

Fast Track: It's About Completion



Current Programs

- **AAS Degree-Business Administration (AAS-BA): Management**
 - Includes stackable Business Management Certificate
- **Health Information Technology (HIT) Medical Coding Certificate**
 - Includes industry certification exam review (AHIMA - CCA)
 - Stackable certificate within the AAS-HIT Degree
- **Human Resource Management (HRM) Certificate**
 - Stackable certificate within AAS-BA Degree: HRM specialization
- **Supply Chain Management Certificate**
 - Includes 4 stackable certificates in one program
 - Specialization in AAS-Advanced Manufacturing Technology degree
 - Stand alone degree starting Fall 2018

Student Success Features

- Counseling case management and support from intake through graduation
- Education plan: Pre-scheduled program “grid”
- Orientation night
- Cohort model
- Blended and accelerated learning
- Part-time: Classes one or two nights/week
- Professional development course for faculty new to Fast Track
- Fast Track office support

Human Resource Management Certificate Program Grid 2018-2019

Semester	Dates		Course
Fall 2018 1 Class Session	9/6/2018		Orientation Mandatory orientation night 6:00 – 9:00 p.m.
Fall 2018 6 Class Sessions	9/20 9/27 10/4	10/11 10/18 10/25	MGT 111 (3 Credits) Introduction to Business Organization
Fall 2018 6 Class Sessions	11/1 11/8 11/15 (Off 11/22)	11/29 12/6 12/13	MGT 265 (3 Credits) Human Resource Management
Break 12/14/18 – 1/16/19			
Spring 2019 6 Class Sessions	1/17 1/24 1/31	2/7 2/14 2/21	ACC 216 (3 Credits) Employment Law
Spring 2019 5 Class Sessions	2/28 3/7 3/14	3/21 (Off 3/28) 4/4	MGT 204 (3 Credits) Training and Development
Spring 2019 6 Class Sessions	4/11 4/18 4/25	5/2 5/9 5/16	MGT 266 (3 Credits) Compensation and Benefits
Summer 2019 6 Class Sessions	5/23 5/30 6/6	6/13 6/20 6/27	MGT 280 (3 Credits) Organizational Behavior
Graduation: Human Resource Management Certificate			

Fast Track Graduate

Erika Hartman