

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, June 21, 2023

I CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kelley on Wednesday, June 21, 2023, at 6:00 p.m. in the Wojcik Amphitheater.

Member Robb led the Pledge of Allegiance.

II ROLL CALL

Present: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Absent: Student Trustee Kei Smith.

Also present: Jason Altmann, Interim Director - Athletics and Fitness; Mike Barzacchini, Director Marketing Services; Amber Blake, Manager, Internal Communications; Tony Butler, Director of Risk Management; Orlando Cabrera, Technical Support Specialist; Dr. Scott Cashman, Senior Manager - Community, Career and Corporate Education; Tom Cassell, Senior Manager Business Development; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Megan Dallianis, Interim Associate Provost, Student Success; Oscar Galarza, Police Officer; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Melissa Harrah, Police Officer; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Interim Associate Provost & Dean Career and Technical Programs; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Rick Kellerman, Network Specialist; Jim Macnider, Coach; Nancy Medina, Executive Director of Facilities Management; Bob Parzy, Associate Provost Enrollment Services; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; David Richmond, Faculty; Jaime Riewerts, Dean Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Sue Skora, Registrar/Interim Sr. Director of Enrollment Services; Dr. Michelé Smith, Interim Provost & Vice President of Workforce Solutions; Barbara Tarchala, Administrative Assistant; Darice Trout, Interim Dean, Business and Social Science; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Morgan Beto, Student; Araxi Boghossian, Student; Emily Bothfeld, Robbins Schwartz; Melissa Cayer, Citizen; Art Douglas, Citizen; Janet Douglas, Citizen; Tim Harrah, Citizen; Melanie Kerr,

Student; Samira Rosenfeld, Student; Brianna Ruiz, Student; Zara Uvakova, Student; Dr. Ruth Williams, Citizen; Chloe Wintergerst, Student; Lily Wintergerst, Student.

### III AGENDA APPROVAL

Member Dowell moved, Member Mundt seconded, approval of the agenda.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

### IV PRESENTATION

#### Harper Partnerships

Dr. Proctor asked Dr. Michelé Smith, Vice President of Workforce Solutions, to highlight Harper's targeted efforts over the last year to deepen engagement with area businesses.

Dr. Smith shared that Harper has been fortunate to have big community partners such as Motorola and more recently Zurich, but their division is looking to increase partnerships and their level of partnership with Harper. A few years ago, during a summer retreat, the Workforce Solutions division worked with a consultant who helped them determine what is their why? Why do they do this work? Why does it matter if they partner? This allowed them to develop their why statement, "We believe that our community deserves a dedicated partner that will listen attentively, show up consistently, and creatively bring solutions to new and old problems." This helped them anchor their day-to-day efforts to look at the 30,000 plus employers in the service district of Harper and provide solutions. Some intentional work has been done to lay the foundation for what they've been able to accomplish which includes partnerships being at the core of the strategic plan and the work of the business strategy team. Apprenticeship employer partnerships have grown from 7 to 73 since 2015, employer engagement has been strengthened across multiple sectors, their team has increased visibility in the community, and they are "courting" new employer partners annually.

Dr. Smith's team created a scale of 1 to 5 to determine the level of engagement for each partnership, with the intention of increasing their engagement. They have been successful in these partnerships through the three C's: commit, collaborate, and construct. They made a commitment through the strategic plan and the leadership of Harper's president to making sure partnerships were a priority for employers in the district. They are also collaborating across the campus with faculty, staff, the provost's area, and marketing to get this work done. The third C is that they must construct these partnerships together with the

employers. She added that feedback provided by apprentice graduates demonstrates that “when we partner, students win!”

Dr. Smith continued by providing positive student success outcomes. They are currently onboarding 85 apprentices for fall 2023; a 38% increase in apprenticeship enrollments compared to this time last year, and the apprenticeship graduation rate is 72% which far exceeds the typical graduation rate for average college students. When students have the team from Harper College, their faculty, their apprenticeship staff, and an employer partner who's invested in them, they are successful. Employer partnerships also help improve enrollment.

