

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, November 15, 2023

I CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Kelley on Wednesday, November 15, 2023, at 6:00 p.m. in the Wojcik Amphitheater.

Member Smith led the Pledge of Allegiance.

II ROLL CALL

Present: Student Trustee Kei Smith, Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Absent: None.

Also present: Joseph Angermeier, Faculty; Amber Blake, Manager, Internal Communications; Laura Brown, Vice President and Chief Advancement Officer; Tony Butler, Director of Risk Management; Orlando Cabrera, Technical Support Specialist; Dr. Scott Cashman, Senior Manager, Community, Career and Corporate Education; Tom Cassell, Senior Director of Business Development and Event Operations; Nicci Cisarik De Jesus, Director, Student Recruitment and Outreach; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Dr. Megan Dallianis, Interim Associate Provost, Student Success; Dr. Tom Dowd, Faculty; Amanda Duval, Chief Human Resource Officer; Brenda Escutia, Manager, Scholarship and Special Projects; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Joanne Ivory, Interim Associate Provost & Dean Career and Technical Programs; Rick Kellerman, Network Specialist; Theresa Lake, Faculty; Jeannine Lombardi, Faculty; Dawn McKinley, Faculty; Nancy Medina, Executive Director of Facilities Management; Dr. Pardess Mitchell, Faculty; Bob Parzy, Associate Provost Enrollment Services; Crystal Peirce, Faculty; Kim Pohl, Director of Communications; Dr. Avis Proctor, President; Dr. Dan Ranieri, Faculty; David Richmond, Faculty; Jace Robinson, Faculty; Jacquelyn Robinson, Specialist, Scheduling; Darlene Schlenbecker, Vice President of Planning, Research and Institutional Effectiveness; Dr. Michelé Smith, Vice President of Workforce Solutions; Darice Trout, Senior Director, Workforce Solutions and Job Placement; Bryan Wawzenek, Manager, Communications; Dr. Cammy Wayne, Faculty; Dr. Ruth Williams, Provost; Riaz Yusuff, Chief Information Officer.

Guests: Emily Bothfeld, Robbins Schwartz.

### III AGENDA APPROVAL

Member Dowell moved, Member Robb seconded, approval of the agenda.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

### IV PRESENTATION

#### Admissions Update

Dr. Proctor asked Nicci Cisarik de Jesus, director-student recruitment and outreach, to present the yearly new student recruitment planning process and how the admissions team uses student insights and data to inform future recruitment and outreach events and initiatives.

Ms. Cisarik De Jesus went over the overall development of the recruitment plan, how they used student survey data to inform the plan, and the overall assessment of their recruitment plan at the end of every fiscal year. Prior to FY23, admissions outreach had strategies and benchmarks set annually, but not a formalized plan. When she onboarded at the end of 2021, she worked with her supervisor and team to take those benchmarks and strategies and formalized them into a document that they use annually to set goals, the student and influencer communication plan, and recruitment and outreach events and initiatives. Their goal is to review the plan at the end of the year, assessing what made the best impact and what are areas for improvement.

She continued with the overall purpose of the plan which is to feed the admissions funnel and promote enrollment and support the college's overall strategic enrollment plan. To best inform the plan, they implemented three surveys to students as they matriculate through the enrollment process. The surveys include one after students apply for admissions survey, another after students meet with an admissions specialist, and finally after students enroll in classes. Taking a snapshot from the Admissions Applications Experience survey, they are seeing positive results from respondents; 85% of students who have applied for admissions are stating that they had a positive experience when they've applied. After students apply, they're invited to meet with an admissions specialist, and after that initial meeting, they will be emailed a survey to assess their experience.

Ms. Cisarik De Jesus noted that students who met with an admissions specialist recently said they had a very positive experience and 96% of those students stated that the friendliness of the staff was good to

outstanding. The Enrollment Experience survey is the third survey sent after enrolling in courses. This three-survey approach gives students the opportunity to tell them if they had a good experience or not at each step of the process.

