

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 16, 2022

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, November 16, 2022 at 6:00 p.m. in the Wojcik Amphitheater.

Member Hill led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley, Nancy Robb, Greg Dowell (entered at 6:03 p.m.), Diane Hill, Herb Johnson, Walt Mundt, and Student Member Gonzalez.

Absent: None.

Also present: Robert Allare, Faculty; Mike Barzacchini, Director Marketing Services; Dr. Michael Bates, Associate Provost Curriculum and Instruction; Dr. Susanne Brock, Senior Director of Grants and Innovation; Laura Brown, Vice President and Chief Advancement Officer; Orlando Cabrera, Technical Support Specialist; Tom Cassell, Senior Manager Business Development; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Melanie Duchaj Coordinator Student Engagement Dr. Diane Duin, Interim Dean Health Careers; Amanda Duval, Chief Human Resource Officer; Rob Galick, EVP Finance and Administrative Services; Erin Graff, Manager Student Engagement; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Stephanie Horton, Faculty; Dr. MaryAnn Janosik, Provost; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Rick Kellerman, Network Specialist; Dr. Claudia Mercado, Associate Provost Student Affairs; Kristyn Meyer, Manager - Annual Giving and Events; Jesus Molina, Coordinator - Veteran's Center; Bob Parzy, Associate Provost Enrollment Services; Steve Petersen, Campus Architect; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; Marcus Reznicek, Faculty; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Steven Titus, Faculty; Darice Trout, Interim Dean, Business and Social Science; Bryan Wawzenek, Manager Communications; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: John Chapman, Clearwater Capital Partners; Dan Forbes, Speer Financial, Inc.; Michael Neiland, Student.

AGENDA APPROVAL

Member Hill moved, Member Johnson seconded, approval of the agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.
Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

PRESENTATIONCorporate Mentoring
Program

Dr. Proctor asked Heather Zoldak, associate executive director/major gifts, and Kristyn Meyer, annual giving and events manager, to provide an update on the new Corporate Mentoring Program offered by the Harper College Educational Foundation.

Ms. Zoldak shared that John Chapman, CEO of Clearwater Capital Partners, was present and would share his experiences as a mentor and how his company has embraced the program which kicked off in the spring. She added that the initiative was born out of a desire from corporate partners who wanted to increase their involvement with Harper College by donating their time and resources to support students in their academic and professional journeys. She provided the example of Motorola Solutions supporting Harper for nearly forty years through scholarships and program support but were looking to get involved with Harper beyond financial support to help students succeed. She also noted that Harper does have mentoring opportunities on campus through the One Million Degrees program and the HOPE Giving Circle, but Motorola Solutions' inquiry highlighted that corporate partners were looking for shorter term opportunities that are aligned with their employees' roles and responsibilities in their jobs.

Ms. Zoldak explained that the idea of corporate mentoring was discussed with colleagues across campus, and it was realized that the Foundation was uniquely positioned to maximize engagement between corporate partners and to increase corporate involvement while also providing an opportunity for corporate partners to engage their employees in volunteer leadership opportunities and connecting with potential future employees. Further explained was the development of the program between volunteer/corporate mentors paired with Foundation scholarship recipients which was piloted in April 2022 with the first cohort pairing thirteen students and mentors with the goal of meeting virtually three times before July.

Ms. Zoldak shared that the first cohort was so successful that five of the original thirteen pairs asked to extend their mentorship beyond the end of the semester. Due to its success, this program has been added to the college's FY23 operational plan as a task to support the goal of increasing engagement with partners. She mentioned that based on

survey submissions, a request for a roadmap to help guide mentor/mentee conversations to make them more meaningful was expressed so they turned to the National Association of Colleges and Employers (NACE) for their career-ready workforce competencies to provide guidance. Ms. Zoldak detailed that after students completed a self-assessment based on NACE competencies, mentors received information regarding their students' self-identifying top three competencies and their three areas with the most growth potential. Mentors then received resources and targeted activities for each of the eight competencies to help them coach the students in these skills and at the end of the semester, students were given a post program survey to see how well they were able to close the gap between their pretest and their post test scores.