Harper's partnerships with Rush University Medical Center, Clearbrook, and the McDonald's Archways to Opportunity program were a few of the highlighted examples provided by Dr. Smith. Rush University Medical Center reached out to Harper looking to fill the gap of medical assistants in their workforce which led to a discussion of an apprenticeship program. The first group of apprenticeships will be finishing this fall and a second cohort of ten will start this summer. This was the result of answering their need, listening, and figuring out how Harper could do what was needed so they could be successful, and students could ultimately benefit from it.

Dr. Smith continued by sharing another partnership which is with Clearbrook who focuses on taking care of individuals with intellectual disabilities. There is some synergy with Harper's Career Skills Institute, where Harper students with mild developmental disabilities complete a career training program. Clearbrook had worked with Harper off and on but developed a deeper partnership. They found that they had a multi-pronged partnership via community service hours for Promise scholars and Clearbrook has incumbent workers earning a CNA certificate through the apprenticeship model at Harper from the Illinois Community College Board PATH Grant. Clearbrook liked Harper's apprenticeship model but didn't have the funds, so the PATH Grant made it possible. Dr. Smith is most excited about the partnership with Clearbrook and Harper's Career Skills Institute as Harper works on job placement for these students. In year two, Clearbrook is shadowing these students to help identify the appropriate jobs for them at the end of the program.

The final partnership that Dr. Smith highlighted is their most recent one with McDonald's through the Archways to Opportunity Program. McDonald's is committed to making sure their associates get a better education to provide an opportunity to advance with Harper serving as their primary education provider. For associates who work at the nine McDonald's from the designated franchise in the Harper College District, they can take advantage of the Archways to Opportunity

Program, which pays \$2,500 a year tuition reimbursement for associates, and \$3,000 a year for their managers. There is a public launch on Tuesday, June 27 with a photo opportunity to let the community know about the program.

Up next for Workforce Solutions in the fall, is the introduction of their W.I.G., or Wildly Important Goal. It's an opportunity to forecast a number in terms of how they want to increase employer engagement across the college in the education area as well as community engagement in the workforce.

Dr. Smith also spoke of the benchmarks they established for this year with the commitment to get out in the community and engage in more expos and increase visibility. This past year, the Workforce Solutions Division has participated in over 37 expos/community meetings. That equates to about 3,400 employers, small businesses and municipalities, which have been exposed to Harper and likely received their business strategy folder. Another goal was to increase the number of new employers this year to 30 but they reached 41 which will now serve as a baseline for the future. When Harper partners and makes their partners feel valued and heard and they can provide their expertise, students are successful. It's good for the community and economic development.

Trustees commended Dr. Smith and her team for their outstanding work on strategic partnerships. Additionally, trustees look forward to seeing this expanded to smaller businesses as well.

#### V STUDENT TRUSTEE REPORT

There was no student trustee report.

#### VI FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond began by acknowledging some excellent employees who are either retiring or moving onto other life opportunities. He acknowledged those in attendance, who have worked very closely with faculty throughout their careers and have gone on to bigger and better things. Registrar, Sue Skora, is retiring and was recognized for the great graduation success. She will be really tough to replace; he has spent his entire career working with her and will miss her. Also, Dr. Travaris Harris, moved on to a provost position in California. He came up with the faculty and worked his way into practically every administrative role at Harper and his impact is going to be felt for years.

Dr. MaryAnn Janosik, provost, is retiring. Even though she was only at Harper for a few years, she came in during the pandemic and helped

Harper through the pandemic and he wanted to wish her well. Her impact will be felt for a long, long time as well.

He also acknowledged and welcomed the incoming provost, Dr. Ruth Williams, who was in attendance. There is excitement amongst the faculty for her arrival and they look forward to working with her.

