

ASSESSMENT AND TESTING COMMITTEE

Minutes

Thursday, February 14, 2008

3:00PM

F253

Members in Attendance:

Joshua Sunderbruch, Karen Froelich, Lynn Altfeld, Sheryl Otto, Jean-Louise Gustafson, Michele' Robinson, Maria Moten, Sue Bajt, Pat Widder, Dave McShane, Tanya Bergman, Sally Griffith

Members Absent: Vicki Atkinson, Matt McLaughlin, John Smith

Chairperson: Joshua Sunderbruch

I. Meeting began at 3:08 pm

II. Review of the Minutes

Minutes from the meeting on December 13, 2007 were reviewed and accepted as read with minor grammatical errors.

III. Old Business

- A. **ESL update:** The addition of the term "self-identified" was added under the section titled "Enrollment in ESL" and the section marked "ESL Course Sequence".
- B. **Banner update:** Many of the things that the A&T subcommittee is proposing we be able to do in banner are not feasible at this time; however, we may just need to use different methodologies. For example, currently Banner is not equipped to limit part time enrollment to 11.99 hours. But, Mike Babb is putting out "feelers" at other institutions to see what they have come up with in an effort for us to possibly adopt some "best practices." There are approximately 1600 clients for this product so even though obstacles currently exist, we are hopeful that we will eventually get to a place that works for us. Banner is a good system, especially with regard to the benefits it offers students and faculty.

IV. New Business

- A. **Locked-down browsing in the Testing Center**
 - 1. Historically students have been able to take tests in the testing center and then go on line and pull down an answer via the internet, so access to the internet was eliminated.
 - 2. A need now exists for students to be able to access isolated items on the internet while testing.
 - 3. This committee is hoping to find a way to work with IT to solve this problem so we can effectively address both areas mentioned above.
 - 4. Dave McShane suggested we table this discussion for another time. In the meantime he will take this information back to IT to problem solve and see what can be done.

Final

5. Tanya agreed to share more details and/or specific examples with Dave as needed.

B. Credit by exam– Tanya

1. There is currently a new “ask” on campus to use DANTES test (for example in Law Enforcement) where there may not be a CLEP equivalent.
2. This poses the question as to whether or not we should look at DANTES test scores in some areas where there is no CLEP equivalency especially with many new career programs and military enrollees at the college.
3. Josh reviewed the wording in the catalog and believes that it is worded semantically in a way that we actually do offer credit; we just don’t have a standard now.
4. The committee agreed that it might be wise for Tanya to pursue this, and it was suggested we even go to the Career coordinator’s meeting with this information for feedback and suggestions.
5. NOTE: Some institutions put a max on military credits. Harper has a general registration threshold/graduation requirement.

Topic for next meeting: Testing Center Updates

Meeting adjourned at 4:00 pm

Future Meeting Dates:

Feb., 28, 2008

March 13, 2008

April 10, 2008

April 24, 2008

May 8, 2008

All meetings to be held on F253 (William Rainey Harper Room)

Respectfully submitted: Michele’ Robinson, Secretary