She highlighted that the application for admissions was one of the most positive experiences with the highest weighted average out of all of the steps in the process used for setting benchmarks in the recruitment plan that focuses on student enrollment and conversion. In FY23, they set three goals and met them all. Their goal to maintain a customer satisfaction score of between 90 - 95% was met with an average score of 92%. Their goal to convert 50% of admissions event attendees to enrolled students was met with over 60% of event attendees enrolled in the next term. They use this information for their future plan with the intention to always operate under a continuous improvement lens and update their benchmarks when necessary. This also involves sunsetting any initiatives that aren't meeting their needs or are delivering inadequate results and identifying new opportunities to better engage, support, and recruit students.

Ms. Cisarik De Jesus mentioned that as they move forward into recruitment planning in the spring, they will take feedback from students for events such as the S'mores & Success event last month and all the other data points shared to inform their plan for FY25.

In response to Trustee Dowell, Ms. Cisarik De Jesus stated that the process is different now that it includes a formalized recruitment plan which is more intentional and feeds into the strategic enrollment plan. She also added that they were using surveys previously and have since added the application experience survey this spring and are hitting the national average response rate of 10% or higher.

In response to Trustee Stack, Ms. Cisarik De Jesus replied that some students have technical issues with the application/enrollment process to which her team provides hands-on support and holds events to help students, for example, help with completing a FAFSA or applying for a scholarship. She also added that they do see a difference in responses between high school students applying versus adult students. High school students tend to focus on culture and sense of community while adult students tend to focus more on processes and technical issues.

Trustees commended all involved for using their continuous improvement lens to make changes and Ms. Cisarik De Jesus for an incredibly impressive report.

V STUDENT TRUSTEE  
REPORT

Student Trustee Smith highlighted some of her experiences at the ACCT conference in Las Vegas last month and the connections made. She was grateful for having the opportunity to attend the conference. She attended the Student Trustee Advisory Committee session, which was composed of student trustees from across the country. Their session was run by the Phi Theta Kappa president, Lynn Ladner, who oversees the largest international honors society for two-year colleges. They discussed strategies on how to best represent the student body as student trustees, such as separating opinions on issues that they may find personally important, but may not necessarily affect the entire student body, or making an effort to interact with the student body beyond the students who are most engaged at the college to better understand the experiences of all students. They also learned how to successfully start student initiatives by taking the time to research what other community colleges might already be doing, getting together a team of students who are interested in an issue at the college, and identifying and meeting with key staff members to get institutional support. Examples of successful student initiatives discussed included starting a food pantry and implementing a sensory room, and also the sustainability initiatives Student Trustee Smith has been involved with at Harper.

Finally, they broke into groups and discussed the upcoming National Legislative Summit in February and worked through a few case studies and simulated presenting issues to legislators such as expanding SNAP benefits, Pell Grants, and childcare assistance. After the session, Student Trustee Smith had a chance to connect with fellow student trustees from the College of DuPage, Joliet Junior College, and Parkland College and they are hoping to visit each other's colleges and provide tours. Overall, she gained a greater understanding of the importance of the student trustee role, and how to better serve the student body as well as the Board of Trustees.

In terms of student life and wellness, many students are dealing with the flu season, missing classes, and having to catch up with work. They are also gearing up for finals season, so student stress is high. Luckily, there are many supports and student-centered events that have helped alleviate stress.

Recently, in honor of Native American Heritage Month and Veterans Day, a food truck festival was held in the quad, and included tabling from the Trickster Cultural Center and the Student Veterans Center. There was also a colors ceremony. Course registration has also started, and there have been more efforts to get students registered earlier. There was a tabling event that day that allowed students to win a free hat if they showed proof of registration, and the ability to meet

with advisors freely throughout the day. Students appreciate all help navigating registration and financial aid assistance, and she hopes to see more of this information reaching in-person and online students.

#### VI FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond began by wishing the Board a very happy Thanksgiving on behalf of the faculty. He expressed that he and the faculty are especially grateful for the work of Laura Brown, vice president and chief advancement officer, and greatly appreciates all of her work over the years. Faculty, staff, and students have all benefited from her work and all of her amazing accomplishments, which will be highlighted in the Student Success Report. The Faculty Senate has had many opportunities to work with Ms. Brown closely over the years and they have always appreciated that no matter what idea they came up with, Ms. Brown never once said "We can't do that." Instead, she said "Okay, here's what we're going to have to do," as she made a list to accomplish the task. Whether the topic was free speech zones on campus, classroom resources, support for travel abroad, and beyond; she always found a way to help every time they asked. The shoes she's leaving are going to be huge to fill and she will be missed greatly.

