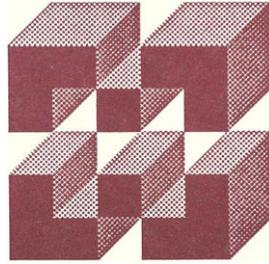


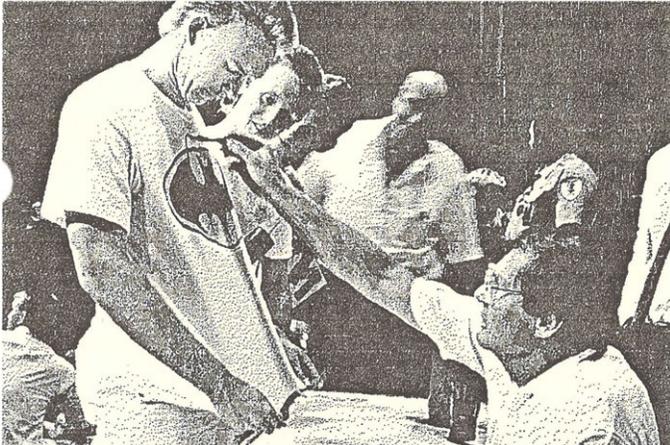
# The Harper Insider



Volume 4, Number 6

July 1989

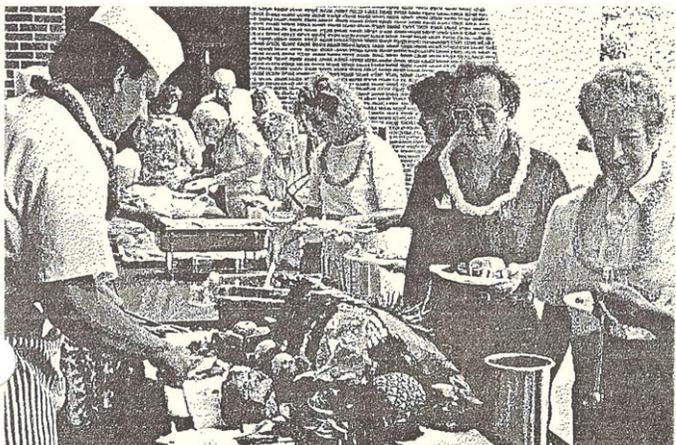
## Harper in the Summer



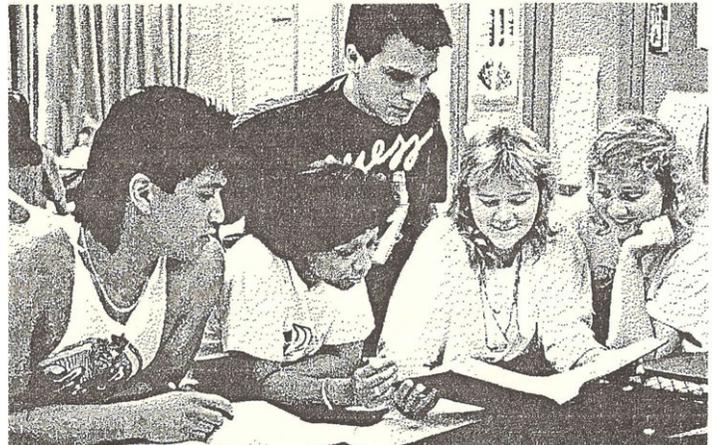
Adam West's appearance at Harper generated a lot of excitement among batfans, who asked the original Batman to autograph all sorts of memorabilia from lunch boxes to photo albums to the shirts on their backs.



The Freshman Experience on August 14 will bring Incoming freshmen and their parents to the campus for special programs introducing them to the College. In 1988, 700 students and 325 parents attended the event sponsored by Student Development.



Hawaii came to Harper for the day when Food Service presented a lavish luau, complete with a roast pig.



Summer students at Harper are often 'reverse transfers' - students who earn credits here to apply to degree work at four-year colleges in Illinois as well as out of state.

# The President's Message

(The President's Message column will resume with the August issue.)