Ms. Meyer highlighted that for the program this semester, the Foundation partnered with ten corporate partners who represented a variety of sectors and positions who then recommended five to seven prospective mentors who participated in an information session in July, followed by an interest survey before beginning the process. She mentioned that during the process they learned that a partner Allstate targeted their outreach toward their internal leadership program. Since the program is virtual, it allowed for volunteer participants from other states such as Pennsylvania, California, and Arizona to participate. Ms. Meyer went on to explain that the mentees are recipients of the Uniting Pathways to Student Success scholarship, the Promise scholarship, Foundation donor scholarships, as well as student leaders and were matched with mentors in their respective fields and with similar backgrounds. The goal was that they would be able to build trust by tackling barriers that the students will actually face as they reach the workforce and can cultivate authentic conversations. Ms. Meyer then introduced Foundation Board of Directors member John Chapman to share his experience with the corporate mentorship program. Mr. Chapman is the CEO of Clear Water Capital Partners and besides being part of the pilot mentors who pioneered this program over the summer, he also opted to continue mentoring the same student in the fall semester.

Mr. Chapman shared what a delight his pairing was with his mentee Doris from Zimbabwe and how terrific the program is and how important it was for his organization to take part. He shared some positive feedback from both mentors and mentees including a mentor who described the experience as life changing and Mr. Chapman's mentee who stated she gained confidence and courage to pursue her goals without fear which speaks to just how important this program is. He expressed thanks for the partnership and for allowing his organization to be part of the journey. He also shared that his organization invited

the mentees to their office on December 8 for lunch to celebrate their accomplishments which also served as a great opportunity to meet the mentees in person.

In response to Trustee Johnson, Ms. Meyer stated that the mentors and mentees are typically paired one to one; however, they had one mentor with two mentees to accommodate a student looking for a mentor in the IT field and that mentor was happy to take on an additional mentee. Since it has been successful, they may look into this further for the future.

Trustees commended all involved for their outstanding work and the development of the program which they support. Additionally, trustees acknowledged that the program is very impactful for both mentors and mentees.

STUDENT TRUSTEE REPORT

Student Trustee Gonzalez acknowledged that the semester was rapidly coming to an end. So, many events are planned for students to participate in, including the celebration of Día De Los Muertos on Wednesday, November 2 which featured Avanté decorated with a line of ofrenda tables, which are traditional tables created by the family members/friends of a person who has passed away. They included sugar skulls, traditional food, images of passed on loved ones, and colorful flowers and candles. She added that this celebration featured the “I Stand with Immigrants” display, hosted by Latinos Unidos, where students created signs that state why they stand with immigrants. There was also a traditional dance from the Chinelo dancers. She mentioned that students expressed to her how much they appreciated the school honoring their culture and how much the event had an impact on their college lives. She thanked the Office of Diversity, Equity and inclusion, Latinos Unidos, the International Student Club, and all the amazing staff and students who helped put on the event.

Student Trustee Gonzalez noted that Student Government proudly held their annual Student Town Hall which is a time for students to meet Harper College administrators, ask questions, and share their experiences at the college. She thanked Dr. Proctor, Dr. Janosik, Dean Harton, Chief Lawson, and Jennifer Brenan for providing valuable information to the students. She added that most students expressed via survey after the event how valuable the experience was and that they would like to have another Student Town Hall in the spring which the Student Government will discuss as they plan their spring events.

To close, Student Trustee Gonzalez shared what an honor it was to attend the ACCT Leadership Congress in New York and appreciated the student trustee session which offered the opportunity to talk with

student trustees from all over the country and share Harper College's amazing successes and learn about common issues impacting community colleges. She highlighted the presentation given by Amber Angel, program officer for the ECMC (Educational Credit Management Corporation), who spoke of her struggle as a college student and single mother and how universities turned her away thinking she would not be able to manage being both a mother and student; however, it was her local community college that welcomed her and supported her. She is now a staunch advocate for higher education and parent success. Student trustees also discussed their goals and what students were struggling with the most which included mental health, paying for an education, and the ongoing pandemic. The student trustees continue to stay in contact to learn from each other. She further expressed how grateful she was for the opportunity to see and experience New York and wished all a wonderful Thanksgiving.

