

WILLIAM RAINEY HARPER COLLEGE  
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512  
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Board Meeting of Wednesday, February 15, 2023

CALL TO ORDER

The regular meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Stack on Wednesday, February 15, 2023 at 6:00 p.m. in the Wojcik Amphitheater.

Chair Stack reviewed the safety procedures.

Student Member Gonzalez led the Pledge of Allegiance.

ROLL CALL

Present: Members Pat Stack, Bill Kelley (via phone), Nancy Robb, Greg Dowell, Diane Hill, Walt Mundt, and Student Member Gonzalez.

Absent: Member Herb Johnson.

Also present: Mike Barzacchini, Director Marketing Services; Amber Blake, Manager, Internal Communications; Laura Brown, Vice President and Chief Advancement Officer; Orlando Cabrera, Technical Support Specialist; Dr. Scott Cashman, Senior Manager - Community, Career and Corporate Education; Tom Cassell, Senior Manager Business Development; Meg Coney, Administrative Coordinator; Ana Contreras, Faculty; Dr. Maria Coons, Vice President of Strategic Alliances and Innovation/Board Liaison; Dr. Kathy Coy, Director of Institutional Research; Dr. Deborah Damcott, Faculty; Dr. Diane Duin, Interim Dean Health Careers; Amanda Duval, Chief Human Resource Officer; Rob Galick, EVP Finance and Administrative Services; J.A. Geary, Faculty; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Mary Kay Harton, Dean of Students; Dr. Michael Horton, Faculty; Dr. Joanne Ivory, Dean Career and Technical Programs; Dr. MaryAnn Janosik, Provost; Rich Johnson, Faculty; Rick Kellerman, Network Specialist; John Lawson, Chief of Police; Nancy Medina, Executive Director of Facilities Management; Bob Parzy, Associate Provost Enrollment Services; Kim Pohl, Director of Communications; Kimberley Polly, Dean Mathematics and Science; Dr. Avis Proctor, President; David Richmond, Faculty; Mella Rovani, Faculty; Dr. Michelé Smith, Vice President of Workforce Solutions; Bethanie Statler, Faculty; Michele Thoele, Faculty; Heather Zoldak, Associate Executive Director of Foundation/Major Gifts.

Guests: Norm Bemis, Palatine Fire Department; Melissa Cayer, Citizen; Scott Chamlo, Citizen; Phil Gerner, Robbins Schwartz; Puamuh Grogamu, Citizen; Dr. Laura King, ILACP; Scott Mackenben, Palatine Fire Department; Fabio Puccini, Schaumburg Fire Department.

AGENDA APPROVAL

Member Dowell moved, Member Hill seconded, approval of the agenda.

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

PRESENTATION

Harper College Chief of Police First 24 Months and Presentation of the State Accreditation Award

Dr. Proctor introduced Chief John Lawson who has embarked upon continuous improvements with the Harper College Police Department (HCPD), such as the pursuit of the State Accreditation Award making Harper the second community college in the State to achieve this.

Chief Lawson began by thanking the Board for their invitation to share highlights from his first twenty-four months as the Chief of Police. He was sworn in January 11, 2021 and is the fourth Chief of Police for the HCPD. The department now has a total of twenty-six personnel which include thirteen full time police officers which include himself, the deputy chief, and two sergeants. They also have eleven civilian personnel which include telecommunicators, community service officers, and an administrative assistant. This restructuring of operations was a result of a staffing study conducted upon hire. At that time, they also began the accreditation process with the Illinois Law Enforcement Accreditation Program (ILEAP), which took 24 months to complete.

Chief Lawson signed and implemented the NAACP and the Illinois Association of Chiefs of Police ten shared principles. They are designed to build trust between law enforcement and communities of color which was the first document he signed as Chief of Police at Harper. This document is poster size and displayed in the police department lobby.

Chief Lawson then explained a bit about their department's functions/patrol division. They have eleven police officers currently assigned to patrol eight-hour shifts during the day, afternoons and midnights. Based on the staffing study, their new model includes staffing the midnight shift with community service officers while boosting up sworn personnel on day and afternoon shifts. Officers typically engage in campus safety, traffic enforcement, escort patrols, foot patrol, and bike patrols. They now have three marked police cars which are fully equipped with a mobile data terminal, long rifles, safety equipment, and AEDs. In the past twenty-four months, the department has made twenty custodial arrests with the most recent for a DUI.

