

# AI Taskforce Updates

April 28, 2025



**TOP 20** in the **NATION**

# Presenters

**Janet Woods** - Instructional Technology Coordinator,  
Chair of Technology Shared Governance Committee

**Patrick Kelly** - Web Content Manager,  
Member of Technology Shared Governance Committee

**Riaz Yusuff** - Chief Information Officer



**TOP 20** in the **NATION**

# AI Taskforce Scope

Policy Recommendations

AI Guidelines

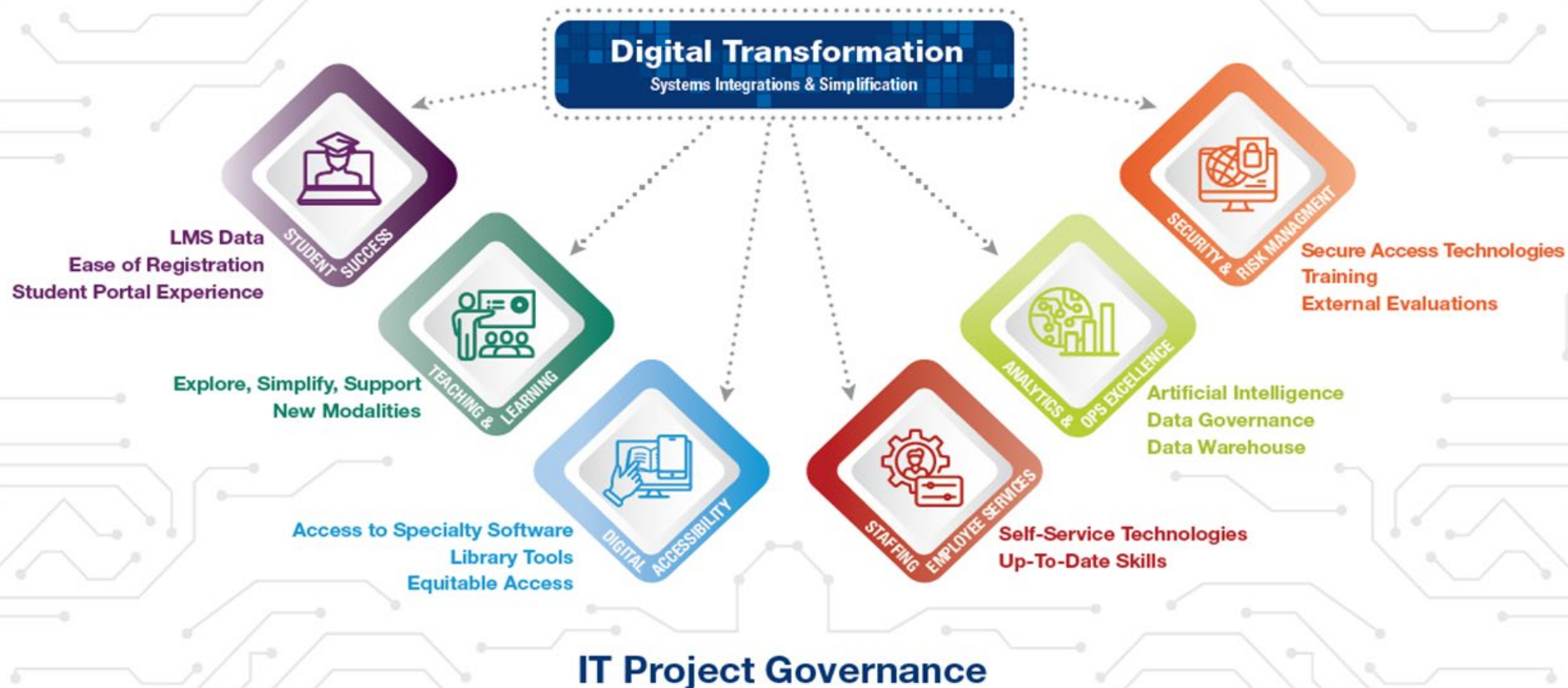
Tool Recommendations

Principles/Pillars



**TOP 20** in the **NATION**

# Technology Strategy at Harper College 2024-2028



**TOP 20** in the **NATION**

# Policy Updates

- Conducted institutional policy review.
- Identified revisions for the Acceptable Use Policy to incorporate generative AI standards.
- Updates focus on appropriate, ethical use of generative AI by employees and students.
- These updates are currently under review by the Shared Governance Committees.



**TOP 20** in the **NATION**

# Tool Recommendation

- Recommended Microsoft Copilot as the primary AI tool supported across the institution.
- Basic tier Copilot already accessible to employees through their Harper logins.
- Offers data security and privacy for prompts and outputs.
- Currently evaluating other generative AI tools for employee usage.



**TOP 20** in the **NATION**

# Approval Process

- Developing an approval process for generative AI tool requests.
- Ensuring that approved tools are secure and promote data privacy and security.
- Proposed process will be presented to the Executive Cabinet for review and consideration.
- Finalized process and tool recommendations will be communicated to the college



**TOP 20** in the **NATION**

# Next steps

## June 2025

- Board of Trustees (BOT) to review updates to the Acceptable Use Policy (first reading).
- Taskforce to release an approved list of generative AI tools.
- Taskforce to publish the approval process for employee use of generative AI tools.

## August 2025

- BOT to approve changes to Acceptable Use Policy.

## Fall 2025

- AI Principles/Pillars



**TOP 20** in the **NATION**



# AI Preparation

## AI Literacy

- Workshops
- Graduate Equivalent Courses (GEC)
- AI Literacy Labs

## Training & Resources

- Copilot for all employees
- AI resources for students and faculty

## Sharing & Support

- TechXpo
- Opening Week sessions
- AI Community of Practice



**TOP 20** in the **NATION**

# Ai in Action

- Blackboard's AI Design Assistant
- Responsible AI use in the classroom
- Navigating students' use of AI
- Innovative applications for engagement



**TOP 20** in the **NATION**

# Moving Forward



AI Taskforce to recommend principles/pillars for future initiatives



Academy for Teaching Excellence to continue partnership with the Innovation Accelerator



Launch AI for Educators Consortium with NECSS (Northwest Educational Consortium for Student Success)



Ongoing training on practical, innovative uses of AI



**TOP 20** in the **NATION**

# AI Taskforce Members

**Bob Hayley** – Assistant Controller,  
(Accounting)

**Brian Thomason** – Director, Client  
Systems (IT)

**Dan Newbart** – Technical Manager (IT)

**Janet Woods** – Instructional Technology  
Coordinator (ATE)

**Jennifer Lau-Bond** – Instructor (RFL)

**Jennifer Olsen** – Manager, Advising  
Operations & Systems (Advising)

**Martha Karavitis** – Director, SCC3 Grant  
Program (Strategic Alliances & Innovation)

**Melissa Merlos** – Instructor (RFL)

**Michael Shaw** – Director, CRM Operations  
(Enrollment Services)

**Patrick Kelly** – Manager, Web Content  
(Marketing)

**Riaz Yusuff** – Chief Information Officer (IT)

**Robert Uhren** – Coordinator, Digital &  
Adaptive Tech (ADS)

**Sandra Villanueva** – Dean, Teaching &  
Learning (ATE)

**Sonnet Gabbard** – Coordinator, Student  
Diversity Initiatives (DEI)

**Tammie Mahoney** – Technical Manager,  
Security & Business Ops (IT)



**TOP 20** in the **NATION**

# Questions & Comments



**TOP 20** in the **NATION**