FACULTY SENATE
PRESIDENT'S REPORT

Faculty Senate Vice President Horton expressed her appreciation and excitement for both the Diversity Symposium and the International Education Summit events that took place. The Diversity Symposium focused on understanding racism and the current impact that it has on the community and students and ways to make changes and the Summit's theme was sustainability and conservation. She stated that both events provided opportunities to develop professionally by connecting with colleagues and engaging in meaningful conversations that have tremendous impact both in personal lives, in classrooms, with colleagues, and in the community. They also equip folks to better serve students and the community by keeping an inclusive and global perspective. She thanked Dr. Tamara Johnson and the Office of Diversity, Equity and Inclusion and Ms. Nellie Khalil and the Office of International Education and wished all a very happy Thanksgiving from the Faculty Senate as they look forward to returning and finishing the semester strong.

PRESIDENT'S REPORT

Dr. Proctor highlighted the recent visit by First Lady Dr. Jill Biden and three White House Cabinet secretaries, Secretary of Education Cardona, Secretary of Commerce Raimondo, as well as Secretary of Labor Walsh, to celebrate National Apprenticeship Week. Dr. Michelé Smith represented Harper at a conversation showcasing our partnership with District 214 and the work we're doing in the region and our goal to lift that up on a national level.

Dr. Proctor noted that the campus has been buzzing with a lot of activity which included the Diversity Symposium, the Veteran's Day Celebration, the fall High School Open House, Experience Day, the International Education Summit, and a lot more which provided a lot of good engagement, professional growth, and learning. These activities

also support students and demonstrate how much the in-person connection really matters and how Harper looks forward to bringing people together more and more.

Dr. Proctor recognized Harper's playoff-bound athletes, the men's and women's soccer teams and women's volleyball team and congratulated the national champion women's cross-country team for winning their fourth Women's Cross Country National title. They will be invited to celebrate at the December board meeting.

Dr. Proctor also shared reflections from the ACCT Leadership Conference and discussions in her capacity as co-chair for the AACC Commission on Economic and Workforce Development. Dr. Proctor, Member Kelley, Alejandro Mendoza, and Dr. Tamara Johnson had a great showing at their presentation "Boosting Enrollment with a Focus on Underserved Populations" which included Harper's family-focused Project Achievement, Surpassing Obstacles (PASO) recruitment program, and Harper's Guiding Learners to Intentionally Develop Efficacy (GLIDE) peer mentoring retention program that began this fall. Some takeaways provided to the audience included increasing trustee awareness around accreditation, as well as the work of Arthur Levine and Scott Van Pelt who co-authored the book *The Great Upheaval*. Dr. Proctor will share that lens with leaders across the college, as well as the faculty Senate leadership, in terms of the changing landscape and the headwinds that Harper faces as a higher education institution. Harper is planning accordingly to try and combat the headwinds with recruitment and retention efforts. As co-chair for the Commission on Economic and Workforce Development, Dr. Proctor led a discussion regarding early college access, Equity, Justice involving students, employee engagement as well as the book *The Great Upheaval*. They had the opportunity to meet with Allyson Knox, Microsoft representative, who reports to the president of the company and wants to work solely with community colleges and some specific programs. Dr. Proctor reflected on the busy, yet productive fall semester and she is proud of the impact on student success and culture at the institution and closed by wishing everyone a wonderful Thanksgiving.

STUDENT SUCCESS REPORT

Center for Student
Veterans and Military-
Connected Students

Dr. Proctor asked Erin Graff, manager for Student Engagement, former civil servant for the Morale, Welfare and Recreation Department of the United States Navy; Jesus Molina, Veterans Center coordinator, veteran corporal for the United States Marine Corps; and Michael Neiland, president of the Student Veterans Association, Army veteran and active corporal for the National Guard to provide an update on the Center for Student Veterans and Military Connected Students and advancements in engaging student veterans and the military-connected student population on campus.

Ms. Graff noted that in 2017, Harper College expanded services to veterans and their family members by opening the Center for Veteran and Military Connected Students to enhance community for veteran and military connected students. This center provides events, programs, and services that promote participation and engagement within the veteran community, and for students and veterans at Harper and the larger campus community. She shared the following Harper student veteran demographics: about half are currently taking classes and are enrolled full time, most of them are taking higher course loads than the average student, and they are graduating at a higher rate.

