

# ASSESSMENT AND TESTING COMMITTEE

## Minutes

Thursday, April 10, 2008

3:00PM (Room A-241a)

### Members in Attendance:

Joshua Sunderbruch, Pat Widder, Lynn Altfeld, Sheryl Otto, Jean-Louise Gustafson Michele` Robinson, Sue Bajt, Tanya Bergman, Sally Griffith, John Smith

**Members Absent:** Karen Froelich, Maria Moten, Dave McShane, Vicki Atkinson, Matt McLaughlin

**Chairperson:** Joshua Sunderbruch

### I. Meeting began at 3:10 pm

### II. Old Business/Open Discussion

#### A. Assessment/Outcomes/Role of A& T Committee (and maybe expanding our charge)

1. Our objectives going forward could include ways we could award credit.
2. Interaction with the new assessment person could be a number of things.  
Question: Is it primarily a support position that's designed to help get assessment done? It was suggested that a copy of the job description of the position be presented at the next meeting so we can all see it. Sue Bajt agreed to bring this.
3. Discussions took place in terms of what our committee's role can and should be.
4. Question: Should we talk to departments to see if there are tests they use to assess that are nationally recognized?
  - a. May be difficult to do as it requires forecasting.
  - b. We need to consider tools that help give credit for life experience and use them to determine course enrollments. Question: Is that really assessment and testing? Response: Yes.
  - c. We should consider looking at other institutions to see what they are doing regarding nationally recognized assessment tools and/or life credit courses, etc. [Some suggestions offered were: Columbia College & National Louis University].
  - d. Comment: ESL was looking into giving transfer credit for advanced ESL courses at one time.
5. We discussed the potential of exploring sub committees we could create if the assessment outcomes come to be more a part of who the committee will become ultimately.
6. It was suggested that we invited Nancy Wajler (Adult Institute new hire) to come in and talk to this committee as we attempt to gather data.
7. It was also suggested that we have Sheila Quirk-Bailey come in and share more detail about what the role of this new person is to be.
8. Comment: Don't forget the Gen Ed side of assessment. We may need to expand the committee membership as well as expanding the charge.

### III. New Business (open to the committee)

## **ASSESSMENT AND TESTING COMMITTEE**

- A. Committee agreed to invite in Nancy Wajler and Sheila Quirk-Bailey to one of our two remaining meetings for this semester.
- B. Committee also agreed to save time on one of the upcoming meeting agendas for an update on the Developmental Education Task Force from John Smith. This will likely take place at the meeting on 5-8-08.
- C. We also felt we should begin to “process” some of the potential Banner implementation issues.
  - 1. How do we address this over the summer months?
  - 2. How do we address the possibility that the system may never be able to do the 12<sup>th</sup> hour rule for assessment and testing?
  - 3. Currently there is nothing in the system to enforce current practice that if you have a reading score of “A” you are automatically restricted to “x” number of hours.
- D. We will also review the membership/data list for membership roles so we know what changes are needed for next year.

***Meeting adjourned at 3:55 pm***

***Future Meeting Dates:***  
*April 24<sup>th</sup> May 8<sup>th</sup> (2008)*

*Respectfully submitted: Michele' Robinson, Secretary*