

The

sider

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Development Office Announces Goals

The appointment of Felice Avila as Harper's Director of Development and External Affairs brings new energy to the office. Projects have been prioritized—both short and long term—and staff members are working closely with the Foundation Board to secure resources to support College projects.

Harper's Development Office has several short-term goals. During the next few months, members of the Educational Foundation will contact area corporations, businesses/industries and individuals for donations. In addition, Barb Knoff, who coordinated last month's golf outing, is now planning the Arts for Our Sake Ball slated for October 30. These events, says Avila, provide monies for projects that did not receive funding this year. Proceeds from the golf outing, for example, will provide grants for patients in the College's Northwest Cardiac Rehab Center. "We'll pay the tuition for patients who otherwise would not be able to use the Center," Avila explains.

Proceeds from the ball, on the other hand, are earmarked for the arts—specifically Harper's art, music, speech and theater areas. In addition, the Alumni Association is now working with its corps of 125 charter members to elect a board of directors, develop a mission statement, and define future activities and plans.

"We're also working with Pat Mulcrone of AED to improve our grants operation," Avila says. "We're setting up a system and putting together a manual to assist those who are seeking external resources." She adds that the office will also provide a library of resources, forms and grant writing procedures.

As the office's final short term project, Avila has assigned Cindy McShane the task of incorporating donor information into a software program.

In the long term, however, the College is set to embark on a major gifts campaign. The Board of Trustees recently appointed the consulting firm Clements and Associates to determine how to achieve the College's fundraising goals most effectively. Avila stresses, however, that she hopes that gift giving will come from all segments of the College community. "We hope to involve the entire community," she says. "This includes community leaders, alumni and residents as well as our staff. Even a donation of \$1 shows a commitment to the College and its future."

inside

2

The President's
Message

3

Focus On:
Extension Services

4

Insider's View of
Gladys Lawson

5

Inside Harper

Retirees' Corner

6

Departmental
Developments

The President's Message

This fall the Illinois Board of Higher Education is closely studying faculty roles and responsibilities as part of its Priorities, Quality and Productivity initiative. Initial reports were presented at the board's September meeting, and further recommendations will be shared in November. While the study focuses primarily on faculty in the state's four-year institutions, community colleges will also respond to the recommendations. Therefore, I would like to share them with you.

The initial report concludes that "the activities and responsibilities of the faculty are essential to the functions of higher education and have implications for the productivity and quality of the enterprise."

Because each learning institution is individual, decisions regarding these roles and responsibilities must reflect these individual missions, strengths and needs. However, several topics were targeted that must be considered. These include:

- faculty roles and responsibilities across and within instruction, research and public service functions;
- faculty development;
- the relationship between the curriculum and instructional methodologies and faculty quality and productivity; and
- faculty hiring, evaluation, promotion and compensation policies and practices.

The recommendations are designed to encourage multi-year plans that will improve undergraduate education while improving instructional quality and productivity—statewide, system-wide and within each individual institution.

The initial report suggests, for example, that institutional recommendations might include a study of the topics listed above, while system-level recommendations might consider the impact of governing-board personnel policies on teaching excellence. Statewide recommendations, on the other hand, might consider faculty pay increases contingent upon instruction, research and public service activities—with the greatest emphasis on undergraduate education.

During the next few months, as these issues are studied and reported upon, I will inform you of the results—for any decisions will surely impact our faculty members and the staff that supports them.



Paul N. Thompson

FOCUS ON

Extension Services



Harper's 500 off-campus courses are coordinated by the Extension Services staff, which includes (standing, from left) Russ Kingsley, Karen Didier, Ellen Nowickas, and seated (from left) Lanita Hartline and Maureen Reichmuth.

Step inside the Extension Services office in the Northeast Center and you'll see a sign that reads, "Welcome to Harper College. You're the reason we're here." That sign, explains Russ Kingsley, extension services specialist, reflects the role of his department—service. This service extends to district students and to campus divisions that rely on Kingsley and his staff to provide space and support services for classes at off-campus locations.

Off-campus locations exist for two reasons. First, they offer classes to community residents at convenient locations, and second, they create additional classroom space for the College. The extension sites, in fact, provide 72 classrooms and accommodate 500 courses each year—servicing 12,000 registrations.

The typical extension student, says Kingsley, works during the day and

attends classes at night. Therefore, extension courses are housed in school buildings that are free during the evening. These include the recently purchased Northeast Center in Prospect Heights and the five major extension sites—Barrington High School, Buffalo Grove High School, Elk Grove High School, Hoffman Estates High School and Carl Sandburg Junior High School. In addition, courses are also scheduled in approximately 20 other off-campus locations.

Extension courses include both continuing education and credit courses. Because High School Districts 211 and 214 offer their own continuing education programming, Harper schedules only credit courses in their buildings. The Barrington High School District, on the other hand, relies on Harper to provide its continuing education offerings. Therefore,

numerous continuing education offerings are scheduled in that facility.

