

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, November 8, 2023

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Bill Kelley on Wednesday, November 8, 2023 at 5:00 p.m. in of the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Diane Hill, Bill Kelley, Walt Mundt, Nancy Robb, Pat Stack and Student Member Kei Smith.

Absent: Member Herb Johnson

Also present:

Dr. Yolonda Barnes, Dean of Business and Social Sciences; Mike Barzacchini, Director of Marketing Services; Dr. Michael Bates, Associate Provost Curriculum and Instruction; Dr. Susanne Brock, Senior Director of Innovation and Development; Laura Brown, Chief Advancement Officer; Tony Butler, Director of Risk Management; Orlando Cabrera, Tech Support Specialist; Tom Cassell, Senior Manager, Business Development; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President and Board Liaison; Dr. Kathy Coy, Director, Institutional Research; Amanda Duval, Chief Human Resources Officer; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Rita Gura, Interim Dean of Health Careers; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Tamara Johnson, Vice President of Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Rick Kellerman, Specialist Network; Johns Lawson, Chief of Police; Nancy Medina, Executive Director Facilities Management; Dr. Avis Proctor, President; Jaime Riewerts, Dean, Liberal Arts; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michele Smith, Vice President Workforce Solutions; Darice Trout, Senior Director, Workforce Solutions; Dr. Ruth Williams, Provost; Heather Zoldak, Associate Executive Director-Foundation and Major Gifts.

Guests: Hollis Hanson-Pollock and Christine Torres, Crowe

PUBLIC COMMENTS

None.

DISCUSSION OF
FOLLOW UP ITEMS

Dr. Susanne Brock reported on the work and accomplishments of her grants team. To date \$7.61 million dollars have been awarded and administered:

- Strengthening Community Colleges Training Grant (Round 3)
 - \$1.6M over 4 years

- Develop pathways in Cybersecurity, AI, and Cloud Computing
- Advanced Technological Education (ATE)
 - \$345k over 3 years
 - Expand UAS/Drone Technology program
- Enabling Partnerships to Increase Innovation Capacity (EPIIC)
 - \$400k over 3 years
 - Develop framework for deep partnership engagement/BILT
- Developing Hispanic Serving Institutions (HSI)
 - \$3M over 5 years
 - Multiple objectives related to equity gaps
- Childcare Access Means Parents In School (CCAMPIS)
 - \$500k for Year 1
 - Subsidizes childcare costs for low-income students
- OSHA Susan Harwood Training Grant
 - \$160k for Year 1
 - Expand occupational safety and health training program in CE

She reported \$7.92 million in pending grant proposals, including:

- DOE Post-Secondary Student Success Program
 - SOARing on the Path for Success at Harper
 - \$6.3M over 4 years
 - Focuses on strategies to scale the Path for Success initiative that promote the 5 Key EMMs
- NSF Scholarships in STEM
 - S-STEM: Supporting Success and Diversity for Low Income Computer Education Students
 - \$990k over 6 years
 - Provides scholarships to address unmet financial need of low-income students
- IBHE Nursing School Grant
 - \$150k over one year
 - Supports students transitioning from ADN at Harper to BSN or RN-BSN at a four-year institution
- ICCB Innovative Bridge and Transition Grant Program
 - \$400k over one year
 - Interventions targeted specifically at the needs of underemployed, recently arrived immigrants and refugees with professional education and experience outside the US

In addition, Dr. Brock mentioned the continued growth in grants:

- Strengthening Community Colleges Training Grants (Round 4)
 - \$1.75M over 4 years
 - Focus on enhancing Mechatronics and creating a new Smart Manufacturing and Digital Integration program under Advanced Manufacturing and increasing the number of women in the field

- Rivers Casino
 - \$100k over one year
 - Supports scholarships for veterans and military-connected students

Finally, Dr. Brock described the success of Indirect Cost Recovery for 2023 at over \$400,000. Indirect costs recovery dollars are split between the Ed Fund and the division managing the grant. These funds will assist in the continued development, enhancement, and innovation in programs. The Board thanked Dr. Brock and her team for the good work.

Bob Grapenthien introduced Christine Torres from Crowe to speak to the Harper College audit results ending June 30, 2023. Ms. Torres stated her appreciation for the commitment of the Board's audit committee and the time spent with the auditors. She reported the following:

Financial Statements:

- Opinions – All Unmodified “Clean”
 - Independent Auditor's Report on the Basic Financial Statements
 - Independent Auditor's Report on State Grant Activity
 - No Material Weaknesses or Significant Deficiencies on Internal Control over Financial Reporting, based on audit progress to date
 - No Material Weaknesses or Significant Deficiencies on Compliance for Each Major Federal Program or on Internal Control Over Compliance, based on audit progress to date

Mr. Grapenthien thanked Crowe for a professional audit and thanked Trustees Dowell and Johnson for serving on the audit committee.

The Technology Plan Update was moved to the December meeting.

Darlene Schlenbecker reviewed the status of targets and measures leading into the last year of this strategic plan. Eight targets and 46 measures have been completed. Planning is underway to complete a SWOT Analysis (Strengths, Weaknesses, Threats, Opportunities), and evaluation of initiatives. The Strategic Planning and Accountability (SPA) shared governance committee is a key collaborator in reviewing internal and external data to identify SWOT items. For the next steps, the Goal Teams will continue their work; the Operational Plan is aligned with the strategic goals and supports achievement of the goal targets. The Board will participate in providing feedback on the plan. The next Board update will be in April.

Dr. Maria Coons reviewed the November 2023 Board packet.

Chief of Police John Lawson ran a short soft and hard lockdown drill with the Board members.

FORMAL ACTIONS

Member Robb motioned; Member Dowell seconded to enter closed session pursuant OMA 2(c) (2) collective bargaining matters at 5:57 p.m. In a roll call vote, the motion passed unanimously.

Member Hill motioned, Member Mundt seconded to adjourn the closed session and re-enter the regular meeting at 6:33 p.m. In a roll call vote, the motion passed unanimously.

ADJOURNMENT

Member Dowell moved, Member Stack seconded, adjournment at 6:33 p.m.

In a voice vote, motion carried.

Chair

Secretary