Mr. Molina shared that Harper was designated with the status of a military friendly school for the third consecutive year at the bronze level. This is based on an extensive survey to schools across the country with more than ninety questions including enrollment numbers and what services are provided. Schools are graded in six categories from admissions, academic policies, the culture on campus, financial aid and assistance that the institution provides, graduation and career services, as well as military support and retention. Harper has exceeded every standard but there is always room for growth. Harper's role is to help student veterans transition from military to civilian life. One of the ways students feel like they're part of the campus is through signature programs such as holding the first Women's Veterans celebration in conjunction with Women's History Month and the first red, white, and blue cord ceremony which formalizes student veterans accepting their graduation cords which they will wear during commencement. In addition, they were able to reestablish external relationships and build new ones with different veteran centers that are part of the VA health care system. Research shows that veterans enrolled in the VA health care system are less likely to commit suicide. These partnerships also allow the center to conduct training for Harper staff and Faculty, such as the VA Safe Training that focused on suicide prevention and coincided with Suicide Prevention Awareness Month. In addition, they have focused on developing their own training for staff and Faculty such as the Military Veteran and Ally Program that's based on the Green Zone training, but they made it more inclusive. Their program also includes spouses and children of veterans and military service members which Green Zone did not include. They also made some advancements in how they use technology by installing tracking systems to collect data of who's using the Veterans Center which will be used to obtain information such as if there is any correlation between the center and veteran students graduating at a higher rate, or having a higher GPA, etc. For this semester, veterans are included in Starfish allowing them to communicate with the students and allowing Faculty to guide veterans in need of help to the Veterans Center.

Mr. Neiland reported that the Veterans Association has come up with the following three main goals/events for this semester: Toys for Tots, support animals, and membership growth. Toys for Tots is planned for December 8 and they hope folks look forward to taking part annually in the event. They've also set the goal to get support animals on campus before finals to help de-stress students and bring together student veterans and non-student veterans to provide a sense of community. Their last goal is membership growth. Currently they have six members that attend meetings regularly and they want to grow that. One of their targeted groups are military connected students. Lastly, they are offering training for Faculty with courses that have high veteran enrollments such as bioscience, technology, law enforcement, justice and administration, IT support, and software development.

In response to Trustee Mundt, Mr. Molina responded that yes, they can do more to build awareness to services for student veterans and military connected students and marketing could be expanded to support this.

Trustees thanked them for an excellent presentation and the value they bring to student veterans and military connected students.

HARPER EMPLOYEE
COMMENTS

There were no Harper employee comments.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Member Dowell moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

The Consent Agenda included:

The minutes for October 12, 2022 Committee of the Whole meeting, October 19, 2022 Board of Trustees meeting; accounts payable; student disbursements; payroll for September 23, 2022 and October 7, 2022; estimated payroll for October 21, 2022 and November 4, 2022; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; review of the minutes of all closed meetings that have not yet been released for

public review, and determination of which, if any, may then be released; and Authorization for destruction of verbatim recordings of closed sessions; career advisory committee appointments; monthly financial statements; Board committee and liaison reports; grants and gifts status report for; consortium, cooperative and State of Illinois contracts purchasing status report; as outlined in Exhibits X-A.1 through X-B.4.

Minutes October 12, 2022 Committee of the Whole meeting, October 19, 2022 Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$4,560,374.59
	Student Disbursements	\$737,092.08

The payroll of September 23, 2022 in the amount of \$3,067,499.96 and October 7, 2022 in the amount of \$3,086,904.26; estimated payroll of October 21, 2022 in the amount of \$3,077,202.11 and November 4, 2022 in the amount of \$3,077,202.11.

Bid Approvals Ex. X-A.3.a Accept bid and award contract for the Alternate Bid Number 2 to MG Mechanical Contracting, Inc. for the Buildings L and M HVAC Upgrade Project as the lowest responsible and responsive bidder in the total amount of \$35,200.00 including a base bid of \$32,000.00, and 10% construction contingency of \$3,200.00 provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Infrastructure Maintenance budget of \$362,400.

Ex. X-A.3.b Accept bid and award to Construction Inc. for the Building D Hawks Care Project, as the lowest responsible and responsive bidder in the total amount of \$313,500.00 including a base bid of \$285,000.00, and 10% construction contingency of \$28,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Hawks Care Project budget of \$500,000.

