

# ASSESSMENT AND TESTING COMMITTEE

## Minutes

Thursday, April 24, 2008

3:00PM (Room F253)

### Members in Attendance:

Joshua Sunderbruch, Pat Widder, Lynn Altfeld, Sheryl Otto, Jean-Louise Gustafson Michele` Robinson, Sue Bajt, Tanya Bergman, Sally Griffith, John Smith, Vicki Atkinson, Matt McLaughlin, Karen Froelich, Dave McShane

**Members Absent:** Maria Moten

**Chairperson:** Joshua Sunderbruch

**Guests:** Judy Kulchawik

Meeting began at 3:06 pm

- I. **Minutes from meetings held on February 14, 2008, March 13, 2008 and April 10, 2008 were reviewed and approved with some grammatical changes.**
- II. **Old Business**
  - A. **Committee Updates**
    1. Judy Kulchawik will replace Jean-Louise Gustafson on this committee next year as reading faculty.
    2. Karen Frolich will be retiring so we need to fill the transfer faculty position on this committee for next year.
    3. Vicki Atkinson is on the committee by appointment, based on her position as Orientation Coordinator. Her movement from faculty to administration will not affect her standing on this committee.
    4. Michele` Robinson is on the committee as faculty-at-large and has asked if she could be replaced for the '07-'08 academic year.
  - B. **AP History Credit**
    1. The following request was made from the history department. *College credit (PSC 101) should be granted to Harper College students who earn a score of 3 or better on the A.P. Government Examination.*
    2. Per Tanya this is a common practice at most institutions. Also, she believes the name of the exam is actually *American Government in Politics*.
    3. Upon verification of the exam's name, the committee agreed to do a CAR (Committee Action Report) to push this request forward.
- III. **New Business (open to the committee)**
  - A. Per Tanya faculty and others are still confused about the role of the new assessment person as it relates to the role of this committee. This is a concern because we still have lots of "loose ends" to address.
  - B. Committee agreed that having Sheila Quirk-Bailey and Nancy Wajler as visitors to one of our committee meetings would be wise.
  - C. Jean-Louise mentioned that she had talked to the reading faculty regarding what role the role of assessment and testing should be on this campus. There is a strong sense from her group that we really need to continue to focus on this. As

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a committee we should examine whether or not we feel this is still important from a philosophical standpoint so we can push for this emphasis with regard to Banner implementation.

- D. Discussion took place resulting in an understanding that we need to remember that there is no system out there now that will do all of the things that Regent has done. Regent was built “in house,” so there is no “perfect fit.” But we are doing everything we can to look at writing *scripts* to get us closer to our desired state. We may have to *live* in this place for a couple of semesters, but we are developing “work arounds” and other temporary solutions so we stay true to Harper’s goals and student focused objectives.
  - E. Question: Where are we philosophically with regard to assessment and testing?  
Response: Please know that it can be difficult to have the discussion of philosophy with the implementation. We are under a very tight timeline so for now we need to get the system moving and certainly these philosophical conversations can take place later. The end goal is that Banner won’t be a barrier to future changes. Currently there are work arounds so we can make the transition as seamless as possible.
  - F. With us going live with Banner in Spring ’09, we have a lot less students so we have lots of room to be thoughtful and document what is going on.
  - G. Note: Please be advised that Banner really is a “hard stop” system. So, pre-reqs definitely need to be accurate because Banner will definitely stop students who have not met the pre-reqs for a particular course.
  - H. Concluding Remarks: This committee understands that work arounds are being put into place and still will continue to do what we do academically on this campus. We should continue to plan for policy adjustments, etc. with regard to assessment and testing and know that meeting these goals and objectives electronically may come at a later time.
- IV. **Agenda Items for Next Meeting (5-8-08)**
- A. Elect a chairperson for the ‘08 – ‘09 academic years.
  - B. Possible guest speakers (Sheila Quirk-Bailey and/or Nancy Wajler).

**Meeting adjourned at 3:56 pm**

### **Future Meeting Dates:**

*May 8<sup>th</sup> (2008) in room F253 (William Rainey Harper Room)*

*Respectfully submitted: Michele’ Robinson, Secretary*