

## ASSESSMENT AND TESTING COMMITTEE

### Minutes

Thursday, September 13, 2007

3:00PM

F253

#### **Members in Attendance:**

Joshua Sunderbruch, Karen Froelich, Lynn Altfeld, Sheryl Otto, Matt McLaughlin; Tanya Bergman, Jean-Louise Gustafson, John Smith; Tasnim Kazi, Vicki Atkinson, Michele' Robinson;

**Members Absent:** Maria Moten; Sally Griffith

**Chairperson:** Joshua Sunderbruch

#### **I. Meeting began at 3:07pm**

#### **II. Review of Minutes**

A. Minutes from our 5-10-07 meeting were reviewed and approved for final distribution.

#### **III. Old Business**

A. **Issues of PARs, CARs, and time concerns:** Josh announced that he would be meeting with Marge Skold on 9-19-07 to discuss the issues of time constraints and duties of this committee with regard to cut scores, etc. Josh also found a A&T Committee Request for Approval form dating back to 1997. It was indicated that this was an outdated form formerly used for a particular issue. Question asked about the status of the math cut scores via the CAR process. Oversight has responded favorably, no response from faculty senate at the time of this meeting.

B. **A&T Subcommittee proposal:** The proposal is still in circulation and there is still interest. It seems that this proposal will still present some systematic issues with the new Banner system. Much discussion took place in terms of what should be done by this committee at this point regarding the sub committee's proposal. The final consensus of this committee was that we would like to invite both Joan Kindle and Marge Skold to a meeting so we can share our concerns with them about the sub committee proposal and hear from them first hand about any obstacles or barriers.

C. **Political Science AP request:** No update at this time. We will wait longer to hear from that department. Tanya Bergman agreed to follow up as well.

D. **Oversight committee report:** Josh reported that so far our A&T proposal form has been well received and we have been acknowledged as a committee as having followed the PAR, CAR process effectively.

#### **IV. New Business**

- A. **Unassigned member positions:** We need a math faculty (Jeff Durian is interested). We need a Career Programs representative (Wayne Johnson is interested). It was noted that the committee consists of 8 faculty members and 8 administrators. It was also noted that Tanya Bergman, Sally Griffith, Matt McLaughlin, and Vicki Atkinson serve on the committee by appointment.
- B. **Ambitions for the new year:**
  - 1. Re-consideration of the transfer program data/results
  - 2. Discussion of the role of A&T committee should play with regard to outcomes issues and changes as a result of HLC initiatives.
- C. **Possible topics for future meetings/Misc:**
  - 1. Joan Kindle & Marge Skold visit (9-27-07) if available
  - 2. Discussion of Reading 090 and if/how it should be referenced in our A&T policy.
  - 3. Discussion of how we will discuss the unique circumstances for RAC, CT, DMS certificate students. Nothing in our policy and we need to address this.

***Meeting adjourned at 4:35pm***

***Future Meeting Dates:***

*Sept 27, 2007  
Oct. 11, 2007  
Oct. 25, 2007  
Nov. 8, 2007  
Dec. 13, 2007  
Feb. 14, 2008  
Feb., 28, 2008  
March 13, 2008  
April 10, 2008  
April 24, 2008  
May 8, 2008*

*Respectfully submitted: Michele' Robinson, Secretary*