Request for Proposals There were no requests for proposals.

Purchase Orders Ex. X-A.5.a Approve a purchase order to Sound Incorporated for the exterior security improvements at Buildings A, H, and S, in the amount of \$60,577.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.5.b Approve a purchase order to Sound Incorporated for interior security improvements at Buildings A, D, L, and

W, in the amount of \$107,074.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

- Ex. X-A.5.c Approve a purchase order to Holabird & Root Architects for professional services for the Building H Remodeling Project, in the amount of \$49,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.d Approve a purchase order to FGM Architects for the professional services for the Business and Social Sciences Center, in the amount of \$355,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.e Approve a purchase order to Legat Architects for professional services for the Building Y Data Center Upgrade Project, in the amount of \$28,450.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.f Approve a purchase order to Sendra Service Corporation for a temporary emergency boiler rental, in the amount of \$559,600.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Personnel Actions

Appointments

Elzbieta Jakubczak, Professional/Technical, Admissions Specialist, Admissions Outreach, 10/24/2022, \$55,000.00/year
 Janet Verdin-Gonzalez, Professional/Technical, Academic Advisor, Advising Services, 10/3/2022, \$54,461.00/year
 Richard Bischoff, Professional/Technical, Data Strategy Analyst, Institutional Research, 10/24/2022, \$74,202.00/year
 Javier Rivera, Classified Staff, Office Assistant II, P/T, Learning and Career Center, 10/17/2022, \$25,259.00/year
 KC Burkholder, Classified Staff, Language Lab Technician, P/T, Liberal Arts, 10/12/2022, \$26,978.00/year
 Linda Monterastelli, Classified Staff, Office Assistant II, BUS/SS, 10/31/2022, \$21,645.00/year
 John Phillips, Harper #512 IEA-NEA, Groundskeeper, Roads and Grounds, 10/17/2022, \$35,360.00/year
 Steve Kwiatkowski, Harper #512 IEA-NEA, Groundkeeper, Roads and Grounds, 10/24/2022, \$35,360.00/year

Position Changes

David Earl, Professional/Technical, Programmer Analyst, Client Systems, 10/17/2022, \$66,975.00/year
 Imazul Garcia, Professional/Technical, Limited Enrollment Specialist, Health Careers, 10/10/2022, \$65,175.00/year
 Jonathan Yi, Professional/Technical, Technical Support Specialist NE,

P/T, Client Systems, 10/24/2022, \$35,302.00/year
 Nancy Trenkle, Professional/Technical, Lead Academic Advisor,
 Advising Services, 10/17/2022, \$69,232.00/year
 Sarah Kirk, Professional/Technical, Academic Advisor, Advising
 Services, 10/3/2022, \$58,787.00/year
 Sukyung Kwon, Professional/Technical, Testing Analyst, Assessment
 Center, 10/10/2022, \$49,964.00/year

Separations

Sara Gibson, Supervisory/Management, Manager - Environmental
 Health and Safety, Facilities Management, 10/7/2022,
 Resignation, 21 years 9 months

Board Travel	Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.
Travel Expense Exceptions	There were no Travel Expense Exceptions.
Review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released; and authorization for destruction of verbatim recordings of closed sessions	Approval to review the status of minutes and verbatim recordings of closed sessions of the Harper College Board of Trustees, as presented in Exhibit X-A.9.
Career Advisory Committee Appointments for the 2022-2023 Academic Year	Approval of Career Advisory Committee Appointments for the 2022-2023 Academic Year, as presented in Exhibit X-A.10.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Report	Alumni Liaison Report: Member Mundt reported on the Harper Talks October Harper Alumni podcast installment which features alumni entrepreneurs Drake Roberts and Anthony Tamras, who discuss their journey as startup entrepreneurs and the November installment features alumnus Joseph Plazak who discusses his unique path in music, which includes being an artist, teacher, scientist, and engineer and how it all started at Harper College. To listen visit harpercollege.edu/alumni .

Member Mundt also shared that the Harper Alumni program hosted the Alumni "Speed" Mentoring event on November 3 which connected Harper College students with alumni from a variety of careers providing them with the opportunity to seek career advice, ask questions, learn networking skills, and learn from the experiences of Harper alumni.