Scheduling the 500 offerings is not an easy task. The Extension Services staff, consisting of three full-time and two part-time employees, coordinates the offerings with the divisional offices in order to provide courses that are convenient, geographically balanced—and profitable.

Last year, Kingsley says, the offerings met those criteria. In fact, Extension Services showed a net profit of \$738,000! But Kingsley is quick to point out that his department provides only service—without the assistance of campus staff in the divisions, in fact, he says Extension Services would have nothing to offer!

INSIDER'S VIEW

Gladys Lawson

Centered on family and church, Gladys Lawson exhibits a strong sense of independence and determination. Little deters her from her goal—whether it is trying a recipe for the first time, seeing her family through difficult periods or traveling to a church conference alone.

Born in Toccopola, Mississippi, Gladys spent her early childhood in St. Louis, moving to Chicago when she was 12 years old. In the early 1970s, she and her family moved to Hoffman Estates, and 14 years ago she began her Harper career when she took a job in the Admissions Office. In 1985 she transferred to a position in Continuing Education-Vocational/Personal Development where she is now the program assistant. She acts as liaison between the program coordinator, the teachers and the students; schedules classes and seminars; offers advice and assistance to students when necessary; screens and assists the coordinator in hiring continuing education instructors; and oversees the basic office functions of her area.

Gladys is a member of the Smyrna Church of God where, along with other activities, she teaches adult Sunday school. She also attends the annual E.C. Reems International Women's Conference in Atlanta, Georgia, which offers fellowship, strength in the Lord and the opportunity to become one with God.

Born: Toccopola, Mississippi

Education: Crane High School, Crane Junior College, Harper College

Family: three children, Selander, Cassandra and Maria; two grandchildren, Chauncey L. Lawson, 7, Antonio D. Armstrong, 2 months; and mother, Rosie Mayes

Interests: Church work and activities, reading the Bible and studying biblical history, baking, walking and meeting people

Best advice my parents gave me: Do the best you can do in all that you do.

If time and money were not a problem: I would help needy families, and travel the world to meet people and see the beauty of God's creation.

I would like to learn: all that I can—and more about the Bible and God.

One thing I've learned in life: Be persistent, patient, determined. Do not give up your goal, and be committed to what you want to achieve.

I don't care for: the political arena.



Gladys Lawson

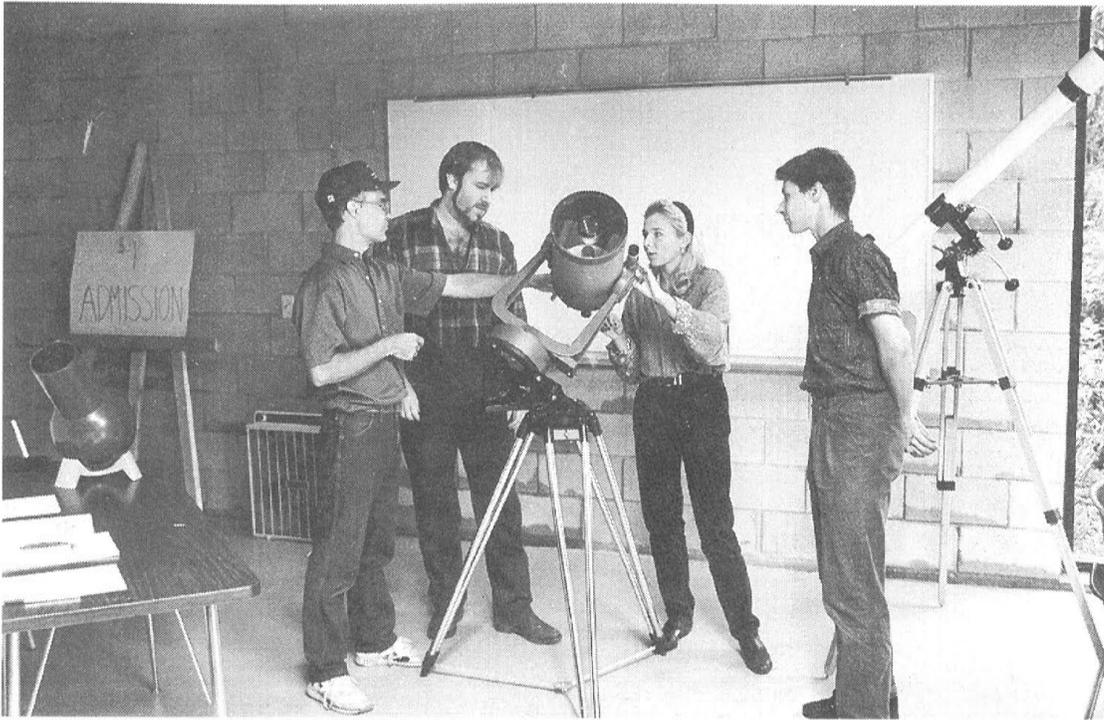
Favorite food: barbecued ribs, salmon croquettes (my own special recipe)

Favorite movies: *Ten Commandments*, *David and Bathsheba*, *Malcolm X*

Favorite books: *The Bible* and *Beyond Roots* by William Dwight McKissic, Sr.