## VII PRESIDENT'S REPORT

Dr. Proctor began by echoing Faculty Senate Richmond's sentiment of feeling the effects of the exit of integral individuals which is bittersweet, but the change also provides the opportunity for new ideas and new ways of serving our students and each other. Dr. Proctor welcomed Dr. Ruth Williams, who was in attendance and will begin as provost on July 10. She also recognized Registrar/Interim Senior Director of Enrollment Services, Sue Skora, for her exemplary work over the last 28 years, and wished her well in retirement. She wanted to again acknowledge Dr. MaryAnn Janosik, retiring provost, and Dr. Travaris Harris and wished them well.

Next, she highlighted the new strategic enrollment management plan and its recommendations for recruitment and retention. The plan guides Harper's work to strengthen processes and employ innovative strategies to reach new and existing enrollment markets with the following primary strategies: expand dual credit student transition to Harper, reinforce first year/start smart seminar compliance, socialize the four-connections approach to faculty-student engagement to increase retention, create experiences that change enrollment patterns and behavior, and develop a micro hub strategy to grow international student enrollment. Over time, these strategies will support sustainable practices to prepare for current and future students.

Dr. Proctor reported that Harper has been recognized by ICCTA with the 2023 Equity and Diversity Award. Chair Kelley was also recognized with the President's Award for his long-standing dedication to community colleges and support of ICCTA leadership, while Dr. Richard Johnson was honored as a nominee for the Outstanding Faculty Award. One recent example of their strengthened DEI work has been a facilitated professional development series for President's Learning Council in which leaders learned about the cycles of socialization and liberation and considerations for advancing racial equity at Harper. These activities align with our strategic plan and student success agenda guided by our three pillars of equity: closing equity gaps, removing barriers, and executing focused solutions. She is hopeful that leaders are more empowered with the knowledge gained from these sessions to foster stronger student belonging and success and to bolster an institutional culture that is welcoming, supportive and

affirms the identities of our students and employees from various backgrounds.

She closed with the news from the Council for Advancement and Support of Education that Harper received two Circle of Excellence Awards including a gold recognition for corporate mentoring, the program we just started last year, and a bronze recognition for our Inspire scholarship campaign. Congratulations to the advancement team and marketing!

### STUDENT SUCCESS REPORT

NJCAA 2023 Track and  
Field National Champions

Dr. Michelé Smith, Vice President, Workforce Solutions/Interim Provost, introduced Jason Altmann, Interim Director of Athletics and Fitness, and Coach Jim Macnider who were joined by members of the women's track team to celebrate their NJCAA D-III National Track and Field Championship.

Mr. Altmann thanked the Board for the opportunity to recognize Harper's women's track and field team for their championship. They won with 42½ more points than the second-place winner. This has happened because of the track students' athletic ability, and their commitment to the work. They have earned 199 credits, and an average 3.06 GPA in spring of 2023. This is a reflection of Coach Macnider and his assistant coach and their guidance and perseverance and work with all the students for success on the field and in the classroom. He introduced Coach Macnider and thanked him for bringing another championship to Harper.

Coach Macnider shared what a pleasure it is to honor all the work the team has done. He introduced eight of the thirteen women who qualified for nationals in attendance. Morgan Beto is a basketball player for Harper but decided this year she wanted to try track. She qualified for the national meet in the hammer throw and for the final placed ninth. Next, Araxi Boghossian was part of the cross-country team, but she is a sprinter. She was an all-American in three events. She finished third in the 400-meter. She was also a member of the relay teams that were national champions. Next, Melanie Kerr was also a member of the cross-country team. She was an all-American in the 800-meter run, and she finished sixth and is also a member of the 4x4 and the 4x800-meter relay teams, also a national champion. Next, Samira Rosenfeld was on the cross-country team and qualified for and was an all-American in six events. She was a national champion and the defending champion in the high jump, defending her high jump title. She was also a member of the 4x1 and 4x4 relays that were national champions. She finished second in the 400-meter hurdles, fourth in the 100-meter hurdles and fourth in the long jump. Next, Brianna Ruiz was also a member of the cross-country. She was an all-American in cross-country. Also, she was

an all-American as a member of both the 4x4 and 4x800-meter relay teams, national champions. She placed seventh in the 5000-meter run. Next, Zara Uvakova was an all-American this year in the 4x100. This is her first track and field season. Next, Chloe Wintergerst was an all-American. She finished second in the pole vault and sixth in the 100-meter hurdles. Her twin sister, Lily Wintergerst, who was the national champion in the pole vault, finished sixth in the triple jump and seventh in the long jump. He added that the women's 4x400-meter relay set the national meet record.