He also reported that with reallocated 2021 funds, they hired an emergency communications supervisor and two certified emergency communications center telecommunicators. They promoted one community service officer (CSO) telecommunicator from within, and hired their first administrative assistant who is also the college's Clery Compliance Officer.

Chief Lawson continued with the improvement of equipment and vehicle purchases which include two police vehicles and one Polaris replacement, and ballistic and riot shields. They also purchased ballistic vests for each officer and CSO instead of sharing them. They upgraded their computer aided dispatch system. They signed several intergovernmental agreements (IGAs) including one with the Village of Palatine to provide use of their booking room, processing room, shooting range, and interview room. They also signed an IGA with the Palatine Park District and have full law enforcement authority over the Palatine Park District property on Harper's property. They signed an IGA with Northwest Central Dispatch and joined several multi-jurisdictional task forces which the Board approved. The first was with the Northern Illinois Police Alarm System (NIPAS). They belong to the Mobile Field Force, which are specially trained officers to handle crowd control. They belong to NIPAS Emergency Service Team, which is their SWAT unit. They also joined MCAT, which is the Major Case Assistant Team.

Chief Lawson emphasized that he is a big proponent of training and certifications. In 2021, he appointed the department's first training coordinator. In 2021, they totaled 803.75 hours of training and in 2022 they totaled 1,705 hours of training. All Harper College patrol officers are now certified by the Illinois Training Board as crisis intervention team officers. He highlighted the community outreach programs they have done such as Coffee with the Chief (every semester), Trunk or Treat Program, National Night Out (Wheeling and Barrington), Faith and Blue, Harper Hullabaloo and Fall Fest, Toys for Tots, and Shop with a Cop.

He noted the Board of Trustees will be asked this evening to approve two new squad car SUVs, the purchase of body worn cameras which will bring Harper into compliance with the new SAFE-T Act one year early, and the purchase of Tasers. Another item planned for the future is to increase community programs on campus when staffing allows and develop another IGA with the village of Palatine and the City of Prospect Heights to incorporate their local ordinances. He would like to continue working toward ILEAP tier two national accreditation.

Chief Lawson thanked everyone for the support of the police department. He then introduced Dr. Laura King, Chief of Police of the McHenry County Conservation District Police Department. She is the first vice president of the Illinois Association of Chiefs of Police and in April will be sworn in as the president of the Illinois Association of Chiefs of Police.

Dr. King thanked the Board of Trustees for having her at the meeting tonight and went on to speak about the ILEAP program, which is run by the Illinois Chiefs of Police Association. Their mission is to enhance professionalism of law enforcement. They provide services and opportunities for member agencies to ensure they can become the best police department possible by utilizing their programs to improve operations at the local level. Seeking accreditation is optional; therefore, a department volunteers to be looked at under the microscope with a comprehensive evaluation of policies and procedures by the organization.

Dr. King expressed how impressed their assessors were with Harper College. She shared that Chief Lawson held both roles of Chief of Police and accreditation manager in the accreditation process and an accreditation manager is typically a full-time position. In addition to Chief Lawson works as an ILEAP assessor and is on the diversity committee for the Illinois Chiefs of Police Association, and is on the Board for NIPAS and the Northeast Multi Regional Training and Standards Board.

Dr. King stated that her assessors were so impressed with Chief Lawson's preparedness that they bypassed the traditional mock assessment typically done which also provided cost savings to the college. The HCPD met compliance with all sixty-seven standards the first time around. The assessors were also incredibly impressed with the department's commitment to the ten shared principles.

Dr. King met with Harper's Board of Trustees and with staff from the police department. They toured Harper's campuses and found nothing negative to report. As mentioned previously, Harper is the second community college in the state of Illinois to receive accreditation, which is a model for other educational universities to do the same. Kudos to Harper for being an early adopter and a forerunner for achieving this incredibly prestigious honor.

Dr. King presented the plaque to Chief Lawson, HCPD, stating that the Illinois Accreditation Council verifies that the HCPD has policies, procedures and daily routines that achieve the tier one level for Illinois accreditation. This signifies that the department is in compliance with

the professional standards of modern law enforcement accreditation, dated December 9, 2022. She congratulated Chief Lawson and all on this great accomplishment.

