement Officer; Orlando Cabrera, Technical Support Specialist; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Sue Egan, Executive Assistant; Rob Galick, Executive Vice President of Finance and Administrative Services; Bob Grapenthien, Controller; Dr. Travaris Harris, Interim Associate Provost; Dr. MaryAnn Janosik, Provost; Dr. Tamara Johnson, VP of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Dr. Claudia Mercado, Associate Provost Student Affairs; Kurt Metzger, Deputy Chief of Police; Steve Petersen, Campus Architect;Carolynn Muci, Internal Communications Manager; Kim Pohl, Director of Communications; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness via phone; Dr. Michelé Smith, Vice President of Workforce Solutions; Roger Spayer, Chief Human Resources Officer; Heather Zoldak, Associate Executive Director, Foundation.

PUBLIC COMMENTS

None.

DISCUSSION OF
FOLLOW UP ITEMS

Dr. Maria Coons presented in place of Darlene Schlenbecker on the FY2021-2022 College Plan. The Plan is a one-stop planning resource that includes the President's Goals, Strategic Plan, Operational Plan and the Budget and Capital Plan. The College Plan will be posted externally September 16, 2021. The Strategic Plan goals are static for the next four years, only the metrics for measuring progress will change.

Rob Galick presented on the monthly Accounts Payable Report. When transitioning to Oracle Fusion, reporting capabilities changed resulting in the loss of the fields identifying check number, segment, and account description. The finance team is working with the Oracle

consultant to add these fields back into the report. It was agreed that the Accounts Payable and Payroll reports would be sent to the Board with the regular Committee of the Whole documents; and with the Accounts Payable report in two sorts: one by segment (cost center category) and one in dollar amount from largest to smallest.

Jeff Julian reported on Harper's legislative affairs operation and provided an update on the activities and accomplishments of FY21 and the focus for FY22 at the Federal and State levels. The Board expressed interest in receiving this report regularly.

Dr. Avis Proctor reported on the College's fall mitigation efforts in respect to Governor Pritzker's vaccine/testing mandate. The College has secured Cleared4 as its technology platform and has begun implementation. On campus SHIELD IL testing hours have been extended. Vaccines are available for free at Northwest Community Healthcare on campus. Board members are considered volunteers for the College and are subject to the mandate. Member Johnson requested the mobile app for Cleared4 be sent to the Board. Member Robb asked when more staff will come back on campus so that students can have more personal contact. Dr. Proctor stated Harper is moving in that direction however no changes will be made to the fall schedule. Provost Janosik stated the spring classes will be 70-75% on campus or blended. Member Johnson asked that the Board receive a monthly report on mitigation efforts,

Dr. Coons reviewed the September Board Packet. The Board requested a monthly report for any new personnel positions with analysis behind the decision to hire.

Chair Stack requested Board members submit to her ideas for the March Board Workshop to be discussed at the October Committee of the Whole meeting.

FORMAL ACTIONS

Nor formal actions taken.

ADJOURNMENT

Member Johnson moved, Member Mundt seconded, adjournment at 6:26 p.m.

In a voice vote, motion carried.

Chair

Secretary