Coach Macnider also acknowledged those not in attendance; Lily Alberts was a national champion in the 800. She was also a member of all three relays that won, and she set the national meet record in the 800. Kaylee Decker was an all-American in the 5000-meter run and the 1500-meter run. Pola Kubrak was a repeat all-American in the high jump. Also, Fiona Metzko was the national champion and defended her title in the 1500-meter run as a member of the 4x4 and 4x800 relays. Lastly, Arianna Teichman was an all-American in the hammer throw and the discus throw. He acknowledged John Majerus, Coach Zellner and Tyler Block as well. He noted that he just finished his 50th year of coaching. He closed by again stating what an excellent job the team did, how great they are to work with, and how hard they worked to accomplish these achievements.

Trustees congratulated the women's track and field team and the coaches for their championship and hard work and dedication.

#### VIII HARPER EMPLOYEE COMMENTS

There were no Harper employee comments.

#### IX PUBLIC COMMENTS

Melissa Cayer requested to not raise her property taxes and to link the monthly financial reports to the agenda.

#### X CONSENT AGENDA

Member Dowell moved, Member Hill seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

The Consent Agenda included:

The minutes for May 10, 2023 Committee of the Whole meeting, May 17, 2023 Board of Trustees meeting; accounts payable; student disbursements; payroll for April 21, 2023, May 5, 2023 and May 19, 2023; estimated payroll for June 2, 2023 and June 16, 2023; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; first reading of social media policy, approval of service providers, student service awards, resolution honoring Harper College Police Officers; monthly financial statements; Board committee and liaison reports; grants and gifts status report; review of consortiums, cooperatives and State of Illinois contracts purchasing status report, disposal of obsolete or damaged personal property; as outlined in Exhibits X-A.1 through X-B.5.

Minutes

May 10, 2023 Committee of the Whole meeting, May 17, 2023 Board of Trustees meeting.

Fund Expenditures

Accounts Payable	\$6,454,128.51
Student Disbursements	\$305,530.96

The payroll of April 21, 2023 in the amount of \$3,184,032.24, the payroll of May 5, 2023 in the amount of \$3,191,179.94 and May 19, 2023 in the amount of \$3,179,818.19; estimated payroll of June 2, 2023 in the amount of \$3,164,000.00 and June 16, 2023 in the amount of \$3,164,000.00.

Bid Awards

- Ex. X-A.3.a Accept bid and award contract for the 2023 Exterior Stair and Retaining Wall Maintenance Project to Copenhaver Construction, Inc., as the lowest responsible and responsive bidder in the total amount of \$279,250.00 including a base bid of \$221,500.00, 10% construction contingency of \$22,150.00, feasibility study fee of \$4,900.00, base fee (Cage Civil Engineering) of \$19,800.00, construction administration fee (Cage Civil Engineering) of \$9,700.00, and reimbursables for \$1,200.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the 2023 Exterior Stair and Retaining Wall Maintenance Project budget and the 2023 Sidewalk Maintenance Project budget.
  
- Ex. X-A.3.b Accept bid and award contract for the Building F Retro Commissioning Project to McCauley Mechanical Construction, Inc., as the lowest responsible and responsive bidder in the total amount of \$125,740.00 including a base bid of \$93,400.00, 10% construction

contingency of \$9,340.00, base fee (RTM Engineering Consultants, LLC) of \$22,500.00 and reimbursables of \$500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building F Retro Commissioning Project budget and the Capital Project Contingency budget.

Ex. X-A.3.c Accept bid and award contract for the Building R Theater Upgrades Project for Alternate Bid Numbers 1 and 2 to Chicago Flyhouse, Inc., as the lowest responsible and responsive bidder in the total amount of \$145,342.00 including a base bid of \$122,046.00, additional cost increase from time of bid \$11,091.00, and 10% construction contingency of \$12,205.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the FY24 Building R Theater Upgrades Project budget.