#### VII PRESIDENT'S REPORT

Dr. Proctor began by reflecting on things she is grateful for, which include Laura Brown's, vice president and chief advancement officer, leadership at the college and all that the students who have benefitted from her work. She also recognized Harper's student and employee veterans and military connected families for their tremendous service to the country. In honor of Veterans Day and Native American Heritage month, these groups were honored earlier this month through their Wheels of Gratitude event, held in the quad with a food truck festival. This event included military representatives from different branches and representatives from the Trickster Cultural Center in Schaumburg. Harper College is grateful for their sacrifices, and thankful they can serve them as they pursue their educational and career goals.

Dr. Proctor also reflected on recent dialogue sessions in which faculty examined data to find strategic opportunities to improve student success and help close equity gaps at the department, course, and program levels. She lauded the faculty's deep commitment to the students.

She noted that numerous people are working on the application for the 2025 Aspen Prize for Community College Excellence and the recognition report for the Illinois Community College Board, which conducts recognition evaluations for community colleges on a five-year cycle. Many members of the team across the college will be developing the narrative and formulating a compelling story as they demonstrate how they meet the expected outcomes for the recognition report. For

the Aspen Prize, they are again among the top 150 community colleges in the nation under consideration, which is a testament to what's happening in and out of the classroom as we serve students. It's not just about the award, it's about the clear signal that Harper has supported students and the community to accomplish incredible outcomes, and this is why we continue to focus on the student experience.

Dr. Proctor highlighted the many activities planned for International Education Week and said with so much conflict happening around the globe, it's more important than ever to provide a safe space for discussion and learning as they explore culture and global perspectives. Their global scholars and social justice studies students will be presenting. They will also feature stories from students that have studied abroad, film, and discussion events covering a wide range of topics.

She shared that the Harper College campus benefits from a vibrant arts community. Currently in their gallery is Milwaukee artist Angela Piehl's work on display in a show called Collaged Ecologies. Also last week, Dr. Proctor was fortunate enough to sing a few bars with students and the legendary hip hop bassist Doug Wimbish!

Dr. Proctor closed by wishing all and their families a joyous Thanksgiving.

## STUDENT SUCCESS REPORT

Educational Foundation  
and Harper College  
Scholarships & Awards

Dr. Proctor asked Laura Brown, vice president and chief advancement officer, and Bob Parzy, associate provost enrollment services, to present on Educational Foundation donor scholarships and institutional scholarships and grants and highlight the tremendous growth in scholarships awarded.

Ms. Brown provided an overview of students who are receiving Foundation scholarships. Overall, 52% of Harper students are first generation, while 56% of their scholarship recipients are first generation which demonstrates that they are targeting the neediest students financially but also emotionally.

Ms. Brown noted that when they last presented to the Board in 2016, the Foundation was awarding about a half million dollars in scholarship support to 500 students. She was happy to report that they awarded \$5 million last year which is a 900% increase in scholarship funds, and 269% increase in students receiving scholarships. When they last presented, they were amidst the Promise Campaign fundraising, so they were very singularly focused. The launch of the Inspire Campaign has broadened their donors' ability to donate what they desire for

scholarships; 65 new scholarships have been started in two years. This creates long-term legacies because many of them are endowed, which they are very proud of. Also, they are still awarding from McKenzie Scott funds and they have put money aside to continue that indefinitely.

Ms. Brown explained the different types of Foundation scholarships in FY23. About 14% are donor-sponsored scholarships, 28% is the Promise Scholarship, 56% are Igniting Paths to Student Success, 1% are Childcare Tuition/Hawks Care, and 1% are Transfer Scholarships. They gave out almost \$6 million. The two important additions are the student wraparound services and transfer scholarships.

She also shared that in addition to financial support, the foundation provides scholarship orientations, which are important because they're teaching the students about philanthropy, but more importantly, that a donor cared about the student to invest in them. They also added a corporate mentoring program. They are in their second year of the program which includes 13 corporations and 54 corporate mentors matched with students. This has created hands-on experience in the businesses for the students. As a result, several students have received full-time jobs.