Chief Lawson stated the award is for the whole department and thanked his command staff and all the other officers, the Board of Trustees, Rob Galick, and Dr. Proctor. Trustees commended all involved for their outstanding work and offered their congratulations for this great achievement.

### STUDENT TRUSTEE REPORT

Student Trustee Gonzalez reported that there have been a variety of events to help students get acclimated to the new semester. One example was the annual Club Expo which includes information tables throughout Avanté of the many clubs on campus while highlighting the benefits of joining a club. She was stationed at the Student Government Association (SGA) table explaining what student government does ranging from events to using their voice to speak for students. The SGA is busy planning upcoming events and will host a transfer scholarship table event similar to the Scholarship Expo in October, with the goal of informing students about scholarships available for students who are transferring. The SGA is also working on Fresh Check Day and will host a table for 100 Reasons to Stay Alive which will include an activity and information about the many mental health resources available on campus. The SGA is also pleased to announce their first charity Spring Formal on April 28 from 7-10 p.m. with an enchanted forest theme. This event is dedicated to celebrating student success while also raising money for a local charity focusing on mental health. This will help bring awareness to mental health while hosting an event that students have requested.

Lastly, Student Trustee Gonzalez highlighted her trip to Washington, D.C. for the Community College National Legislative Summit. As a political science major, meeting with state representatives and senators and impacting major decisions made the trip especially memorable as she saw firsthand the effect her voice and others can have. It was an honor for her to represent Harper College students and talk about all the helpful resources Harper has to offer, such as the Lyft program, HawksCare, and the vast scholarships available. It was also exciting for her to see many historical landmarks such as the White House, the Lincoln Memorial, the Washington Monument, and the Smithsonian National Air and Space Museum. She is incredibly grateful for the opportunity to attend.

### FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Richmond began by congratulating Chief Lawson and the HCPD. He then spoke about the processes of earning tenure ahead of the Board of Trustees voting on five faculty members'

tenure later in the meeting. He reflected on the experiences of these faculty members during the past few years and even though it is a huge milestone with a great feeling of celebration it is also one of great relief. The years leading up to tenure are extremely challenging with all work completed under constant evaluation. He also reminded the Board that these faculty members were hired during the fall of 2020 while in full crisis mode with the COVID-19 pandemic. These circumstances were exceptional for these faculty members to navigate tenure and they had to step up in ways that others had not been asked to do in the past. In closing, he wanted to ensure that the conditions in which their work was done was recognized and congratulated his colleagues.

### PRESIDENT'S REPORT

Dr. Proctor began by highlighting the busy spring semester filled with advocacy, professional learning, and meeting with the faculty who are up for tenure. She gained a lot of insight about their journey and noted that several of them went through the Diverse Faculty Fellows Program. They are having a phenomenal impact in the classroom.

Dr. Proctor shared that the spring semester also brought many rewarding advocacy and professional learning opportunities keeping Harper on the national landscape. Harper was represented at the Association of Community College Trustees (ACCT) National Legislative Summit by Student Trustee Gonzalez, Vice Chair Kelley, Trustee Johnson and Chief of Staff, Jeff Julian. At Achieving The Dream (ATD) 2023 DREAM National Conference, Harper had many faculty and staff representing the college learning about how Harper can center student success and equity to advance outcomes for the college and community. At the conference, Dr. Proctor was able to share what Harper is doing in terms of institutional strategies in tight markets and in the trades for Harper's business strategy team and the innovation accelerator. Harper trustees' passion and clarity for community college priorities showed and resonated on Capitol Hill and strengthened relationships with existing and newly elected officials. The response to President Biden's State of the Union address was presented by Congresswoman Delia Ramirez whose district includes Elk Grove and Mount Prospect. At the Community College for International Development (CCID) National Conference, Harper advanced the conversation on the critical role we play in international education and Dr. Proctor serves as Board Chair for that organization.

Dr. Proctor is delighted to see faculty scaling virtual global engagement as well as study abroad programs. Harper will see the impact both nationally and on a global scale through work with ATD. She participated in a press conference as the new Accelerating Equitable Outcomes cohort was announced which allowed her to share Harper's journey with ATD and how the college focused on student success and

equity and moved from a 14% graduation rate to a 38% graduation rate with all the support that ATD has provided. She is immensely proud of the work being done. We remain hopeful to be recertified as an ATD Leader College of Distinction.