Ex. X-A.3.d Accept bid and award contract for asbestos abatement and boiler demolition at Building B to Husar Abatement, LTD as the lowest responsible and responsive bidder in the total amount of \$185,625.00 including a base bid of \$123,000.00, 20% construction contingency of \$24,600.00, professional fees (Hygieneering, Inc.) of \$7,500.00, and project management and air monitoring (Hygieneering, Inc.) of \$30,525.00 as provided in the Operations and Maintenance (Restricted) Fund budget and the Operations and Maintenance (Unrestricted) Fund Budgets and contained in the FY24 Building B Central Steam Boiler Plant Upgrade Project budget.

Request for Proposals

Ex. X-A.4.a Approve a proposal and award a contract to FGM Architects for the professional services for the Business and Social Sciences Center, in the amount of \$4,842,000.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

Ex. X-A.4.b Approve a proposal and award a contract to CBIZ Compensation Consulting to conduct an external market analysis and internal equity study of positions at Harper College, in the amount of \$172,500.00, as provided in the Restricted Fund.

Purchase Orders

Ex. X-A.5.a Approve a purchase order to Togetherall to provide a mental health screening tool and peer-to-peer support program for Harper students in compliance with the

Mental Health Early Action on Campus Act, 2023, in the amount of \$45,000.00, as provided in the Restricted Fund.

- Ex. X-A.5.b Approve a purchase order to Philips Healthcare for a new NICOL V3 RAD (collimator) to be used for the repair of the Philips X-Ray Machine, in the amount of \$35,342.00, as provided in the Education Fund budget.
- Ex. X-A.5.c Approve a purchase order to United Dock and Door for Building B Security Gates, in the amount of \$38,170.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.d Approve a purchase order to H. R. Stewart, Inc. for the emergency repairs to the domestic water booster pump in Building Z, in the amount of \$35,839.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.e Approve a purchase order to Ram Mechanical Services for the emergency replacement of the pressure reducing valve in Building M, in the amount of \$31,493.00, as provided in the Operations and Maintenance (Restricted) Fund budget.

#### Personnel Actions

##### Appointments

- Ruth Williams, Administrator, Provost, Provost Office, 7/10/2023, \$212,000.00
- Kimberly Johnson, Faculty, Instructor - Level 9 (Nursing), Health Careers, 8/15/2023, \$59,585.00
- Alessandra McNamara, Faculty, Instructor -Level 9 (Mental Health), Health Careers, 8/15/2023, \$59,585.00
- Jeanette Roy, Faculty, Assistant Professor - Level 15 (Food Service Management), Career and Technical Programs, 8/15/2023, \$78,034.00
- Marc McRay, Supervisory/Management, Accountant, Accounting Services, 5/15/2023, \$62,000.00
- Mariana Anguelov, Professional/Technical, Fashion Design Lab Assistant, P/T, Career and Technical Programs, 5/29/2023, \$34,684.00
- Rizwan Butt, Professional/Technical, Network Specialist, Infrastructure Services, 5/8/2023, \$87,500.00
- Lynda Baumgartner, Classified Staff, Fast Track Program Assistant, Business and Social Science, 5/29/2023, \$49,725.00
- John Majerus, Classified Staff, Sports Information Coordinator, P/T, Athletics & Fitness, 5/22/2023, \$37,700.00
- Kaitlin Miles, Classified Staff, Program Assistant, P/T, Career and Technical Programs, 5/22/2023, \$22,880.00

Kathryn Rische, Classified Staff, University Center Assistant, P/T, Enrollment Services, 5/2/2023, \$14,976.00  
 Chelsey Vambute, Classified Staff, Receptionist and Office Assistant I, P/T, Center for New Students and Orientation and Women's Program, 5/8/2023, \$14,508.00  
 Patrick Dillon, Harper #512 IEA-NEA, Groundskeeper, Roads & Grounds, 5/30/2023, \$42,140.00  
 Sean Gibbons, Harper #512 IEA-NEA, Custodian - 3rd Shift, Operations Services, 5/14/2023, \$36,670.00  
 Adriana Lenis, Harper #512 IEA-NEA, Custodian - 3rd Shift, Operations Services, 5/21/2023, \$36,670.00