Ms. Brown provided an example of a grateful scholarship recipient who shared in a thank you note that she can now focus on her education instead of worrying about the cost thanks to the generous scholarship she received. This also makes her feel seen and affirms that she is doing the right things in life. Ms. Brown also received a letter from an alumnus and donor stating that he was a refugee and received a scholarship 33 years ago and is now paying it forward to a current refugee or immigrant. The impact of these scholarships is life changing. She then turned it over to Mr. Parzy to explain the institutional impact through scholarships and grants.

Mr. Parzy reiterated how fortunate Harper has been to have Ms. Brown and an amazing foundation who do so many things to support the students. In addition to the critical role that foundation scholarships play in supporting students, there are several institutional scholarships that help recruit and retain Harper students as well. In FY23, over 700 students received institutional scholarships and grants which is double from 2016. It's another example of Harper's commitment to helping students achieve their educational and professional goals. The institutional scholarships and grants are broken out by Distinguished Trustee 42%, Finish Line 37%, Specialty Programs 17%, and GED Scholars/Recognition at 4%. There are about 80 Distinguished Trustee

Scholarships that are awarded each year and over 200 scholarships falling into the specialty program category.

He highlighted the Finish Line Grant which is an amazing program that was launched in 2019 and designed to assist students who are experiencing true financial hardships. The grant provides up to \$1,000 for students who are 70% or more along their degree or certificate completion. What makes the program unique is it helps with unforeseen situations that cause financial hardship. Students can submit a simple web-based form and the Finish Line Grant Committee reviews the submissions. Students can apply more than once.

Mr. Parzy acknowledged the great work of his team, who do a tremendous job throughout the year, all with the goal of student success. Students receiving scholarships are doing better academically than the overall Harper student body. They take more classes and work less. The fall-to-fall persistence rate is 80% for scholarship recipients compared to 63% for other students. GPA is higher for students receiving a Foundation or institutional scholarship. Scholarship recipients are earning a credential, meeting their basic needs, gaining a belief in what is possible, and believing in themselves. It's quite an accomplishment from all the tremendous support Harper College provides their students.

In response to Trustee Dowell, Mr. Parzy shared that their budgets tend to stay more static on the institutional side regarding scholarship fund award projections for FY24 and FY25. Ms. Brown noted that with the Ignite big surge, they're staying consistently at over \$3 million a year and continuing to grow.

Trustees thanked Ms. Brown and Mr. Parzy for an outstanding report and the impressive work and growth by the Foundation and institutional scholarships and grants programs.

#### VIII HARPER EMPLOYEE COMMENTS

There were no Harper employee comments.

#### IX PUBLIC COMMENTS

There were no public comments.

#### X CONSENT AGENDA

Member Dowell moved, Member Mundt seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

The Consent Agenda included:

The minutes for October 18, 2023 Committee of the Whole meeting, October 25, 2023 Board of Trustees meeting; accounts payable; student disbursements; payroll for October 6, 2023; estimated payroll for October 20, 2023 and November 3, 2023; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; review of the minutes of all closed meetings that have not yet been released for public review, and determination of which, if any, may then be released; and authorization for destruction of verbatim recordings of closed sessions; monthly financial statements; Board committee and liaison reports; grants and gifts status report; review of consortiums, cooperatives and State of Illinois contracts purchasing status report, as outlined in Exhibits X-A.1 through X-B.4.

Minutes October 18, 2023, Committee of the Whole meeting, October 25, 2023, Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$3,983,318.91
	Student Disbursements	\$325,756.94

The payroll of October 6, 2023, in the amount of \$3,278,627.15; estimated payroll of October 20, 2023, in the amount of \$3,300,000.00 and November 3, 2023, in the amount of \$3,300,000.00.

Bid Awards

Ex. X-A.3.a Accept bid and award contract for the Buildings X & S Exterior Door Replacement Project to Edwin Anderson Construction Company, as the lowest responsible and responsive bidder in the total amount of \$139,275.00 including a base bid of \$108,250.00, 10% construction contingency of \$10,825.00, and professional services fee (Legat Architects) of \$18,700.00, and reimbursables of \$1,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Buildings S and X Exterior Door Replacement Project budget and the Capital Project Contingency budget.

Ex. X-A.3.b Accept bid and award contract for the Building F Egress Stair Improvement Project to Stuckey Construction Company Inc., as the lowest responsible and responsive bidder in the total amount of \$82,500.00 including a base bid of \$75,000.00, 10% construction contingency of

\$7,500.00, as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building F Egress Stair Improvement Project budget.

