

WILLIAM RAINEY HARPER COLLEGE
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #512
COUNTIES OF COOK, KANE, LAKE, AND McHENRY, STATE OF ILLINOIS

Minutes of the Committee of the Whole Meeting of Wednesday, June 5, 2024

CALL TO ORDER

The Committee of the Whole meeting of the Board of Trustees of Community College District No. 512 was called to order by Chair Bill Kelley on Wednesday, June 5, 2024 at 5:00 p.m. in the Wojcik Conference Center, 1200 W. Algonquin Road, Palatine, Illinois.

ROLL CALL

Present: Members Greg Dowell, Bill Kelley, Diane Hill, Walt Mundt, Pat Stack and Student Member Liman Lei.

Absent: Members Herb Johnson and Nancy Robb

Also present:

Mike Barzacchini, Director of Marketing Services; Dr. Dennis Baskin, Associate Provost of Student Affairs; Tony Butler, Director of Risk Management; Orlando Cabrera, Tech Support Specialist; Scott Cashman, Senior Manager Community, Career and Corporate Education; Tom Cassell, Senior Director Business Development and Event Operations; Meg Coney, Administrative Coordinator; Dr. Maria Coons, Vice President and Board Liaison; Amanda Duval, Chief Human Resources Officer; Rob Galick, EVP Finance and Administrative Services; Bob Grapenthien, Controller; Erika Hartman, Administrative Coordinator; Dr. Tamara Johnson, Vice President, Diversity, Equity and Inclusion; Jeff Julian, Chief of Staff; Rick Kellerman, Network Specialist; Kristyn Meyer, Associate Executive Director Educational Foundation; Nancy Medina, Executive Director Facilities Management; Bob Parzy, Associate Provost, Enrollment Services; Gloria Plaza, Director of Business Operations and Security; Kim Pohl, Director of Communications; Dr. Kimberley Polly, Dean of Mathematics and Science; Dr. Michelé Smith, Vice President, Business Solutions; Deann Surdo, Director of Outcomes Assessment; Dr. Mark Wahlers, Interim Associate Provost Curriculum and Instruction; Riaz Yusuff, Chief Information Officer; Heather Zoldak, Chief Advancement Officer.

Guests: None.

PUBLIC COMMENTS

None.

DISCUSSION OF
FOLLOW UP ITEMS

Bob Grapenthien presented a final review of the preliminary FY2025 budget that will be posted for public review. He reviewed the Financial Planning Cycle & Budget Timeline, Risks for Fiscal Year 2025 and Beyond, Fiscal Year 2025 Preliminary Budget, and the Capital Projects Summary. He assessed projections for property tax, tuition

and fees, state funding, other revenues, salaries and benefits, other expenditures and net surplus. Mr. Grapenthien mentioned that tuition revenue is the biggest risk next year due to FAFSA and funding uncertainties. The public hearing and budget adoption is scheduled for August.

Deann Surdo presented an update on the FY2024 Operational Plan. There are six operational goals aligned with each of the strategic goals with 46 total tasks. Of those 46, 42 (91%) are completed or on target for completion by June 30. A revamp and update of the Administrative Services Manual is at 90% completion. Year-end reporting will be collected in June and Darlene Schlenbecker will share the final status and the Accountability Report with the Board at the August Committee of the Whole meeting.

Jeff Julian reviewed the legislative affairs activities and results during the August 2023-June 2024 timeframe. Major outcomes included:

- Established and strengthened state representative relationships, with more visiting Harper's campus.
- Secured \$2m in federal and state funding.
- Advocated for key issues re: MAP funding and dual credit changes.

He also reviewed the Relationship Engagement Measures utilized for Federal and State officials' engagement with Harper to evaluate high-medium-low-and no engagement. The FY24 Goal results:

- Maintain all elected officials in High Engagement tier – Met
- Move at least 1 elected official from Medium Engagement to High Engagement – Exceeded
- Move at least 1 elected official from No Engagement to Low Engagement and/or Low Engagement to Medium Engagement – Exceeded

Mr. Julian previewed the FY2025 plans for Federal and State levels:
Federal:

- Monitoring Nov. 5, 2024 General Election Outcomes
- Shepherding Congressionally Directed Spending/Community Project Funds
 - For FY25, Senator Duckworth has supported one project; awaiting Congressman Krishnamoorthi
- Attending AACCC Advocates in Action in September
- Relationship-building with the Department of Energy, Office of Science

State

- Preparing for the Fall 2024 Veto Session, "Lame Duck" Session and Spring 2025 General Assembly
 - Dual Credit
 - Common Course Numbering
 - Community College Baccalaureate degrees
 - Monitoring Nov. 5, 2024, General Election outcomes

The Board appreciated the report, they are now more aware of the work at the legislative level.

Chair Kelley and Dr. Proctor presented an update on the President's Priorities and Board Goals for 2023-2024:

- Goal/Priority 1: Student Success: consists of Fall to Spring Persistence – Overall; Fall to Fall Persistence; Credit Accumulation – Full-Time Students; and Credit Accumulation – Part-Time Students.
 - The goals are multi year.
 - They include disaggregated data and where noted additional focus will be placed on areas where gaps are still present.
- Goal/Priority 2: Employee Diversity:
 - 17 new faculty coming in fall, with more than 50% identifying as persons of color.
- Goal/Priority 3: Risk Management:
 - The focus is on developing proactive solutions to mitigate risk around enrollment as well as emergencies and cybersecurity threats.
- Goal/Priority 4: Master Plan:
 - Focused on executing the highest priority master plan projects including the Canning Center and Buildings I and J (Business and Social Sciences).
 - In addition, work will commence on the Emergency Services Training Center, which will support the fire science and law enforcement programs.

Vice Chair Mundt asked if these goals should be published to the community on Harper's web site to encourage engagement. Dr. Proctor said they will be tied into the next Strategic Plan.

Dr. Maria Coons reviewed the June Board packet, reminding all that the meeting is scheduled at the Learning and Career Center in Prospect Heights. Trustee Dowell asked about Exhibit XI-J Authorization to Approve Personnel Actions, Payment of Vouchers, and Requests to Purchase, specifically if there are other options available to accomplish the same goal without a formal policy change. Dr. Proctor said this was the most expeditious way to address this.

FORMAL ACTIONS

Member Hill moved, Member Stack seconded to enter closed session to discuss OMA section 2(c)(8): Security procedures at 6:20 p.m.

Member Dowell motioned, Member Stack seconded to adjourn the closed session and re-enter the regular meeting at 6:50 p.m. In a roll call vote, the motion passed unanimously.

ADJOURNMENT

Member Dowell moved, Member Hill seconded, adjournment at 6:50 p.m.

In a voice vote, motion carried.

Chair

Secretary