#### Position Changes

Megan Dallianis, Administrator, Interim Associate Provost, Student Success, 7/1/2023, \$126,000.00  
 Melissa Gawron, Supervisory/Management, Manager of Environmental Health and Safety, Risk Management, 5/22/2023, \$74,924.00  
 Bobbi Pineda, Professional/Technical, Program Coordinator, Learning Career Center, 5/8/2023, \$59,363.00  
 Mary Budyak, Supervisory/Management, Operations Coordinator, Diversity, Equity and Inclusion, 7/1/2023, \$72,288.00  
 Amy Desautels, Supervisory/Management, Administrative Coordinator, Advancement, 7/1/2023, \$65,465.00

#### Separations

Njambi Kamoche, Administrator, Dean, Resources for Learning, 7/31/2025, Retirement, 20 years 3 months  
 Sarah Hegge, Professional/Technical, Lab Assistant - Fashion Design, Career and Technical Programs, 5/31/2023, Resignation, 1 year 9 months  
 Meghan Randell, Professional/Technical, Hawks Care Specialist, Hawks Care Resource Center, 5/31/2023, Resignation, 1 year 8 months  
 Stephen Ramirez, ICOPS, Community Service Officer II, Harper College Police Department, 5/20/2023, Resignation, 4 months  
 Nancy DeFano, Classified Staff, Library Services Assistant I, Library Services, 5/31/2023, Resignation, 8 years 1 month  
 Ellen Walsh, Classified Staff, Program Assistant, Center for New Student and Orientation, 5/1/2023, Resignation, 4 years 8 months

#### Board Travel

Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.

#### Travel Expense Exceptions

There were no Travel Expense Exceptions.

#### First Reading of a New Social Media Policy (07.23.00)

Approval of the first reading of a new social media policy, as presented in Exhibit X-A.9.

Approval of Service Providers	Approval of the updated list of service providers for fiscal year 2024, as presented in Exhibit X-A.10.
Student Service Awards	Approval of the recommendation to recognize nominated Harper College students for their excellence in campus involvement and leadership for fall 2022 and spring 2023, as presented in Exhibit X-A.11.
Resolution Honoring Harper College Police Officers	Approval of the recommendation to approve a resolution honoring police officers Melissa Harrah, Daniel Vargas, and Oscar Galarza, who responded to the July 4, 2022, mass shooting in Highland Park, as presented in Exhibit X-A.12.
	<p>Resolution:</p> <p>Whereas, Melissa Harrah, Daniel Vargas, and Oscar Galarza are sworn officers of the Harper College Police Department; and</p> <p>Whereas, it is appropriate that the Board of Trustees honor people who through their bravery and service are a credit to their professions, the surrounding community, and Harper College; and</p> <p>Whereas, these officers responded to the tragic events that unfolded during the annual Independence Day Parade in Highland Park where seven innocent people were killed and 48 innocent people were injured; and</p> <p>Whereas, they immediately responded and assisted the Highland Park community to secure the site during the investigation; and</p> <p>Whereas, these officers received the coveted Highland Park Challenge Coin designed to recognize and honor the service of individuals assisting during this tragic time; and</p> <p>Whereas, they were acknowledged as one of 118 organizations that promptly stepped forward to provide critical assistance to the Highland Park community during this difficult time; Now, Therefore Be It Resolved, that the Board of Trustees of Harper College honors the professionalism and service of Officer Melissa Harrah, Officer Daniel Vargas, and Officer Oscar Galarza as they served honorably and with distinction as representatives of the Harper College Police Department. We thank them for their contributions to Harper College and the community.</p>
	Attested the Twenty-First Day of June in the Year 2023, by William F. Kelley, Chair – Board of Trustees and Dr. Avis Proctor, President.
Monthly Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Reports	Alumni Liaison Report: Member Stack reported that Harper Alumni Relations presented all students participating in the graduation

ceremony with a Harper Alumni gift of a Harper photo coaster set. Each custom set featured four unique campus photos and was created in partnership with Harper's Makerspace and Entrepreneurship Center. The sets included a QR code for registering for the alumni network, encouragement to stay connected and welcomed the graduates as the newest Harper alumni.