Request for Proposals	There were no requests for proposals.
Purchase Orders	<p>Ex. X-A.5.a Approve a purchase order to Floors, Inc. for Building M Flooring Repairs, in the amount of \$39,094.00, as provided in the Operations and Maintenance (Restricted) Fund budget.</p> <p>Ex. X-A.5.b Approve a purchase order to Ratio Design for Professional Services for the Building E Restroom Remodeling Project, in the amount of \$37,620.00, as provided in the Operations and Maintenance (Restricted) Fund budget.</p> <p>Ex. X-A.5.c Approve a purchase order to Stuckey Construction Company Inc. for the Building L Ceramics Lab Project, in the amount of \$37,570.00, as provided in the Operations and Maintenance (Restricted) Fund budget.</p> <p>Ex. X-A.5.d Approve a purchase order to McWilliams Electric Co. Inc. for the Building L Corridor Lighting Improvement Project, in the amount of \$33,713.00, as provided in the Operations and Maintenance (Restricted) Fund budget.</p> <p>Ex. X-A.5.e Approve a purchase order to Grumman Butkus for engineering services for Phase II of the Buildings R, W, X, Y and Z Building Automation Systems (BAS) Upgrades Project, in the amount of \$73,300.00, as provided in the Operations and Maintenance (Restricted) Fund budget.</p>
Personnel Actions	<p><u>Appointments</u></p> <p>Billie Diaz, Supervisor Manager, Career &amp; Customized Training Manager, Community Education, 10/19/2023, \$80,000.00/year</p> <p>Lucinda McDonald, ProTech, Lab Assistant - Fashion Design P/T, Career and Technical Programs, 9/26/2023, \$34,684.00/year</p> <p>Ireth Vilchis, ProTech, AED Student Services Specialist, P/T, Adult Education Development, 10/16/2023, \$32,500.00/year</p> <p>Sarah Uhl, ProTech, User Experience (UX) Specialist, Marketing Services, 10/23/2023, \$69,000.00/year</p> <p>Christina Paskon, ProTech, Hawks Care Resource Specialist, Hawks Care Resource Center, 10/10/2023, \$57,000.00/year</p> <p>Allison Vadopalas, ProTech, Dual Credit Advisor, Center for New Students &amp; Orientation &amp; Women's Program, 9/26/2023, \$58,000.00/year</p> <p>Mary Coryell, Classified, Studio V Associate, P/T, Career and Technical Programs, 10/2/2023, \$27,256.32/year</p> <p>Jessica Gold, Classified, Receptionist/Office Assistant I, P/T, Job Placement Resource Center, 10/9/2023, \$24,128.00/year</p>

Amanda Borvan, ICOPS, Police Dispatch/Emergency  
Telecommunicator, Harper College Police, 10/9/2023,  
\$49,753.60/year  
Timothy Fitch, ICOPS, Police Officer, Harper College Police,  
10/23/2023, \$54,100.80/year  
Ronald Spejcher, ICOPS, Police Officer, Harper College Police,  
10/9/2023, \$54,100.80/year  
Samuel Gomez Jaramillo, IEA NEA, Campus Setup Crew, Operations  
Services, 10/9/2023, \$39,145.60/year  
Maria Lopez, IEA NEA, Custodian - 2nd Shift, Operations Services,  
10/9/2023, \$37,772.80/year

#### Position Changes

N/A

#### Separations

Employee #23246, ProTech, Academic Advisor, Advising Services,  
10/3/2023, Termination, 6 months  
Employee #1509, Classified, Master Pre-school Teacher, Early  
Childhood Laboratory School of Harper College, 10/1/2023,  
Termination, 26 years 2 months  
Employee #23819, IEA NEA, Custodian 3rd Shift, Operations Services,  
10/6/2023, Termination, 1 month  
Rebeca Najar Castro, Classified, Executive Assistant, Human  
Resources, 10/13/2023, Resignation, 1 year 6 months  
Aysha Zakaria, Classified, Library Assistant P/T, Library Services,  
10/31/2023, Resignation, 1 year 2 months  
Employee #23599, Classified, Front Desk Assistant P/T, President's  
Office, 10/20/2023, Termination, 2 months

Board Travel

Approval of travel related charges for the Board of Trustees, as  
presented in Exhibit X-A.7.