Dr. Proctor noted that the college has hosted numerous events in honor of Black History Month and was moved during the first ever Dr. Martin Luther King, Jr. celebration listening to the words of civil rights activist Ms. Jo Ann Bland who delivered a powerful address. Ms. Bland incorporated humor while providing Harper with a close-up look as to what she experienced as a child during the civil rights movement in the sixties.

Lastly, Dr. Proctor shared that Dr. Raj Shetty, researcher from Harvard University and member of the Opportunity Insights leadership team, completed detailed research tied to tax records and economic mobility to determine if the American dream is still possible. He found that more than 90% of children born in the 1940's grew up to earn more than their parents with a steady decline to the lowest at approximately 26%. This indicates that the super majority of individuals are not able to pursue the American dream. He notes that higher education is supposed to deliver on that promise. To her surprise, the Ivy Leagues and big state universities were not necessarily yielding what he expected. Dr. Shetty reviewed community colleges as well, including Harper, and it was great to see all of the collective work affirmed in that setting. She received messages from colleagues across the country sharing the proud moment which underscores that Harper is doing something right and we will continue to dig deep and disaggregate data to see where the needs are and bring those supports to help students be successful.

## STUDENT SUCCESS REPORT

### LIFT Engineering Program

Dr. Janosik invited Dr. Deborah Damcott, Professor, to present on the LIFT Engineering Program which was her sabbatical leave project. The program provides an opportunity to lift up students from underrepresented backgrounds and encourage them to pursue careers in engineering while hitting a number of Harper's strategic initiatives involving both student success and closing equity gaps.

Dr. Damcott expressed her excitement in presenting at the meeting as the application for LIFT went live earlier in the afternoon. She explained that her motivation for the project came from 30 years of personal experience. In January of this year, a report came out from the National Science Foundation, stating that women earned half of science and engineering bachelor's degrees in 2020, which is the most recent data published, and the STEM workforce was diversifying. Unfortunately, while disaggregating the information, she found that even though women earn half of those bachelor's degrees, they are still only earning

20% of the degrees in engineering and computer science. This has not changed since she graduated from college in the 1980s and further found backsliding in computer science. She noted that it is very disparate in the STEM career areas where women tend to go to health-related jobs. The picture is just as bad when looking at men versus women in terms of occupations. Men tend to go towards middle skill occupations, such as manufacturing or management of science and technology, where bachelor's degrees are not necessary. Women are going to science and engineering related occupations, which are healthcare and precollege teaching.

Dr. Damcott shared that the numbers for science and engineering occupations are under 20%. Digging deeper, she found that some of the different ethnicities are earning associate degrees, but they are not pursuing bachelor's degrees. It is still underrepresented in terms of Hispanic students or Black and African American students. America is falling behind and needs to encourage women and underrepresented ethnic minorities to join these fields. Among Hispanics and American Indians and Alaskan Natives, the greatest proportions worked in middle skilled occupations, where no bachelor's degrees are required. The most popular major in the United States is business management where students may take five math classes and possibly two courses with labs. A business management degree requires 124 credits, computer science 128 credits, and mechanical engineering 128 credits. These degrees start with a minimum of 7 to 13 or more laboratory courses with contact hours above 135. The students are expected to do more in the same amount of time, in harder classes, with more credit hours and more work.

Dr. Damcott shared that the National Science Foundation defines underrepresented groups as women, people with disabilities, and three racial/ethnic groups - Blacks, Hispanics, American Indians or Alaskan Natives; all of whom are target LIFT participants. She also invited people who are low income because they may not have had the same access to technology or assistance through high school. All of Harper's current engineering programs require high performing students, they need to be college ready, and have the passion to pursue a degree in engineering or computer science. Students also need to complete the required application by the deadline. There are a maximum of 10 to 12 seats in the cohort. This is a new program, so Dr. Damcott will be evaluating all the applications to select a cohort.

Dr. Damcott explained that a LIFT student will start with a summer success course covering two major categories of information: navigating Harper which includes advising, One Stop, Academic Support Center, computer labs and student success which includes



time management skills, study skills, learning online, maintaining health and more. Mentoring is a huge part of LIFT and the students will have a Harper advisor, industry mentor, peer mentor, and Dr. Damcott as a faculty mentor. Coursework includes course selection with faculty and Harper advisors, one summer course, maintaining full time status, a grade C or better, and will be allowed to drop or repeat two courses with her permission.