On July 20, Harper College alumni and friends are invited to "Alumni Night" at the Harper Music Department's Outdoor Music series. The concert will feature performances by Harper Guitar alumni. Alumni who pre-register will receive a special gift from Harper Alumni Relations at the alumni tent. The alumni ensemble will be led by Harper Guitar faculty and Harper alum Steve Vazquez.

Foundation Liaison Report: Member Hill shared that the Inspire scholarship stands at \$29,740,506.78 (99%) to campaign goal of \$30,000,000.00 by June 30, 2024. In addition, the Inspire Campaign has established more than 50 new scholarships. Harper awarded six community organizations \$50,000 for the Community Innovation Grants with check presentations in July. The recipients are Partners for Our Communities \$10,000, WINGS \$10,000, Family Forward \$10,000, Fellowship Housing Corporation \$10,000, Barrington Area Council on Aging \$5,000, and Special Gifts Theater \$5,000. This was made possible by the MacKenzie Scott grant that Harper received.

The Harper College Educational Foundation hosted its 34<sup>th</sup> Annual Golf Outing on June 12 at the prestigious Inverness Golf Club. Guests enjoyed the special opportunity to putt with Dr. Proctor at the 18<sup>th</sup> hole. This event brought together 100 players from a variety of corporate and community partners and raised \$170,000.

As of May 15, the Foundation has awarded nearly \$5.1 million in scholarships to over 1,500 students for the 2022-2023 academic year.

ICCTA/ACCT Liaison Report: Member Johnson reported that he and Chair Kelley attended the ICCTA annual convention in Normal, Illinois June 2-3. They had an opportunity to see ChatGPT, an AI chatbot, in use. They also attended trustee training at that convention where they discussed six different sections: the Open Meetings Act, freedom of information requests, financial oversight and accountability, sexual violence on campus, fiduciary responsibilities, and collective bargaining issues. The lunch speaker highlighted three key issues of interest: 1) dual enrollment and that the percentage of those students' success at community college was extremely high, 2) mental health issues in general, especially after COVID, 3) concern over students' lack of

writing skills in part due to high use of acronyms which could affect their future in a work environment.

Member Johnson also shared other items of interest: You can have actual straw votes, non-binding, in closed sessions. Twenty to fifty percent fund balances or reserve is normal and recommended. Anything higher creates issues unless a large capital project is coming up. Another item shared was that trustees texting during Board meetings are subject to the Freedom of Information Act. There was an announcement that there were internships available at Senator Tammy Duckworth's office in Belleville, Carbondale, Chicago, Rock Island, Springfield and in Washington, D.C. The ICCTA President's vision is 12x12x12 with a target to have students earn 12 credit hours by the end of their 12th grade at a cost of \$12 per credit hour. Community college baccalaureate degrees were also discussed and continue to be an issue that the organization pushes for. There was an increased awareness of federal education grants and scholarships. Also, Chair Bill Kelley was awarded the ICCTA 2023 Trustee Education Award and is a five-time recipient. Harper College also received, as previously mentioned, the ICCTA 2023 Equity and Diversity Award. Lastly, Dr. Richard Johnson, an English professor, was nominated for the Outstanding Full Time Faculty Award.

#### Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

#### Review of Consortiums, Cooperatives and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

#### Disposal of Obsolete or Damaged Personal Property

The annual disposition of College personal property report is presented to the Board for review, as outlined in Exhibit X-B.5.