Travel Expense  
Exceptions

There were no Travel Expense Exceptions.

Review of the minutes of  
all closed meetings that  
have not yet been released  
for public review,  
and determination of  
which, if any, may then be  
released; and authorization  
for destruction of  
verbatim recordings of  
closed sessions

Approval of the recommendation to review the status of minutes and  
verbatim recordings of Closed Sessions of the Harper College Board of  
Trustees, as presented in Exhibit X-A.9.

Monthly Financial  
Statements

Review of monthly financial statement as outlined in Exhibit X-B.1.

**Board Committee and  
Liaison Reports****Alumni Liaison Report:**

Member Stack reported that on November 8, Harper Alumni Relations hosted the webinar “Building Your Financial Future – Start Today!” which shared introductory insights into managing finances effectively and the essentials of financial planning for recent alumni. The webinar was co-hosted by Harper Alumni Relations and the Harper Professional Advisors Committee and featured financial advisors from Baldwin Financial.

The HOPE Giving Circle will host a social event, “Charcuterie for Beginners” on Thursday, January 11, 2024. The event is an opportunity for members and HOPE prospects to learn more about the HOPE Giving Circle and enjoy a class on constructing charcuterie boards.

Listen as Harper alumni share their stories, experiences, and life journeys on Harper Talks: The Harper Alumni Podcast. The latest episodes feature 2023 Distinguished Alumna Kari-Ann Ryan, who is the director of marketing and development at Mid-West Moving and Storage, and alumna Nicole Buchanan, who serves as the vice president of operations with Bear Family Restaurants. You can listen to the college's alumni podcast on the Harper Talks webpage or search "Harper Talks" on all podcast streaming platforms.

**Foundation Liaison Report:**

Member Hill shared that as of October 31 the Educational Foundation exceeded the Inspire scholarship campaign goal of \$30,000,000 by raising \$32,065,467.41 million and establishing 65 new scholarships. There's still 8 months remaining in the campaign.

The next Quarterly Foundation Board meeting will be held on December 5. At this meeting there will be a check presentation from IT Serve Alliance for \$12,500 for a new scholarship, and they will hear from a new student recipient for the DivIHN (Divine) Integration, Inc. Scholarship.

As of October 31, 2023, the year-to-date financials for the foundation is \$2,230,598 in total giving which is 87% at four months into the fiscal year. The annual budgeted goal is \$2,566,600. Investment earnings is currently in the red with -\$1,988,004 based on how the financial markets are performing.

**ICCTA/ACCT Liaison Report:**

Member Kelley reported that he was happy to attend the session in Schaumburg the previous weekend where they had constitutional officers address them. Governor J.B. Pritzker addressed the trustees

and presidents. He is incredibly passionate about community colleges and has shifted significant funding over the last couple of years to community colleges. His support for mental health initiatives is impressive as well. They also had Secretary of State Alexi Giannoulias address them. He was a past chair of the Illinois Community College Board. He made a compelling point that community colleges save lives. Member Kelley reflected on how many students come to Harper College and maybe struggling, but their lives can be transformed through the work being done at Harper, which is a very powerful thing to remember. Deputy Governor Martin Torres addressed the community college presidents. With the transfer of community college hours to the four-year institutions, there is legislation that was passed, but it's going to take some collaborative work between community colleges and four-year institutions to make sure students get through in four or five years and not six years or more. With this new legislation, there's a real synergy between the Illinois College Community College Board, the President's Councils, and the Trustees Association, and a real emphasis on the entire state and on the value Illinois community colleges bring to keep jobs in Illinois.

A promising initiative that Harper has worked very hard on is the Illinois manufacturing workforce ecosystem, which they hope will create 24,000 manufacturing jobs in Illinois over a three-year period through community colleges awarding students free tuition and getting them credentialed. It's a very promising initiative and a great collaboration between the Illinois Manufacturers Association and Illinois' community colleges.

The President's Council launched the unified branding campaign for community colleges statewide. It is, "For Every Student, For Every Community." It's a reminder that community college is much more than any other institution or sector of higher education.