Lastly, Member Mundt reported that the HOPE Giving Circle took part in the Foundation's interactive tour on November 10 which included thirty HOPE Giving Circle members, supporters, and prospects who were led in hands-on experiences, taken on tours, and provided with information about the respective programs by participating Health Careers Faculty: Laura Smith in Surgical Technology, Kathy Hoch from Dental Hygiene, and Tracy Wessel from Nutrition.

Foundation Liaison Report: Member Hill shared that the quarterly Foundation Board meeting will be held on December 6 and Rivers Casino will present a check for scholarships in the amount of \$100,000.

Member Hill also highlighted the second interactive tour hosted by the Harper College Educational Foundation which included nearly seventy guests making it a great opportunity to reach out to the community and let them see Harper's programs in action.

Lastly, Member Hill reported that Kim Duchossois has established two scholarship funds in honor of her late father, Richard Duchossois. The first, the Richard L Duchossois Endowed Scholarship, is geared toward Harper students who exhibit financial need with a preference for veterans or military connected students or preference for business or entrepreneurship majors. The second, the Richard L Duchossois Emergency Fund, will provide support for transportation, food, and childcare needs.

ICCTA Liaison Report: Member Kelley reported on his attendance at the ACCT Leadership Conference in New York at the end of October and emailed associated documents to the other members of the Board. He attended the conference with Member Johnson and Student Trustee Gonzalez and was left feeling inspired, enlightened, encouraged, energized, and mindful of the great challenges Harper has and the major trends being faced.

He shared that he enjoyed attending the session on Open Education Resources (OER) that was facilitated by Dr. Karen Stout, the president of Achieving the Dream. He Kelley has been passionate about OER for years as it provides tremendous savings and the impact it has on student success, and social justice and equity. At Montgomery College, the faculty rallied around OER and brought it to scale in the general

education program. Some statistics: 53% of students say that in the past they had not purchased required textbooks because of the cost, 41% of the students said that OER would affect their ability to afford college, and students plan to use their savings for other college expenses. Many of them would take another course with the funds instead. Some students specifically select OER courses to save on expenses. One in eight students have withdrawn from courses because of the cost of course materials, and one in six are underrepresented students which highlights that this is an equity issue, a social justice issue, and a student success issue. Member Kelley asked how Harper can bring this to scale.

Member Kelley reported that Dr. Arthur Levine and Scott Van Pelt's work left him with apprehension and that it's time to transform or be left behind. Harper should strategically position itself to this paradigm shift as the pandemic put these changes on steroids. Harper will not be going back to what it was pre-pandemic. Students want hybrid classes, in-person, and online. It used to be about educating just in case a skill was needed; however, students now want just in time skills which includes certifications which are being fulfilled in other formats online through Coursera, Google, Microsoft, etc. This is causing enrollment to decline in the community college sector, especially in the pandemic years. He shared that with near universal access to digital services and the internet, students will seek from higher education the same things they're getting from music, movies, and newspaper industries. The new content providers and distributors will enter the higher education marketplace, driving up institutional competition and consumer choice and driving prices down. The industrial era model of higher education that focused on time, process, and teaching will be eclipsed by a knowledge economy rooted in outcomes and learning, and community colleges need to shift to outcompete. He reflected on the veterans' presentation and the disservice of not recognizing the tremendous competency and skills they bring to the table. This is the kind of shift that higher education has to jump on.

Member Johnson reported out on his attendance at the ACCT Leadership Conference. He attended seven different sessions: Turning Around Community College Enrollment Declines, Building Partnerships Between Two- and Four-Year Institutions, Boosting Enrollment with Focus on Underserved Populations (Harper's presentation), Lowering Student Costs and Increasing Retention, Re-Enrollment Efforts to Help Boost Enrollment, Partnerships for Apprenticeships and Internships, and Building an Innovative Ecosystem to Support Community College Entrepreneurship Programs.