Dr. Damcott shared additional benefits for students such as increased assistance in course selection, assistance in major and transfer school selection, ability to participate in all other guaranteed transfer programs in engineering, except Engineering Pathways, and greater exposure to the engineering industry. She is working on the final piece of the program which includes guest speakers, job shadowing, and more.

She thanked the Board of Trustees for approving her sabbatical to allow time to develop this program and thanked all others who assisted her as well.

Trustees thanked Dr. Damcott for a remarkably interesting presentation as the Board will be really interested to see how these students do over time with such an innovative program.

#### HARPER EMPLOYEE COMMENTS

There were no Harper employee comments.

#### PUBLIC COMMENTS

Ms. Cayer requested Harper to abolish tax increment finance districts as they cause the municipalities to exploit the taxing body's ability to levy taxes so they can put the money in their tax increment finance bank accounts. She asked the Board what they think about the Motorola campus on Meacham and Algonquin to which Chair Stack responded that this is not a discussion forum; however, she can share her thoughts.

Ms. Cayer requested that when Harper asks Cook County to prepare the property tax bill, to ask them to put the Harper College Community College website address on bill. In addition, she requested to not affix more debt to her property. She also stated that the joint Board between the Arlington Heights Memorial Library and the Village of Arlington Heights would like "us" to pay attention to the taxing bodies' Board meetings.

#### CONSENT AGENDA

Member Mundt moved, Member Dowell seconded, approval of the Consent Agenda.

Upon roll call for approval of the Consent Agenda, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

The Consent Agenda included:

The minutes for January 11, 2023 Committee of the Whole meeting, January 18, 2023 Board of Trustees meeting; accounts payable; student disbursements; payroll for December 16, 2022, December 30, 2022 and January 13, 2023; estimated payroll for January 27, 2023 and February 10, 2023; bid awards; requests for proposals; purchase orders; personnel actions; Board travel; approval of travel expense exceptions; transfer of restricted purposes funds within Human Resources; monthly financial statements; Board committee and liaison reports; grants and gifts status report; consortium, cooperative and State of Illinois contracts purchasing status report; Faculty Tenure Status Report (1<sup>st</sup> Year); Faculty Tenure Status Report (2<sup>nd</sup> Year) as outlined in Exhibits X-A.1 through X-B.6.

Minutes January 11, 2023 Committee of the Whole meeting, January 18, 2023 Board of Trustees meeting.

Fund Expenditures	Accounts Payable	\$4,261,341.88
	Student Disbursements	\$184,015.52

The payroll of December 16, 2022 in the amount of \$3,164,048.13, December 30, 2022 in the amount of \$2,523,994.88 and January 13, 2023 in the amount of \$2,394,991.65; estimated payroll of January 27, 2023 in the amount of \$3,132,045.47 and February 10, 2023 in the amount of \$3,132,045.47.

Bid Approvals Ex. X-A.3.a Accept bid and award contract for Phase I of the Buildings R, W, X, Y and Z Building Automation Systems (BAS) Upgrades Project to Automatic Building Controls, Inc., as the lowest responsible and responsive bidder in the total amount of \$379,500.00 including a base bid of \$345,000.00, and a 10% construction contingency of \$34,500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Buildings R, W, X, Y and Z BAS Upgrade Project budget.

Ex. X-A.3.b Accept bid and award contract for the Building R Theater Upgrade Project to Chicago Flyhouse, Inc., as the lowest

responsible and responsive bidder in the total amount of \$505,826.00 including a base bid of \$455,387.00, 10% construction contingency of \$45,539.00, additional services for re-bidding (DLR Group) fee of \$3,400.00 and record drawings reimbursable fee of \$1,500.00 as provided in the Operations and Maintenance (Restricted) Fund budget and contained in the Building R Theater Upgrades Project budget.

Ex. X-A.3.c Accept bid and award contract for HVAC equipment for the Building B Central Steam Boiler Plant Upgrade Project to Barr Mechanical Sales, Inc., as the lowest responsible and responsive bidder in the total amount of \$1,032,405.00 including a base bid of \$938,550.00, and 10% construction contingency of \$93,855.00 as provided in the Operations and Maintenance (Restricted) Fund and the Operations and Maintenance (Unrestricted) Fund Budgets.