The next item on the agenda for the ICCTA ACCT report is the National Legislative Summit in February which is always a great opportunity to lobby their congressional leaders.

#### Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

#### Review of Consortiums, Cooperatives and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

XI NEW BUSINESS

Exhibit XI-A Annual  
Financial Audit for Fiscal  
Year Ended June 30, 2023

Member Stack moved, Member Johnson seconded, to approve the recommendation to accept the annual financial audit for the fiscal year ending June 30, 2023, as outlined in Exhibit XI-A.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

Exhibit XI-B: Resolution for  
Estimated Tax Levies

Member Hill moved, Member Dowell seconded, to approve the recommendation to adopt the resolution below providing for the 2023 estimated tax levies, as outlined in Exhibit XI-B.

RESOLUTION REGARDING ESTIMATED AMOUNTS  
NECESSARY TO BE LEVIED FOR THE YEAR 2023

WHEREAS, the *Truth in Taxation Law* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for the year not less than 20 days prior to the official adoption of the aggregate tax levy of the district; and

WHEREAS, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

WHEREAS, the amount of property taxes extended or estimated to be extended on the aggregate levy of William Rainey Harper Community College District No. 512 for 2022 was \$70,730,086; and

WHEREAS, it is hereby determined that the estimated aggregate levy necessary to be levied for the year 2023 upon the taxable property of the College District is \$74,180,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, William Rainey Harper

Community College District No. 512, Counties of Cook, Kane, Lake, and McHenry, State of Illinois, as follows:

Section 1: The estimated aggregate levy for the year 2023 is \$74,180,000.

Section 2: The estimated aggregate levy for the year 2023 does *not* exceed 105% of the taxes extended, including any amount abated prior to such extension, on the aggregate levy of the College District for the year 2022.

Section 3: In light of Section 2 above, the provisions of sections 18-65 through 18-85 of the *Truth in Taxation Law* do not apply to the adoption

of the 2023 aggregate levy, and the College District is not required to publish notice of or conduct a hearing thereon.

Section 4: This resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 15th day of November, 2023.

BOARD OF TRUSTEES

WILLIAM RAINEY HARPER

COMMUNITY COLLEGE DISTRICT NO. 512

COUNTIES OF COOK, KANE, LAKE,

AND McHENRY

STATE OF ILLINOIS

BY: William F. Kelley, Chair

ATTEST: Dr. Nancy Robb, Secretary

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

Exhibit XI-C: Resolution Designating a Person or Persons to Prepare a Tentative Budget for Fiscal Year Ending 2025

Member Robb moved, Member Mundt seconded, to approve the recommendation to adopt the resolution that the Illinois Public Community College Act requires that a person or persons be designated by the Board of Trustees to prepare an annual budget in tentative form, as outlined in Exhibit XI-C.

RESOLUTION DESIGNATING A PERSON OR PERSONS TO PREPARE TENTATIVE BUDGET

BE IT RESOLVED by the Board of Trustees of Community College District No. 512, in the Counties of Cook, Kane, Lake and McHenry, State of Illinois, that Avis Proctor, and Rob Galick be and are hereby appointed to prepare a tentative budget for said College district for the fiscal year beginning July 1, 2024 and ending June 30, 2025, which tentative budget shall be filed with the Secretary of this Board and notice of public inspection shall be timely published in accordance with the law.

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

Exhibit XI-D: Second Reading of New Policy Meetings of the Decennial Committee on Local

Member Dowell moved, Member Johnson seconded, to approve the recommendation of the second reading of a new policy on the meetings of the Decennial Committee on Local Government Efficiency 01.25.31, as outlined in Exhibit XI-D.

Government Efficiency  
01.25.31

Ayes: Members Greg Dowell, Nancy Robb, Pat Stack, Herb Johnson, Diane Hill, Walt Mundt, and Bill Kelley.

Nays: None.

Motion carried. Student Member Kei Smith advisory vote: aye.

XII ANNOUNCEMENTS  
BY CHAIR

Communications

There were no communications.

Calendar

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, December 6, 2023, at 5:45 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, December 13, 2023, at 6:00 p.m. in the Wojcik Amphitheater.

XIV ADJOURNMENT

Member Dowell moved, Member Mundt seconded, to adjourn the meeting.

In a voice vote, motion carried at 6:55 pm.

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Chair

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Secretary