### XI NEW BUSINESS

#### Exhibit XI-A: Approval of Preliminary Budget for Fiscal Year 2024

Member Dowell moved, Member Johnson seconded, to approve the recommendation to approve the College's preliminary budget for fiscal year ending June 30, 2024, as outlined in Exhibit XI-A.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-B: Resolution to Establish the 2023-2024 Budget Hearing Date

Member Robb moved, Member Hill seconded, to approve the resolution to establish the 2023-2024 budget hearing date in accordance with the Illinois Community College Act, a Budget Hearing must be held annually. The Budget Hearing date that is established allows for at least thirty days of inspection of the annual Harper College legal budget, as outlined in Exhibit XI-B.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-C: Fiscal Year 2024 Authorization to Spend

Member Hill moved, Member Mundt seconded, to approve the recommendation to authorize the College to continue to incur the necessary expenses and commitments for the ongoing operations of the College prior to the adoption of the Fiscal Year 2024 Budget, as outlined in Exhibit XI-C.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-D: Approval of Depository, Financial Services Providers, and Investment Brokers for College Funds

Member Johnson moved, Member Stack seconded, to approve the recommendation of the depositories, financial service providers, and investment brokers to be used by the College, as outlined in Exhibit XI-D.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-E: Administrative Employment Contracts

Member Hill moved, Member Robb seconded, to approve the recommendation that administrative staff members receive a 4% salary increase as long as the administrative employee is in good standing employment and employed as of April 1, 2023. Administrative staff members that are receiving a reclassification effective July 1, 2023, will not receive the Board approved administrative employee increase, but will receive the pay adjustment in accordance with the approved reclassification. The Administrator salary schedule will be increased by 4% for Fiscal Year 2024 to reflect the approved change. Employees' pay increases will be reduced if such increase results in a salary exceeding the maximum in the pay grade, as outlined in Exhibit XI-E.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-F: Amendment to President's Employment Contract – Salary Increase

Member Stack moved, Member Mundt seconded, to approve the recommendation to amend the four-year employment agreement with the Board (2022-2026) by reflecting an annual increase of 4% from July 1, 2023 – June 30, 2024, as outlined in Exhibit XI-F.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-G: Approval of Revised Policy on Travel and Meeting Expense Reimbursement (07.01.21)

Member Johnson moved, Member Hill seconded, to approve the recommendation of the revised policy on travel and meeting expense reimbursement, adding specific language pertaining to what will be reimbursed, and removing a form that has been automated in Oracle Fusion, as outlined in Exhibit XI-G.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Exhibit XI-H: Authorization for Personnel Appointments, Payment of Vouchers, and Requests to Purchase

Member Dowell moved, Member Johnson seconded, to approve the recommendation authorizing Dr. Proctor, or her delegate, to approve personnel actions, pay vouchers, and approve purchases from June 22, 2023 to August 15, 2023, since there is no Board meeting in July, as outlined in Exhibit XI-H.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

## XII ANNOUNCEMENTS

### BY CHAIR

Communications

Chair Kelley noted that the decennial committee has been formed which is in compliance with the Decennial Committee on Local Government Efficiency Act, signed into law by the Governor. The Board reviewed this at their March workshop. They are pleased that community members, Martha Bell, and Lane Moyer, will join the Board and Dr. Proctor for these sessions. This information has been posted on the Harper website. They look forward to celebrating with students

who are earning their Illinois high school education diplomas at the ceremony on Monday, June 26th. They will not have a meeting or committee of the whole meeting in July. They will have their budget workshop on July 12th from 4 to 7 pm.

Calendar

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, August 9, 2023 at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, August 16, 2023 at 6:00 p.m. in the Wojcik Amphitheater.

XIII OTHER BUSINESS

Member Dowell motioned, Member Mundt seconded, to enter closed session to discuss 2C16 Self-Eval at 7:06 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Member Dowell motioned, Member Robb seconded, to adjourn the closed session and re-enter the regular Board meeting at 7:59 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

XIV ADJOURNMENT

Member Dowell moved, Member Johnson seconded, to adjourn the meeting.

In a voice vote, motion carried at 8:00 pm.

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Chair

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Secretary