Ex. X-A.3.d Accept bid and award contract for the purchase of a new ultrasound system to be used for instruction in the Diagnostic Medical Sonography imaging courses to Philips Healthcare, as the lowest responsible and responsive bidder in the total amount of \$113,104.00 as provided in the Restricted Purposes Fund budget.

Request for Proposals

Ex. X-A.4.a There were no requests for proposals.

Purchase Orders

Ex. X-A.5.a Approve a purchase order to Philips Healthcare for a new EPIQ CVx Ultrasound System to be used for instruction in the Diagnostic Medical and Cardiac Sonography imaging courses in the amount of \$168,451.00, as provided in the Restricted Purposes Fund budget.

Ex. X-A.5.b Approve a purchase order to Axon for the purchase of fifteen (15) Axon body-worn cameras in compliance with the Law Enforcement Officer-Worn Body Camera Act (50 ILCS 706/10-15), in the amount of \$71,835.00, as provided in the Operations and Maintenance Fund budget.

Ex. X-A.5.c Approve a purchase order to Axon for the purchase of six (6) Axon tasers, in the amount of \$32,921.00, as provided in the Operations and Maintenance Fund budget.

- Ex. X-A.5.d Approve a purchase order to Legat Architects for professional services for the Building B Water Service Improvement Project, in the amount of \$61,575.00, as provided in the Operations and Maintenance (Restricted) Fund budget.
- Ex. X-A.5.e Approve a purchase order to Morrow Brothers Ford for the purchase of two (2) fully equipped squad cars, in the amount of \$97,850.00, as provided in the Operations and Maintenance Fund budget.

## Personnel Actions

### Appointments

- Sirisha Kairamkonda, Supervisory-Management, Technical Manager, Infrastructure Services, 1/16/2023, \$114,000.00/year
- Talitha Gentry, Supervisory-Management, Director of Advising, Advising Services, 1/23/2023, \$101,000.00/year
- Bianca Diaz, Professional/Technical, Advocate, One-Stop Center, 1/30/2023, \$54,986.00/year
- Celeste Reyes, Professional/Technical, Recruitment Specialist (Grant Funded), Admissions Outreach, 1/30/2023, \$51,000.00/year
- Christopher George, Professional/Technical, Academic Advisor - Fast Track, Center for New Students and Orientation and Women's Program, 1/16/2023, \$54,461.00/year
- Cristina Chavez, Professional/Technical, Admissions Specialist, Admissions Outreach, 1/30/2023, \$51,000.00/year
- Eric Satsatin, Professional/Technical, Security Engineer and Business Continuity Analyst, Security and Business Operations, 1/3/2023, \$67,000.00/year
- Fernanda De Souza Ramos Kuzuhara, Professional/Technical, GIS and Drone Technology Lab Assistant (Grant Funded), Business and Social Science, 1/17/2023, \$29,900.00/year
- William Moctezuma, Professional/Technical, Lab Assistant - Maintenance, Career and Technical Programs, 1/9/2023, \$42,900.00/year
- Kaitlyn McKirahan, Classified Staff, University Center Assistant, P/T, Enrollment Services, 1/30/2023, \$14,508.00/year
- Sandra Mendoza, Classified Staff, Preschool Teacher, P/T, Early Childhood Laboratory School, 1/30/2023, \$34,200.00/year
- Stephen Ramirez, ICOPS, Community Service Officer II, Harper College Police, 1/9/2023, \$45,760.00/year
- Cynthia Gallardo, Harper #512 IEA-NEA, Custodian - 2nd Shift, Operations Services, 1/16/2023, \$32,032.00/year
- Juan Gutierrez, Harper #512 IEA-NEA, Custodian - 3rd Shift, Operations Services, 1/16/2023, \$32,032.00/year
- Sean Carroll, Harper #512 IEA-NEA, Warehouse Helper, P/T, Operations Services, 1/30/2023, \$20,527.00/year
- Thomas Maurer, Harper #512 IEA-NEA, Set Up Crew Member, Operations Services, 1/3/2023, \$32,032.00/year

Position Changes

Erin Higgins, Supervisory-Management, Academic Support Center Manager, Academic Support Center, 1/3/2023, \$78,000.00/year  
 Christopher Candelas, Professional/Technical, Academic Advisor - Fast Track, Center for New Students and Orientation and Women's Program, 1/30/2023, \$59,634.00/year  
 Kaye Medina, Classified Staff, Business Development Support Assistant, P/T, Business Development, 1/16/2023, \$27,090.00/year  
 Lori Skala, Classified Staff, Computer Testing Associate, Assessment Center, 1/4/2023, \$45,825.00/year