He shared that the conference had 1,800 attendees this year, an increase from the last few years. He shared the following key element in what was most valuable from the conference which was turning around community college enrollment declines. Harper is already doing many of these things but looking at how other colleges are incorporating them. Some examples include converting dual enrollment students to degree seeking and getting those students on campus through the labs, classes offering the potential for interaction with college clubs, and having college instructors visit high schools and making creative connections between students and instructors. High schools love to have staff from colleges on their campuses and it offers a chance for Harper to answer questions while they are there. Make sure recruitment personnel are solely dedicated to that task. Look at timing of sending texts and emails to prospective students and stress the results of recent graduates and job opportunities and apprenticeships. Don't underestimate the enrollment potential of non-credit students such as GED and specialized courses. Have digital marketing managers consider buying tech marketing software such as Tableau, MuleSoft, or Slack. Building digital engagement allows tracking of hits. Remarket to students who left or have completed studies with specialized communications.

Member Johnson also noted that data analytics is the new supply chain management. Approach students that were rejected from four-year colleges for various reasons. If it is due to debt, look at debt forgiveness. The Board did this several years ago; 3,100 students received forgiveness and 754 or 24% re-enrolled. Review the registration process by going through Harper's process and see if it is difficult and how students feel about customer service. Check for availability of Chromebooks for students. He reflected on the best quote from the conference, "Science and math are science and math no matter where they are taught. Einstein's and Archimedes' principles do not change based upon the environment in which they are taught."

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

NEW BUSINESS

Exhibit XI-A: Annual
Financial Audit for Fiscal
Year Ended June 30, 2022

Member Dowell moved, Member Johnson seconded, to approve the recommendation to accept the annual financial audit for the fiscal year ending June 30, 2022, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-B: Resolution
for Estimated Tax Levies

Member Hill moved, Member Dowell seconded, to approve the recommendation to adopt the resolution providing for the 2022 estimated tax levies, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-C:
RESOLUTION authorizing
and providing for an
Installment Purchase
Agreement for the purpose
of paying the cost of
purchasing real or
personal property, or to
build, equip, alter,
construct additions to and
improve the sites thereof in
and for Community
College District No. 512,
Counties of Cook, Kane,
Lake and McHenry and
State of Illinois, and
authorizing and providing
for the issue of General
Obligation Debt
Certificates (Limited Tax),
Series 2023, of said
Community College District
evidencing the rights to
payment under such
Agreement, prescribing the
details of the Agreement
and Certificates, and

Member Dowell moved, Member Mundt seconded, to approve the recommendation to adopt the Debt Certification Resolution as prepared by Bond Counsel and award a contract for purchasing debt certificates as a result of a competitive RFP process, as outlined in Exhibit XI-C.

providing for the security for and means of payment under the Agreement and the Certificates.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-D:

RESOLUTION declaring the intention to avail of the provisions of Article 805 of the Public Community College Act of the State of Illinois, as amended, and to issue Funding Bonds of Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry and State of Illinois, and directing that notice of such intention be published in the manner provided by law

Exhibit XI-D – Deferred to December 2022.

Exhibit XI-E: Resolution Designating a Person or Persons to Prepare a Tentative Budget for Fiscal Year Ending 2024

Member Robb moved, Member Kelley seconded, to approve the recommended resolution for the Board of Trustees to designate a person or persons to prepare a tentative budget for fiscal year ending 2024 per the Illinois Public College Act, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-F: Designation of Election Official for the April 4, 2023 Consolidation Election

Member Kelley moved, Member Johnson seconded, to approve the recommendation of the Designation of Dr. Maria Coons, Vice President and Board Liaison, to serve as the election official to accept filings of nominating papers and objections to nominating papers on behalf of the Board Secretary for the April 4, 2023 Consolidated Election, as outlined in Exhibit XI-F.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-G: Approval of New Certificate: Physical Education Endorsement

Member Kelley moved, Member Hill seconded, to approve the recommendation of the new certificate program in Physical Education, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, Johnson, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

ANNOUNCEMENTS

BY CHAIR

Communications

Chair Stack asked Trustees to review the information that Trustee Kelley shared from the ACCT Leadership Congress in New York and to notify her of any topic ideas they have for their March workshop.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 7, 2022 at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, December 14, 2022 at 6:00 p.m. in the Wojcik Amphitheater.

ADJOURNMENT

Member Hill moved, Member Johnson seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:17 pm.

Chair

Secretary