-Joellen Freeding

Inside Harper



During an Open House at the College Observatory, Rick Polad (left) explains how to use the eight-inch Celestron telescope. The Observatory will be open for public viewing on Saturday evenings October 23 and November 6. It will close for the winter, and then reopen on Saturday evenings in the spring.



Professional golf trickster Marty "Long Ball" Joyce treated the lunchtime crowd to an exhibition of trick shots during the annual golf outing on September 22. The event, sponsored by the Educational Foundation, drew a crowd of 150.



The Academic Enrichment and Language Studies division is proud to announce that Marge Adamson, textbook manager, Bookstore, is the fall 1993 recipient of the Fred C. Rutz Award for her efforts in promoting the academic success of disadvantaged students. She was nominated for her exemplary efforts in ensuring that students, faculty and staff receive books and supplies in a timely manner for classes on the main and extension campuses as well as at the community campuses. Marge's high level of professionalism has enabled faculty and staff to continue to provide excellent instruction and services for students.

Departmental Developments

Congratulations are in order for members of the Harper faculty and staff who have completed additional training and certification over the past summer.

Jacque Mott, Interior Design, is now registered with the State of Illinois as an Interior Designer. She also holds a Bachelor of Arts degree in interior design from Columbia College. **Chris Petrik**, RN, nursing lab assistant, has completed the birth educator's special training course and has been certified as a childbirth educator by the Council of Childbirth Educators. In addition to her nursing lab position, Chris also works in labor and delivery at the Hoffman Estates Medical Center, where she conducts childbirth education classes.

Economics Associate Professor **Dennis Brennen** co-chaired the Illinois Economic Association's section on law and economics during its annual meeting in Chicago this month...Drummer and vocalist **Steve Hill**, IS/TS, performed on the recently released CD "Thurtene: A Collection of 4AD Covers." His band, Independent Mechanical Industry, performs "Swing Like a Baby," a song originally recorded by the Wolfgang Press...**Julianne Seely**, Training and Development specialist, will represent the College on the University of Illinois Advisory Board for the Working Women Conference scheduled for next May.

Felice Avila, formerly the executive assistant to the President, has been promoted to director of Development and External Affairs...and we welcome Harper's new network manager, **Robert Bieszka**, IS/TS.

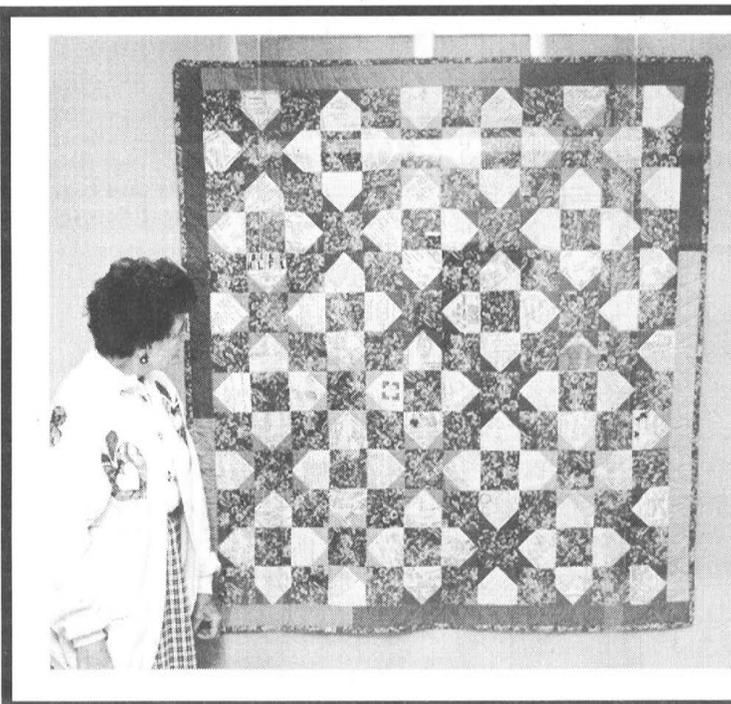
We send our condolences to **Janet Smith**, AED program assistant/Business BASED, on the death of her father-in-law; to **Janice Adams**, PUB SAF, on the death of her mother; and to **Darlene Stewart**, LS/HS, on the death of her mother. We also send our condolences to the family and friends of **Ellen Marnell**, Harper's former Food Service supervisor, who died last month.

The Harper **in** sider

The Harper Insider is the monthly Harper College newsletter produced by Publications and Communication Services. We cordially invite all employees to contribute stories and information before the twenty-fifth of the month for the issue published the following month. Please send contributions to PUB, S101c, or call extension 6125.

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Retirees' Corner

Retiree Audree Walsh remembers her 20 years at Harper with this quilt. Administrators, faculty and staff inscribed sentiments on muslin, which Audree pieced and quilted this past summer. The quilt is displayed on the second floor of Building C. It's not too late to inscribe your wishes! Pick up patches in the Music and Art office, P206.