Separations

George Hoeltje, Faculty, Associate Professor, Career and Technical Programs, 1/15/2023, Retirement, 22 years 5 months  
 Paul Schweikert, Professional/Technical, Program Coordinator - Career Skills Institute, Community Education, 1/6/2023, Resignation, 4 months  
 Sung Yoon, Classified Staff, Clerk-Receptionist, Assessment Center, 1/5/2023, Resignation, 3 years 3 months

Board Travel	Approval of travel related charges for the Board of Trustees, as presented in Exhibit X-A.7.
Travel Expense Exceptions	There were no Travel Expense Exceptions.
Transfer of Restricted Purposes Funds within Human Resources	Approval of the recommendation to transfer Restricted Purposes Funds within Human Resources for the Oracle Recruiting and Journeys module implementation, as presented in Exhibit X-A.9.
Financial Statements	Review of monthly financial statement as outlined in Exhibit X-B.1.
Board Committee and Liaison Reports	<p>Alumni Liaison Report: Member Mundt reported that Harper College Alumni Relations will host an "Alumni and Friends Social at Top Golf" for Harper College alumni on Thursday, March 9 at 6 p.m. at TopGolf in Schaumburg. Alumni will have the opportunity to connect with fellow alumni and Harper College while enjoying two hours of golf and appetizers.</p> <p>On March 15 and 16, Harper Alumni Relations in partnership with Student Engagement and the Job Placement Resource Center will host Career Connections with Harper Alumni. The program, which is open to all Harper students, features panel discussions with alumni speakers, professional development opportunities such as a Professional Leadership Dinner, and networking with Harper College Alumni.</p>

On February 18, Alumni Relations and the Speech and Debate Team will host an alumni reunion for former team members. Over thirty guests have signed up to attend and reconnect with faculty and fellow teammates at this event which follows the annual speech and debate tournament held on Harper's campus.

Foundation Liaison Report: Member Hill was pleased to announce that the Foundation is close to meeting its \$30 million Inspire campaign goal. As of January 31st, the fund stands at \$29,425,303. The campaign has established forty-five new scholarships.

The Harper Professional Advisors Committee is presenting the Speaker Series Economic Outlook 2023, presented by Kevin Depew, deputy chief economist at RSM, on Wednesday, March 1 in the Wojcik Conference Center.

Save the date for the 34th annual golf outing, on Monday, June 12 at the Inverness Golf Club.

ICCTA/ACCT Liaison Report: Member Kelley reported that he has great notes from the Government Leadership Institute and will share them at the next COW or Board meeting.

Grants and Gifts Status Report

Current status of operational public and private grants to the College, and status of cash donations and in-kind gifts to the Educational Foundation, as outlined in Exhibit X-B.3.

Consortium, Cooperative and State of Illinois Contracts Purchasing Status Report

Review of the monthly Consortium, Cooperative and State of Illinois Contract Purchasing Status Report, as outlined in Exhibit X-B.4.

Faculty Tenure Status Report (1st Years)

Approval of the faculty tenure status report (1st years), as presented in Exhibit X-B.5.

Faculty Tenure Status Report (2nd Years)

Approval of the faculty tenure status report (2nd years), as presented in Exhibit X-B.6.

### NEW BUSINESS

Exhibit XI-A: Resolution to Increase Tuition for FY2024

Member Dowell moved, Member Robb seconded, to approve the recommendation to increase tuition by \$2 per credit hour for FY2024 and adopt the resolution, as outlined in Exhibit XI-A.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.  
Nays: None.  
Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-B: Adjustment of Differential Tuition

Member Robb moved, Member Hill seconded, to approve the recommendation to adjust differential tuition charges beginning with the Summer 2023 semester down to 1.5 times in district rates (from 2.0 rates previously charged). Through the Spring 2024 semester students will pay the regular rate of tuition, and the College will fund the differential portion of tuition. Starting the Summer 2024 semester, students will pay the full differential tuition of 1.5x the regular rate of tuition, as outlined in Exhibit XI-B.

