

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Closed Session July 12, 2023

CALL TO ORDER

Chair William Kelley called a meeting of the Board of Trustees of Community College District No. 512 to order at 4:00 p.m. in of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Student Trustee Kei Smith, Members, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley

Absent: Greg Dowell

Also attending: Kim Villanueva, ICCTA (via phone), Jim Reed, ICCTA (via phone), Dr. Avis Proctor, Dr. Maria Coons, Rob Galick, Dr. Ruth Williams, Laura Brown, Darlene Schlenbecker, Dr. Tamara Johnson, Jeff Julian, Dr. Michelé Smith, Riaz Yusuff, Robert Grapenthien

Citizen: Melissa Cayer

PUBLIC COMMENTS

None.

A closed session of the Board of Trustees of Community College District No. 512 was called to order by Chair William Kelley Wednesday, July 12, 2023 at 4:02 p.m. in of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois. The reason for the closed session was pursuant OMA 2(c)16 Self-Evaluation with a member of the association at 4:02 p.m.

Member Stack moved, Member Mundt seconded, moving into closed session.

Upon roll call, the vote was as follows:

Ayes: Members Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Student Member Kei Smith advisory vote: aye.

Also attending: Kim Villanueva, ICCTA (via phone), Jim Reed, ICCTA (via phone), Dr. Avis Proctor, Dr. Maria Coons, Rob Galick, Dr. Ruth Williams, Laura Brown, Darlene Schlenbecker, Dr. Tamara Johnson, Jeff Julian, Dr. Michelé Smith, Riaz Yusuff, Robert Grapenthien

DISCUSSION

The following items were reviewed in response to the Board's self-evaluation and goal setting.

Technology Plan – was reviewed with the Board. This is an overarching strategic technology plan that will guide specific technology initiatives. There were three follow-up items from the discussion:

- Add four pillars that connect to the goals: 1) Modern Technology to Support Success, 2) Operational IT for Efficiency and Effectively, 3) IT Security and Risk Management, 4) IT as a Strategic Partners in Decision Making
- Provide an update to the Board on the recommendations made by the Huron consultants
- Provide an annual update on technology initiatives

Budget Surplus – was reviewed to inform next month's exhibit on allocations.

Of the estimated surplus of \$10.2 million, the following has already been allocated:

- FY24 Differential Tuition (February 2023 exhibit) where the college will absorb that additional tuition for one year: \$350,000
 - Emergency Services Training Center (February 2023 exhibit) where funds from the surplus would augment the small bond issue: \$2,000,000
 - Budget exception requests for IT Security/Data Security, Student Success Initiatives, Employee Development and Training and other one-time expenditures: \$2,970,812
- TOTAL allocated is \$5,320,812
Surplus balance: \$4,879,188

Surplus balance could be added to the fund balance to cover the increased budget

Fund balance is a critical element in our Moody's bond rating (Board policy 40-60% of the budgeted taxed capped funds)

- It appears best to leave the surplus in the fund balance to keep the level at approximately 47%

Facility Use and Capital Projects

- Film Studies Screening Lab – master plan project was reviewed; additional information on usage will be sent
- Tennis Courts – Palatine Park District would like to co-fund renovation of 6 courts for pickleball

- Athletics – outdoor fields will be assessed for improvements (waiting for new Provost and Athletic Director updated assessment and prioritization)
- Building A – is failing and is currently under review as to how to address repairs/future usage

Scaling and Sustaining Promising Student Success Practices

- Academic and Non-academic needs were reviewed
- January Financial Workshop – Board will be provided with specific recommendations and needed funding

Leaving at 6:17 p.m., Rob Galick, Dr. Ruth Williams, Laura Brown, Darlene Schlenbecker, Dr. Tamara Johnson, Jeff Julian, Dr. Michelé Smith, Riaz Yusuff, Robert Grapenthien

Board/President Goals

- Five aligned goals were presented
- Trustees felt the trustee-generated partnership goal did not have to be stated as it is an expectation

NOTE: During the latter half of the meeting the campus was under a tornado warning.

FORMAL ACTIONS

There were no formal actions taken.

ADJOURNMENT
CLOSED SESSION

Member Stack moved, Member Mundt seconded, adjournment of the closed session at 6:39 p.m.

Upon roll call, the vote was as follows:

Ayes: Members Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried.

Student Member Kei Smith advisory vote: aye.

ADJOURNMENT

Member Stack moved, Member Mundt seconded, adjournment of the meeting at 6:42 p.m.

Voice vote: Motion carried.

Chair

Secretary