## Getting to Know Trustee Michael Miller

Michael Miller has been a member of the Harper Board of Trustees since 1986 when he was selected to complete the term of deceased Trustee Donald Albrecht. Miller was elected to a six-year term in 1987 and was elected vice chairman in November, 1988.

Miller says that his interest in Harper really began when his wife started taking classes here. When the vacancy occurred on the Board, he decided to apply because he believed his background qualified him to do so. From the beginning of his tenure as a Trustee, Miller has focused on enrollment growth and the need for increased space. He is pleased that progress has been made in both areas and states that enrollment has grown "because Harper offers quality programs, combined with good facilities and faculty"

As an attorney and a certified public accountant, Miller has special expertise to bring to the Board, but says that the Board "works" because all members make unique contributions. "Because of our different backgrounds and areas of expertise we are able to maintain a proper balance."

Harper's most pressing need, says Miller, is in the area of space and facilities. Space utilization plans have been finalized and, he says, "It's time to get going."

In addition to attending regular Board meetings, Miller serves as the liaison for the Education Foundation. Of his term so far, Miller says that being a Trustee is "time consuming, but very rewarding. I am proud to be associated with Harper and look forward to continued association with President Thompson, who is a wonderful addition to the College. As long as Harper continues to recognize and respond to the needs of the community, we will be able to offer an outstanding education product."

# Insider's View of Tom Choice

Tom Choice is Harper's first athletic academic coordinator. In that position 95 percent of his time is spent with Harper athletes, helping between 230-250 per year with schedule and transfer planning, advising them on major and career choices and meeting athletic eligibility requirements. Tom is also involved in the student athlete recruitment process and teaches one speech class per semester.

Born: Geneva, IL

Education: University of Michigan (B.A.)  
Northern Illinois University (M.A.)

Family: wife Sue

Favorite food: pizza

Hobby: Read science fiction, watch and play softball, watch high school track and college basketball.

Best advice my parents gave me: MARRY SUE!

I would like to learn: forever

I can't stand: people who don't say what they mean

If time and money were not a problem: I would travel in Europe.

One thing I've learned in life: What goes around comes around.

Favorite books: Lord Jim, Hitchhiker's Guide to the Galaxy, 1984



## Focus on Planning and Research

Have you been wondering about trends in the northwest suburbs and their effect on Harper and its programs? Do you need to follow up on recent graduates? The Office of Planning and Research has answers for you.

With its staff of eight employees headed by Director Jack Lucas, the office operates in two shifts. Much of the work that the staff does is in the form of surveys. These are conducted both by mail and by telephone. The staff follows this process from the preparation of the survey--in conjunction with the initiator--through its mailing, tallying and follow-up. The work is split between the day and evening crews, with the evening crew being responsible for telephone follow-ups, a major portion of their work.

Examples of the surveys the department works on include an alumni follow-up conducted one year and again six to seven years after graduation; student characteristics, detailing the student population by obtaining information such as family make-up, income and reasons for enrollment; and longitudinal studies of transcripts to check each student's progress at the College.

The Planning and Research office also completes feasibility studies for new programs. Lucas must therefore study the trends in the growth or decline in high school enrollment, the climate of local businesses and the general demographics of the six-township area served by Harper.

This information is used to determine course offerings at the College. As an example, Lucas cites the nine years between



**L to r: Josefina Campos-Rivera, Rebecca H. Korbeckl and Karla Hill. Not pictured: Linda Goers.**

1977 and 1986. During this time, the high school population declined by 14 percent (and will continue to do so until 1993); the adult population grew by 20 percent and the number of employees in area businesses grew by 70 percent.

"The growth," said Lucas, "was clearly in the commercial sector. That changed Harper's emphasis. We had to decide how to relate to business, and our marketing strategy had to be geared toward that emphasis." In fact, Lucas said, providing courses for people employed in the area has become a big thrust.

Other trends the office studies are economic. Programs are set up to balance the service sector and the manufacturing or business sectors. Globalization, for example, has led to an interest in international marketing and Harper has had to meet that demand by refocusing its programs to take into account the Pacific rim countries. "We can't be content with just teaching Spanish, German, and French any more," Lucas said.

Political trends are also taken into account, as what happens in Springfield directly affects Harper. In addition, much of the work the department does is requested by the state. The Office of Planning and Research must therefore coordinate state reports for the entire College. "When I first came here in 1969, all the reporting we did was for ourselves. Now 30 to 40 percent is providing information that the state wants!"

Information gathered and compiled by the Planning and Research staff is used throughout the College as a basis for decisions on everything from curriculum to marketing, from budgets to space allocation - in effect, on Harper's future.



**Standing (l to r): Jack Lucas and Cal Meltesen. Seated (l to r) Jan Cook and Toni Flaherty.**

# All Employee Day August 15

All Employee Day offers a day filled with activities, with a closed campus from 8:00 to 10:00 am to allow all employees to participate.

Schedule for the day begins with breakfast served by the administrators from 7:30 to 8:30.

At 8:30 President Thompson will speak to all employees on "Sharing the Vision: Harper College in the Year 2000."

From 9:00 to 10:00 focus groups will offer an opportunity to participate in Harper's future by sharing ideas. Campus opens at 10:00 .

Beginning at 10:30 workshop sessions offer a choice of topics of interest. The sessions will be repeated at 1:30.

## From the Chair Council for Coordination of College Committees

The Council for Coordination of College Committees (4Cs) is responsible for the coordination of the activities of Harper committees.

When two or more constituencies (i.e. student, faculty, administration, trustee or classified employees) combine to form a group, the group must request status as a College committee. The 4Cs then studies the proposal and sanctions it.

The Council is composed of four appointed members, two of whom are faculty members, selected by the president of the Faculty Senate and confirmed by the Senate. Each serves a two-year term. The other two are administrators and are appointed by the president of the College.

The standing committees on campus comprise three categories. These include Category 1 committees, which have been approved by the 4Cs as a result of an agreement between the Faculty Senate and the administration. There are 18 Category 1 committees. Examples are the curriculum, admissions, academic standards, institutional planning, institutional marketing, tenure and student publications committees.

Category 2 committees include College committees that have been established by a contractual agreement resulting from the collective bargaining process. Included are committees for professional development assessment and sabbatical leave assessment.

Category 3 committees are established by the policies of the Board of Trustees. Examples are the copyrights and patents committee and the promotions committee.

All College committee objectives and purposes are outlined in the Manual on Committees.

## Department Developments

**Pat Smith-Pierce**, professor of speech, has been appointed by Governor Thompson to her second consecutive five-year term on the Minority and Female Business Enterprise Council. The Council oversees the use of minority and female businesses by state agencies....204 secretaries, office assistants and other office personnel recently attended Harper's second annual secretarial conference. **Linda Soto**, Continuing Education/Program Services, codirected the conference with the Northwest Chapter of Professional Secretaries International.... we welcome to the Harper family new faces in several places: Faculty members **John F. Clarke**, Business & Social Science; **Anita Crowley**, Student Development; **Philip DeMarois** and **Salah Falouji**, Technology, Math & Physical Science....Professional/Technical: **Nancy Dickey**, Student Development; **Martha Brown**(rehire), Academic Enrichment & Language Studies.... Classified staff: **Nancy Curran**, Women's Program; **Barbara Bergman**, Registrar's Office; **Joanne Frederick**, Physical Education, Athletics and Recreation; **Janet Smith**, Adult Educational Development....**Julianne Peterson**, Curriculum Development, and **Patricia Schneider**, Business Services & Finance, have accepted promotions.

## For Your Information

Campus Closed ICCB Meeting	Friday, July 21 McHenry County College
Communications Forum	Monday, July 24 2:00 pm, Board Room
Board Meeting	Thursday, July 27 8:00 pm; Board Room
Campus Closed	Friday, July 28 Friday, August 4
Board Committee of the Whole	Wednesday, August 9 7:30 pm; Board Room
Campus Closed	Friday, August 11

**The Harper Insider** is the monthly Harper College newsletter produced by Publications and Communication Services. We cordially invite all employees to contribute stories and information before the first of the month for the issue published at midmonth. Please contact Gwen Nowak, A302, extension 2628.