Upon roll call, the vote was as follows:  
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.  
Nays: None.  
Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-C: Tuition for Online Health Information Technology Classes

Member Hill moved, Student Member Gonzalez seconded, to approve the recommendation that the in-district tuition rate be continued for the Summer 2023, Fall 2023 and Spring 2024 semesters, as outlined in Exhibit XI-C.

Upon roll call, the vote was as follows:  
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.  
Nays: None.  
Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-D: 2023-2024 Proposed Credit Course Fee Changes

Member Mundt moved, Member Dowell seconded, to approve the recommendation of the Proposed Credit Course Fee changes for the 2023-24 academic year to ensure currency of appropriate fees for Harper College courses. The fees need to be incorporated into the College's registration system. Therefore, fee changes must be acted upon prior to the March 6th, 2023 early registration date for Summer 2023., as outlined in Exhibit XI-D.

Upon roll call, the vote was as follows:  
Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.  
Nays: None.  
Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-E: RESOLUTION providing for the issue of not to exceed \$5,250,000 General Obligation Limited

Member Dowell moved, Member Hill seconded, to approve the recommendation being made to adopt a resolution for the issuance of not to exceed \$5,250,000.00 of tax-exempt (Series 2023) general obligation limited tax bonds. The resolution contains the final terms of

Tax Bonds, Series 2023, of Community College District No. 512, Counties of Cook, Kane, Lake and McHenry and State of Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds

sale of the bonds and provides for the execution of all documents related to the sale of the bonds, as outlined in Exhibit XI-E.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-F: Faculty Tenure Recommendation (3rd Year, Fall Hires)

Dr. Proctor asked Dr. Janosik to introduce the faculty members but first noted that these faculty members have demonstrated resilience, innovation and creativity. They delivered great instruction to the students and it shows as their peers, deans and the provost have recommended their tenure.

Dr. Janosik introduced the faculty members being recommended for tenure.

Member Robb moved, Member Dowell seconded, to affirm the award of tenure beginning with the fall semester 2023, for the faculty below, as outlined in Exhibit XI-F.

Ana Contreras	English
Ranjani Murali	English
Dr. Margritte Rovani	Biology
Bethanie-Michelle Statler	Biology
Michele Thoele	Math

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-G: Sabbatical Leave Review

Dr. Janosik introduced the three faculty members requesting sabbatical leaves sharing that each one has a unique connection to the strategic initiatives around student success, closing equity gaps, and enhancing teaching and learning: Dr. Michael Horton, Dr. Rich Johnson and Dr. Maggie McKinley.



Member Dowell moved, Member Robb seconded, to approve the sabbatical leaves, as outlined in Exhibit XI-G.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-H: Emergency Services Training Center

Member Mundt moved, Member Dowell seconded, to approve the entire budget for the Emergency Services Training Center project and issue a purchase order to FGM Architects for professional services, as outlined in Exhibit XI-H.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-I: Naming of Lecture Hall Z102 in recognition of Troy E. Larson

Member Hill moved, Member Dowell seconded, to approve the recommendation to name Lecture Hall Z102 the Troy E. Larson Memorial Lecture Hall, as outlined in Exhibit XI-I.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

Exhibit XI-J: Authorization to Approve Personnel Actions, Payment of Vouchers, and Requests to Purchase

Member Dowell moved, Member Robb seconded, to approve the recommendation to authorize Dr. Avis Proctor, or her delegate, to approve personnel actions, pay vouchers, and approve purchases from February 16, 2023 to April 18, 2023, since there is no Board meeting in March, as outlined in Exhibit XI-J.

Upon roll call, the vote was as follows:

Ayes: Members Stack, Kelley, Robb, Dowell, Hill, and Mundt.

Nays: None.

Motion carried. Student Member Gonzalez advisory vote: aye.

## ANNOUNCEMENTS BY CHAIR

Communications

Chair Stack reminded the Board of the workshop scheduled for March 15. If anyone is unable to attend, please let her know as soon as possible as they are finalizing the plan.

Calendar Dates

Calendar dates are printed on the Agenda for Board information. The next Committee of the Whole Meeting will be Wednesday, April 19, 2023 at 5:00 p.m. in the Wojcik Amphitheater. The next Board of Trustees Meeting will be Wednesday, April 26, 2023 at 6:00 p.m. in the Wojcik Amphitheater.

ADJOURNMENT

Member Hill moved, Member Mundt seconded, to adjourn the meeting.

In a voice vote, motion carried at 7:12 pm.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary