January, 1995

Dear Members of the Harper Community:

The 1995 Profile is designed to provide you with facts and figures about Harper College for your own information and to communicate to others.

The student population is served by 218 faculty, 92 professional/technical, 262 classified, 41 supervisory/confidential, 78 custodial and maintenance and 36 administrative staff. A part-time faculty of 600 supplements our teaching staff. The College is governed by a Board of Trustees composed of seven members elected by the community and a student trustee elected by the students. Everyone at Harper is committed to providing quality instruction and services that respond to the needs of the residents and businesses of the district.

We hope that this publication will give you a good overview and answer many of your questions. If you have suggestions for improvement of this resource, please contact the Community Relations Department, 708/925-6279.

Sincerely,

Paul N. Thompson
President
Profile of Harper College 1995

Introductory Information
I. State Community College System
II. Maps
III. Academic Programs
IV. Students
V. College Finances
VI. Structure and Staff
VII. Services and Facilities
VIII. Auxiliary Organizations
Harper Highlights

• William Rainey Harper College was founded on March 27, 1965. The College opened its doors to students in the fall of 1967.

• The College is named after Dr. William Rainey Harper, first president of the University of Chicago and known as the father of the two-year college.

• The College is governed by an elected Board of Trustees composed of seven members and a student trustee elected by the students.

• The College encompasses 23 communities with an area of about 200 square miles and a population of 511,000.

• The campus in Palatine has 18 buildings on a total area of 200 acres.

• The tuition rate is $36 per credit hour.

• Fall enrollment is approximately 24,000 students.

• Approximately 30 percent of the annual high school graduates in the district who go on to college attend Harper.

• More than 350,000 different students have attended Harper since it was founded.

• Approximately 83 percent of the College faculty hold postgraduate degrees.

• The Harper College Learning Resources Center has 110,955 volumes, an additional 60,000 microforms and about 831 periodical titles. The media collection of 126,537 items consists of videotapes, films, audiotapes, slides, filmstrips and other formats. The library has a computerized, on-line catalog which can be accessed through strategically placed terminals on the first and second floors of the LRC. The Library also provides a CD Rom information network, which gives access to several subject indexes. Through on-line searching of a national data base, the LRC has access to academic institutions nationwide, as well as to those in Illinois.

• The College operates extension centers in Barrington, Buffalo Grove, Elk Grove Village, Hoffman Estates, Palatine and Prospect Heights. The Northeast Center in Prospect Heights is the largest of these centers.

• The College offers over 70 academic scholarships each year covering tuition and fees as well as various financial grants sponsored by individuals, organizations and companies in the area which range from $100 to $8,000.
Introduction

William Rainey Harper College is a two-year public community college which was founded in 1965 and officially opened classes the fall of 1967. The College offers both the associate in arts and associate in science degrees as well as an associate in applied science degree in 60 career areas. In addition, there are more than 15 one-year certificate programs which prepare men and women of all ages for immediate employment. There are numerous other programs and services such as continuing education, the CAD and Manufacturing Center, business management seminars, cultural affairs, women's program, adult educational development, support services for students with disabilities and community counseling services.

The spirit of Harper College is reflected in its name. William Rainey Harper was a scholar, teacher, writer and administrator who devoted his life to the pursuit of excellence in education. As the first president of the University of Chicago, Dr. Harper initiated programs to bring education into the community for those who could not become resident students at a university. This concept was the basis for the establishment of the community college system in the United States and the eventual founding of William Rainey Harper College.

In 1967, Harper College opened with an enrollment of about 1,700 students. Today the College's enrollment stands at approximately 24,000 students of all ages participating in degree credit, continuing education, and extension courses at the Harper campus or at other locations throughout the district.

The College has enrolled more than 350,000 students dating back to 1967 when the first classes were held. Many more area residents have come to the campus to attend forums, concerts, and cultural and athletic events.

For the many residents in the College community, Harper provides the opportunity for completing the first two years of a bachelor's degree, developing a career, learning new skills, retooling for career advancement or change, enriching the quality of one's life, or simply enjoying the discovery of new knowledge. In meeting the varied and changing educational needs of the community, Harper College continues to be a dynamic institution, a community college in the truest sense of the term.

Mission Statement

William Rainey Harper College is a comprehensive community college dedicated to providing excellent education at a reasonable cost, promoting personal growth, enriching the community and meeting the needs of a changing world.

In the broad range of its offerings, Harper College will

- educate students to assume an active, productive and meaningful role in a free and changing society.
- provide students with the knowledge and experiences required to develop a system of values and the ability to contend with difficult moral choices.
- encourage student success.
- enrich the cultural and economic life of the community.
- lead in individual and community development.
- enable the students to recognize the interrelationships of life, education and work.
<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Barbara Barton</td>
<td>Palatine</td>
</tr>
<tr>
<td>Sarah Born</td>
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<td>John E. Coste</td>
<td>Schaumburg</td>
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<tr>
<td>Kris Howard</td>
<td>Barrington</td>
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<td>Richard C. Kolze</td>
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<td>Lawrence Moats</td>
<td>Inverness</td>
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<td>Molly Norwood</td>
<td>Rolling Meadows</td>
</tr>
<tr>
<td>William Beisiegel, Jr.</td>
<td>Schaumburg</td>
</tr>
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</table>
State Community College System
Illinois community colleges comprise a dynamic system of 49 colleges whose 40 districts encompass the entire state of Illinois. While the individual community college districts vary in terms of demographics, resources and education priorities, their status as locally governed institutions allows them to address varying local needs uniquely. A major strength of the system is that colleges also work collaboratively to address regional and statewide needs in an effective and efficient manner.

Illinois community college students are diverse. Approximately 29 percent are minorities comprising nearly two-thirds of all minorities in public higher education. Nearly 10,000 persons with disabilities enroll in community colleges and 38,000 students with limited English proficiency are served annually. The average age of a community college student is 30. Seventy percent of community college students attend part-time, and many work while attending college.

Vision Statement

It has been said, "Do not follow where the path may lead. Go instead where there is no path and leave a trail." The community college system must continue to be the educational system that "go(es) instead where there is no path and leave(s) a trail". It needs to stretch the minds of its faculty, administrators, trustees, presidents and students so that there is more room for acceptance and development of new ideas and knowledge.

Accordingly, the community college system envisions the community college as a place where:

- teachers take pride in teaching, students take pride in learning and the focus is quality and excellence;
- a passionate thirst for new knowledge is instilled, both in students and in staff;
- society's values are shaped and revised, and leadership, integrity, self-discipline, self-motivation, humanity, dignity, pride and caring are purposefully taught and modeled;
- the experiences of students are directed toward developing each of them as informed, responsible and contributing citizens and employees;
- the responsibility for accountability is accepted eagerly;
- expressions and manifestations of bigotry, prejudice and denigration of character are not tolerated;
- no individual is considered to be inherently more important than another, and each is provided with an equal opportunity to achieve success;
- actions are focused on interdependence, collaboration and inclusiveness - "community" in its broadest sense;
- communities are assisted in identifying and solving problems such as substance abuse, crime, child abuse and a variety of conditions that undermine and destroy their very fiber; and
- the boundaries of our communities are extended to countries around the world, and international interdependence is nurtured.

Guided by this vision and strengthened by this plan, the Illinois community college system, through its locally autonomous colleges, will provide our state and nation with their most productive supply of educated citizens.

*Reprinted from general information published by the Illinois Community College Board.
The Illinois Community College Board

The Illinois Community College Board consists of eleven members appointed by the Governor and one student member selected by the recognized Student Advisory Committee. Board members are appointed at large for six-year terms. The Chairman of the Board is selected by the Governor. The statutory responsibilities of the Board are planning and coordinating the programs and activities of the public community colleges. All colleges are governed by local boards of trustees.

Illinois Public Community Colleges

<table>
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<tr>
<th>College</th>
<th>District</th>
<th>Address</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>Belleville Area College</td>
<td>522</td>
<td>2500 Carlyle Road</td>
<td>618/235-2700</td>
</tr>
<tr>
<td>Joseph Cipfl, President</td>
<td></td>
<td>Belleville, IL 62221-5899</td>
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<tr>
<td>Black Hawk College</td>
<td>503</td>
<td>6600 34th Avenue</td>
<td>309/796-1311</td>
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<tr>
<td>Judith Redwine, President</td>
<td></td>
<td>Moline, IL 61265-5899</td>
<td></td>
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<tr>
<td>Black Hawk College-East</td>
<td></td>
<td>1501 IL Hwy. 78</td>
<td>309/852-5671</td>
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<tr>
<td>Charles Warthen, Vice President</td>
<td></td>
<td>Kewanee, IL 61443-0489</td>
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<tr>
<td>City Colleges of Chicago</td>
<td>508</td>
<td>226 West Jackson Blvd.</td>
<td>312/553-2530</td>
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<tr>
<td>Ronald Temple, Chancellor</td>
<td></td>
<td>Chicago, IL 60606-6998</td>
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<tr>
<td>Daley College</td>
<td></td>
<td>7500 South Pulaski Road</td>
<td>312/838-7500</td>
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<tr>
<td>Ted Martinez, Jr., President</td>
<td></td>
<td>Chicago, IL 60652-1299</td>
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<tr>
<td>Harold Washington College</td>
<td></td>
<td>30 East Lake Street</td>
<td>312/553-5600</td>
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<tr>
<td>Nancy DeSombre, President</td>
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<td>Chicago, IL 60601-2495</td>
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<td>Kennedy-King College</td>
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<td>6800 South Wentworth Avenue</td>
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<td>Wayne Watson, Acting President</td>
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<td>Malcolm X College</td>
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<td>1900 West Van Buren Street</td>
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<tr>
<td>Zerrie Campbell, President</td>
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<td>Chicago, IL 60612-3197</td>
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<td>Olive-Harvey College</td>
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<td>312/568-3700</td>
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<tr>
<td>Homer Franklin, President</td>
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<td>Truman College</td>
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<td>1145 West Wilson Avenue</td>
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<td>Wallace Appelson, President</td>
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<td>Wright College</td>
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<td>Raymond LeFevour, President</td>
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<td>Danville Area Community College</td>
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<td>Harry Braun, President</td>
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<td>College of DuPage</td>
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<td>22nd &amp; Lambert Road</td>
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<td>Michael T. Murphy, President</td>
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<td>Elgin Community College</td>
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<td>Roy Flores, President</td>
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<td>William Rainey Harper College</td>
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<tr>
<td>Paul Thompson, President</td>
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### Illinois Public Community Colleges (continued)

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<th>College</th>
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<td>Jonathan Astroth</td>
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<td>2998 West Pearl City Road, Freeport, IL 61032-9341</td>
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<td>Ruth Mercedes Smith, President</td>
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<tr>
<td>Illinois Central College</td>
<td>514</td>
<td>One College Drive, East Peoria, IL 61635-0001</td>
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<td>Thomas Thomas, President</td>
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<tr>
<td>Illinois Eastern Community Colleges</td>
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<td>233 East Chestnut Street, Olney, IL 62450-2298</td>
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<td>Richard Mason, President</td>
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<td>Lincoln Trail College</td>
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<tr>
<td>Donald Donnay, President</td>
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<td>Olney Central College</td>
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<td>Judith Hansen, President</td>
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<td>Wabash Valley College</td>
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<td>Illinois Valley Community College</td>
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<td>2578 East 350th Road, Oglesby, IL 61348-1099</td>
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<td>Alfred Wisgoski, President</td>
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<td>Joliet Junior College</td>
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<td>Raymond Pietak, President</td>
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<td>Kankakee Community College</td>
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<td>P.O. Box 888, River Road, Kankakee, IL 60901-0888</td>
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<tr>
<td>Larry Huffman, President</td>
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<tr>
<td>Kaskaskia College</td>
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<td>Raymond Woods, President</td>
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<td>Kishwaukee College</td>
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<td>21193 Malta Road, Malta, IL 60150-9506</td>
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<td>College of Lake County</td>
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<td>Daniel LaVista, President</td>
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<td>5001 Lake Land Blvd, Mattoon, IL 61938-9366</td>
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<td>Dale Chapman, President</td>
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<td>Shepherd Road, Springfield, IL 62794-9256</td>
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<tr>
<td>John A. Logan College</td>
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<td>Ray Hancock, President</td>
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<tr>
<td>McHenry County College</td>
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<td>8900 U.S. Highway 14, Crystal Lake, IL 60012-2796</td>
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<td>Robert Bartlett, President</td>
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<td>Prairie State College</td>
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<td>202 South Halsted Street, Chicago Heights, IL 60411-1275</td>
<td>708/756-3110</td>
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<td>Rend Lake College</td>
<td>521</td>
<td>Route 1, Ina, IL 62846-9740</td>
<td>618/437-5321</td>
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<td>Richland Community College</td>
<td>537</td>
<td>One College Park, Decatur, IL 62521-2188</td>
<td>217/875-7211</td>
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<tr>
<td>Rock Valley College</td>
<td>511</td>
<td>3301 North Mulford Road, Rockford, IL 61111-5699</td>
<td>815/654-4250</td>
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<td>Carl Sandburg College</td>
<td>518</td>
<td>2232 South Lake Storey Road, Galesburg, IL 61401-9576</td>
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<td>Sauk Valley College</td>
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<td>173 Illinois Route 2, Dixon, IL 61021-9110</td>
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<td>Shawnee College</td>
<td>531</td>
<td>Rural Route 1, Box 53, Ullin, IL 62992-9725</td>
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<tr>
<td>South Suburban College</td>
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<td>15800 South State Street, South Holland, IL 60473-1262</td>
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<td>Southeastern Illinois College</td>
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<td>3575 College Road, Harrisburg, IL 62946-9477</td>
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<td>Rural Route 1, Canton, IL 61520-9801</td>
<td>309/647-4645</td>
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<td>State Community College</td>
<td>601</td>
<td>601 James R. Thompson Blvd, East St. Louis, IL 62201-1101</td>
<td>618/583-2500</td>
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<td>Triton College</td>
<td>504</td>
<td>2000 Fifth Avenue, River Grove, IL 60171-1995</td>
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<td>Waubonsee Community College</td>
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<td>Illinois Route 47 at Harter Road, Sugar Grove, IL 60554-9799</td>
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<td>John Wood Community College</td>
<td>539</td>
<td>150 South 48th Street, Quincy, IL 62301-9147</td>
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Maps
Illinois Public Community College Districts
Hanover Township
Hanover
Park*
Community
College
District 512
William Rainey Harper College

*Portions of these communities are included in the district
Harper College serves the communities of:

Arlington Heights  Lake Barrington
Barrington    Mount Prospect
Barrington Hills  North Barrington
Buffalo Grove*  Palatine
Carpentersville*  Prospect Heights
Deer Park*  Rolling Meadows
Des Plaines*  Roselle*
Elk Grove Village  Schaumburg
Fox River Grove*  South Barrington
Hanover Park*  Tower Lakes
Hoffman Estates  Wheeling
Inverness

*Portions of these communities are included in the district.

Total District Population: 511,000
Academic Programs
Transfer Programs

Harper College provides programs of study allowing students to complete requirements for the first two years of a baccalaureate degree. Harper defines these programs as transfer programs. Some examples of major fields of study are as follows:

Art
Biological Sciences
Business Administration
Communications
Computer Science
Education
Engineering

Foreign Languages
Health Education
Liberal Arts
Music
Physical Education
Science and Mathematics
Social Science

Career Programs

Harper College offers career/vocational programs. The sequence of courses is designed for individuals who desire to pursue a specific curriculum to prepare them for a particular career. Both associate degree and certificate programs are offered except where indicated.

Accounting Aide
Accounting Clerk¹
Accounting—Payroll, State and Local Taxes¹
Administrative Assistant¹
Advertising Design and Illustration¹
Agri-Business Service and Supply¹
Agricultural Business Technology¹
Architectural Technology
Auto Body Repair and Painting¹
Automation Skills¹
Automotive Service Excellence¹
Automotive Technology¹
Aviation Maintenance Technology¹
Aviation Professional Pilot¹
Banking, Finance and Credit¹
Banking and Savings Association Management²
Basic Addiction Counseling¹
Biomedical Electronics Technology¹
Bread and Pastry Arts¹
Building Codes and Enforcement¹
CAD Technician¹
CAM*¹
Cardiac Technology²
Certified Professional Secretary¹
Child and Youth Advocacy*¹
CNC Technician¹
Commercial Credit Management²
Communication Arts and Sciences*¹
Computer Information Systems—C Programming¹
Computer Information Systems—Computer Operator¹
Computer Information Systems—Microcomputers in Business
Computer Information Systems—Midrange¹
Computer Information Systems—Technology
Criminal Justice
Culinary Arts¹

Dental Assisting*¹
Dental Hygiene²²
Dietetic Technician*¹
Digital Electronics and Microprocessor Technology
Early Childhood Education²
Early Childhood Certificates:
- Before/After School Care
- Early Childhood Administrator
- Early Childhood Education Assistant
- Teacher
Early Childhood Education Teacher
Infant/Toddler
Special Education Paraprofessional
Electronic Servicing*¹
Electronic Technology
Executive Secretarial Development
Facilities Operation and Engineering¹
Fashion Design
Fashion Merchandising²
Financial Management²
Fire Science Technology
General Office Assistant¹
Gerontology*¹
Graphic Arts and Design*¹
Health Insurance Coder¹
Health Information Technology*¹
Hospitality Management
Hotel/Motel Management¹
Human Resource Management¹
Human Services Management*¹
Industrial Building Construction*¹
Industrial Electrician*¹
Industrial Supervision Technology*¹
Industrial Work Management*¹
Insurance
Interior Design²
International Business
Investment Economics and Analysis*¹

*These programs are offered through cooperative agreements with other community colleges.
¹Certificate program only
²Associate degree program only
Career Programs (continued)

Journalism^2
Laser Electro-Optic^*
Legal Secretary
Legal Technology
Library/Media Technology^*
Magnetic Resonance Imaging^*
Machine Tool, Career Advanced Program^*
Machine Tool Operation^*
Machine Tool Technology^*
Machine Repair Specialist^*
Machinist^1
Manufacturing Technology^2
Marketing^2
Materials/Logistics Management
Mechanical Drafting^1
Mechanical Engineering Technology^2
Mechanical Maintenance/Repair^*
Medical Laboratory Technology^*
Medical Office Assistant
Medical/Dental Secretary
Medical Records Technology^*
Medical Transcriptionist^1
Mental Health Generalist^*
Nuclear Medicine^*
Nursing^2
Occupational Therapy Assistant^*
Ophthalmic Technician^*
Park and Grounds Operation Management^2
Park and Grounds Certificates:
  Arboriculture
  Golf Course Management
  Grounds Equipment Operator
  Nursery Operations
  Turfgrass Management
Personal Banking^1
Pharmacy Technician^1
Photo Offset^*
Photography^*
Physical Therapy Assistant^*
Plant Science Technology^2
Plant Science Certificates:
  Floral Design
  Garden Center Operations
  Greenhouse Operations
  Grounds Maintenance
  Landscape Design
  Master Floral Design
  Pesticide Applicator
  Plant Propagation
  Plastics Processing and Fabricating^*
  Plastics Technology^*
  Practical Nursing
  Production Engineering Technician^1
  Production Management Technology^*
  Production Welding^1
  Quality Assurance^1
  Radiologic Technology^*
  Real Estate
  Real Estate License Preparation^1
  Refrigeration and Air Conditioning
  Refrigeration and Air Conditioning Certificates:
    Heating Service
    Refrigeration Service
    Refrigeration and Air Conditioning Service
    Residential Comfort Systems
  Registered Nurse Refresher^*
  Rehabilitation Nursing^*
  Respiratory Therapy Technician^*
  Retail Merchandising^1
  Secretarial
  Sign Language Interpreting
  Small Business Management
  Small Business Specialist^*
  Substance Abuse^*
  Supermarket Management^*
  Supervisory and Administrative Management
  Technical Communications^*
  Tool and Mold Maker^*
  Travel and Tourism^*
  Travel and Transportation^*
  Truck Driving^*
  Truck Driving Owner/Operator^*
  Water/Wastewater^*
  Welding^*
  Welding/Advanced^*
  Word Processing Specialist^1

*These programs are offered through cooperative agreements with other community colleges.
^1Certificate program only
^2Associate degree program only

Continuing Education Programs

Continuing Education programs are an integral part of the Harper College comprehensive educational effort. They are designed to serve as lifelong learning opportunities. Programs are aimed at meeting the educational, cultural and training needs of individuals, business and industry, municipalities, professional and occupational groups. The wide range of offerings cover management training, technical training, psychological and health education needs as well as fine arts, industrial arts, home economics, horticulture and a variety of academic courses.

Each academic division offers related Continuing Education courses. The Office of Community and Program Services also offers Continuing Education courses and provides a Central Information Specialist to answer Continuing Education questions on the main campus, as well as those related to extension sites.
Continuing Education

Academic Enrichment and Language Studies Division
Adjunct Faculty Development
Professional Development
Test Review—Academic

Business and Social Science Division
B.A.S.S.E.T. Training/Alcohol Awareness
Certified Financial Planning
Hospitality/Culinary
Insurance
Office Careers
Personal Finance
Real Estate
Travel Academy
Video Production

Liberal Arts Division
Crafts
Cultural Awareness
Decorating and Fashion
Fine Arts
Languages
Photography
Travel and Tours
Writing and Literature

Life Science and Human Services Division
Administrative Health Professionals
Allied Health Care Professional
Animal/Pet Health Care
Cardiopulmonary Resuscitation
Care of the Disabled
Certified Nursing Assistant
Child Care
Cosmetology
Criminal Justice
Dental Hygiene
Dietetic Technician
Floral
Landscape and Garden
Medical Office Assistant
Nature and Biology
Nursing
Older/Senior Health Care
Personal/Family Health Management
Supervisor/Admin Health
Vehicle, Home and Engine Maintenance

Student Development Division
Career Transitions
Women's Program
Business and Personal Topics
Displaced Homemaker and Single Parent Programs
Domestic Violence Support Group
Information and Referral Services
Women's History Week

Technology, Mathematics and Physical Sciences Division
CAD

Wellness and Human Performance
Human Performance Laboratory
Physical Education

Community and Program Services
Community Services, Seminars, Workshops
High School Cooperative
Older Adult Programs
P.E.A.K. (Program for Energetic and Ambitious Kids)
Star Lab/Sciences Programs
Travel and Learn

Center for Workforce and Professional Development
Computer Training
Institute for Management Development
International Trade
Material Management
Paralegal Updates
Sales Training
Small Business Development
Test Reviews - LSAT/GMAT
Manufacturing
UNIX Technologies
Disciplines and Programs by Division

**Academic Enrichment and Language Studies**
- Adult Educational Development
- English as a Second Language
- Learning Assistance Center
  - College Learning Skills
  - Communication Skills
  - Diagnostic Testing
  - English (Developmental)
  - Reading
- Linguistics
- Sign Language Studies
- Sign Language Interpreting
- Tutoring Center
- Writing Center
- Continuing Education Programs

**Business and Social Science**
- Accounting Aide
- Accounting Clerk
- Accounting—Payroll, State and Local Taxes
- Administrative Assistant
- Anthropology
- Banking, Finance and Credit
- Banking and Savings Association Management
- Bread and Pastry Arts
- Business Administration
- Certified Professional Secretary
- Commercial Credit Management
- Computer Information Systems—C Programming
- Computer Information Systems—Computer Operator
- Computer Information Systems—Microcomputers in Business
- Computer Information Systems—Midrange
- Computer Information Systems—Technology
- Culinary Arts
- Economics
- Education
- Executive Secretarial Development
- Financial Management
- General Office Assistant
- Geography
- History
- Hospitality Management
- Human Resource Management
- Insurance
- International Business
- Journalism
- Legal Secretary
- Legal Technology
- Marketing
- Materials/Logistics Management
- Personal Banking
- Political Science
- Psychology
- Real Estate
- Real Estate License Preparation
- Retail Merchandising
- Sales Management and Development
- Secretarial
- Small Business Management
- Supervisory and Administrative Management
- Word Processing Specialist
- Continuing Education Programs

**Liberal Arts**
- Art
- English
- Fashion Design
- Fashion Merchandising
- Fine Arts
- French
- German
- Humanities
- Interior Design
- Japanese
- Literature
- Music
- Philosophy
- Spanish
- Speech
- Continuing Education Programs

**Life Science and Human Services**
- Biology
- Criminal Justice
- Dental Hygiene
- Dietetic Technician
- Early Childhood Education
- Early Childhood Certificates:
  - Before/After School Care
  - Early Childhood Administrator
  - Early Childhood Education Assistant Teacher
  - Early Childhood Education Teacher
  - Infant/Toddler
  - Special Education Paraprofessional
- Health Insurance Coder
- Human Services
- Industrial and Retail Security
- Medical Office Assistant
- Medical/Dental Secretary
- Medical Transcriptionist
- Nursing
  - Practical Associates Degree (RN)
- Park and Grounds Operations Management
- Park and Grounds Certificates:
  - Arboriculture
  - Golf Course Management
  - Grounds Equipment Operator
  - Nursery Operations
  - Turfgrass Management
- Pharmacy Technician
- Plant Science Technology
- Plant Science Certificates:
  - Floral Design
  - Garden Center Operations
  - Greenhouse Operations
  - Grounds Maintenance
  - Landscape Design
  - Master Floral Design
  - Pesticide Applicator
  - Plant Propagation
- Continuing Education Programs
Students
Student Development
Career Development
Center for Students with Disabilities
Cooperative Work Education
Humanistic Psychology
Women's Program

Technology, Mathematics and Physical Sciences
Architectural Technology
Astronomy
Automation Skills
Building Codes and Enforcement
CAD Technician
Chemistry
Computer Science
Digital Electronics and Microprocessor Technology
Electronics Technology
Engineering
Fire Science Technology
Geology
Machinist
Manufacturing Technology
Mathematics
Mechanical Drafting
Mechanical Engineering Technology
Physical Science
Physics
Production Engineering Technician
Production Welding
Quality Assurance
Refrigeration and Air Conditioning
Refrigeration and Air Conditioning Certificates:
  Heating Services
  Refrigeration Service
  Refrigeration and Air Conditioning Services
  Residential Comfort Systems
Continuing Education Programs

Wellness and Human Performance
Cardiac Technology
Health Education
Physical Education
Continuing Education Programs
Facts about Harper Students

- The average age of Harper students is 33.
- Sixty-one percent of the students are women.
- Sixty-one percent of degree credit Harper students work full time while attending Harper, many of them in semi-professional or technical positions.
- Eighteen percent of Harper's degree credit students have a bachelor's degree or higher; in continuing education, 46 percent have already achieved a bachelor's degree or higher.
- Approximately one in three high school graduates in the district attend Harper within three years of leaving high school.
- Sixty-nine percent of Harper's career students become employed full time upon leaving Harper.
- Eventually 78 percent of Harper's baccalaureate oriented alumni will transfer to another college and 50 percent will achieve a bachelor's degree.
- About one out of three full-time students will complete an associate degree at Harper.
- The average income of degree credit students who are independent is about $38,000, the average income of parents of dependent students is $65,000, and the average income of continuing education students is $57,000.
- Fifty-six percent of the jobs career alumni hold are closely related to their major field at Harper.
- Sixty-eight percent of Harper career alumni are working within the district, and only five and one half percent are working close to the Chicago Loop.
- More than two-thirds of Harper's degree credit students are part-time students.
- More than half of the students are persuaded to attend Harper by three principal factors. These are recommendations of friends and relatives; ability to enroll in a specific course or program desired; and Harper's convenience.
## Harper Student Profile

**Percent Distribution by Enrollment***

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate</td>
<td>36.7</td>
<td>36.9</td>
<td>36.9</td>
<td>39.6</td>
<td>38.8</td>
</tr>
<tr>
<td>Occupational/Vocational</td>
<td>21.7</td>
<td>22.2</td>
<td>23.4</td>
<td>25.5</td>
<td>25.0</td>
</tr>
<tr>
<td>General Studies</td>
<td>4.3</td>
<td>4.6</td>
<td>3.1</td>
<td>-0-</td>
<td>-0-</td>
</tr>
<tr>
<td>Developmental</td>
<td>10.8</td>
<td>10.4</td>
<td>10.2</td>
<td>6.4</td>
<td>7.0</td>
</tr>
<tr>
<td>Credit Free</td>
<td>27.1</td>
<td>25.9</td>
<td>26.4</td>
<td>28.5</td>
<td>29.2</td>
</tr>
</tbody>
</table>

**Percent Distribution by Sex***

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>37.4</td>
<td>37.3</td>
<td>38.2</td>
<td>39.9</td>
<td>38.8</td>
</tr>
<tr>
<td>Female</td>
<td>62.6</td>
<td>62.7</td>
<td>61.8</td>
<td>60.1</td>
<td>61.2</td>
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</table>

**Percent Distribution by Classload***

<table>
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<tr>
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<th></th>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>17.9</td>
<td>17.0</td>
<td>17.8</td>
<td>19.9</td>
<td>19.3</td>
</tr>
<tr>
<td>Part-time</td>
<td>82.1</td>
<td>83.0</td>
<td>82.2</td>
<td>80.1</td>
<td>80.7</td>
</tr>
</tbody>
</table>

**Percent Distribution by Age***

<table>
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<tr>
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<th></th>
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<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>19 and below</td>
<td>17.8</td>
<td>15.8</td>
<td>15.9</td>
<td>15.3</td>
<td>18.4</td>
</tr>
<tr>
<td>20-21</td>
<td>10.0</td>
<td>10.2</td>
<td>9.8</td>
<td>11.2</td>
<td>9.9</td>
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<tr>
<td>22-25</td>
<td>12.8</td>
<td>13.1</td>
<td>13.8</td>
<td>14.7</td>
<td>13.4</td>
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<tr>
<td>26-35</td>
<td>25.6</td>
<td>25.4</td>
<td>25.0</td>
<td>25.2</td>
<td>23.6</td>
</tr>
<tr>
<td>36-45</td>
<td>16.6</td>
<td>17.0</td>
<td>17.2</td>
<td>16.3</td>
<td>17.0</td>
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<tr>
<td>46-55</td>
<td>9.4</td>
<td>9.5</td>
<td>9.7</td>
<td>9.3</td>
<td>10.8</td>
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<tr>
<td>Over 55</td>
<td>7.8</td>
<td>9.0</td>
<td>8.6</td>
<td>8.0</td>
<td>6.9</td>
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</table>

**Percent Distribution by Ethnic Description***

<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian</td>
<td>5.9</td>
<td>7.2</td>
<td>5.8</td>
<td>7.5</td>
<td></td>
</tr>
<tr>
<td>Native American</td>
<td>.2</td>
<td>.3</td>
<td>.2</td>
<td>.2</td>
<td></td>
</tr>
<tr>
<td>Black</td>
<td>1.7</td>
<td>2.0</td>
<td>1.8</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>Hispanic</td>
<td>8.9</td>
<td>11.9</td>
<td>11.7</td>
<td>8.9</td>
<td></td>
</tr>
<tr>
<td>White</td>
<td>82.5</td>
<td>78.2</td>
<td>79.0</td>
<td>80.8</td>
<td></td>
</tr>
<tr>
<td>Foreign</td>
<td>.8</td>
<td>.4</td>
<td>1.5</td>
<td>.6</td>
<td></td>
</tr>
</tbody>
</table>

**Percent with Bachelor's Degree or Higher Prior to Enrolling at Harper**

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10.3</td>
<td>14.4</td>
<td>18.9</td>
<td>18.2</td>
<td></td>
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</tbody>
</table>

**Percent Employed Full Time**

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>62.9</td>
<td>59.8</td>
<td>59.8</td>
<td>61.3</td>
<td></td>
</tr>
</tbody>
</table>

**Percent Employed as Manager, Executive, or Professional**

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10.8</td>
<td>14.9</td>
<td>13.8</td>
<td>19.6</td>
<td></td>
</tr>
</tbody>
</table>

*Includes all students

**Credit students**
Enrollment

Comparison of 1992, 1993 and 1994 Fall Enrollments by Division

<table>
<thead>
<tr>
<th>Division or Organizational Unit</th>
<th>1992</th>
<th>1993</th>
<th>1994</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Enrichment and Language Studies</td>
<td>1083.5</td>
<td>1015.7</td>
<td>979.0</td>
</tr>
<tr>
<td>Business and Social Science</td>
<td>2891.2</td>
<td>2750.6</td>
<td>2568.6</td>
</tr>
<tr>
<td>Technology, Math and Physical Sciences</td>
<td>1593.8</td>
<td>1567.0</td>
<td>1523.8</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>2083.4</td>
<td>2008.8</td>
<td>1965.1</td>
</tr>
<tr>
<td>Life Science and Human Services</td>
<td>1094.6</td>
<td>1064.1</td>
<td>1100.0</td>
</tr>
<tr>
<td>Student Development (includes Women's Program)</td>
<td>76.5</td>
<td>99.1</td>
<td>95.4</td>
</tr>
<tr>
<td>Wellness and Human Performance</td>
<td>355.9</td>
<td>353.2</td>
<td>352.9</td>
</tr>
<tr>
<td>Workforce and Professional Development and Community Services</td>
<td>26.6</td>
<td>41.0</td>
<td>152.4</td>
</tr>
<tr>
<td>Totals</td>
<td>9205.5</td>
<td>8899.5</td>
<td>8670.2</td>
</tr>
</tbody>
</table>

Student-Faculty Ratio

<table>
<thead>
<tr>
<th>Fall Credit FTE Students</th>
<th>FTE Faculty</th>
<th>Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>1988</td>
<td>7833</td>
<td>495.1</td>
</tr>
<tr>
<td>1989</td>
<td>8091</td>
<td>363.0</td>
</tr>
<tr>
<td>1990</td>
<td>7915</td>
<td>366.7</td>
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<tr>
<td>1991</td>
<td>8312</td>
<td>419.0</td>
</tr>
<tr>
<td>1992</td>
<td>8489</td>
<td>436.5</td>
</tr>
<tr>
<td>1993</td>
<td>8221</td>
<td>460.0</td>
</tr>
<tr>
<td>1994</td>
<td>8154</td>
<td>463.0</td>
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</tbody>
</table>

Transfer and Career Program Enrollment by Divisions

<table>
<thead>
<tr>
<th>Transfer (FTE)</th>
<th>Career (FTE)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Fall 1992</td>
</tr>
<tr>
<td>Academic Enrichment and Language Studies</td>
<td>150.4</td>
</tr>
<tr>
<td>Business and Social Science</td>
<td>2007.1</td>
</tr>
<tr>
<td>Technology, Math and Physical Sciences</td>
<td>1152.3</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>1823.6</td>
</tr>
<tr>
<td>Life Science and Human Services</td>
<td>458.9</td>
</tr>
<tr>
<td>Student Development</td>
<td>155.8</td>
</tr>
<tr>
<td>Wellness and Human Performance</td>
<td>70.0</td>
</tr>
</tbody>
</table>

Note: Full-time Equivalent (FTE) is the number of 15-credit hour loads represented by the total number of credit hours for which students are enrolled.
College Finances
Funding for Harper

Harper College operating revenue (Education and Building Funds) comes from three major sources: student tuition, local taxes and state apportionment.

Student Tuition

The Board of Trustees annually establishes tuition for credit courses which is limited by law to one-third of the per capita cost. The current resident tuition is $36 per semester hour.

Tuition and fees for courses of a non-credit nature (courses which do not lead to a state-approved degree or certificate) cover the cost of instruction. No state or local tax monies are used to support these courses.

For 1994-95, tuition revenue is expected to be $9,661,075 which represents 19.71 percent of Harper College's operating fund income.

Local Taxes

All real estate property tax in the State of Illinois is used as the basis by which local educational institutions, under the authority of the law, determine the amount of tax revenue that can be made available to them. The tax rate is based on a percentage of the College district's equalized assessed valuation.

For 1994-95, the anticipated revenue from local taxes is $29,381,021 which represents 59.92 percent of Harper College's total operating fund income.

State Apportionment

The state funding formula is the method used to channel state money to the individual schools. The formula is cost-based and the money is distributed on the basis of enrolled students. The formula determines how much is needed to operate all the colleges for a year. The resource requirements are determined by using the actual enrollment from the prior two years, the unit cost (how much it cost per student two years past), and an adjustment for inflation in the areas of salaries, utilities, library materials and general costs plus other identified special needs. Then all local tax revenue is subtracted, and the state apportionment is supposed to be the amount remaining.

The bulk of this money is distributed through credit hour grants in seven instructional categories: Baccalaureate, Business, Technical Health, Remedial/Developmental, Adult Basic Education and General Studies. The College also receives money for grants to fund programs for disadvantaged students on a credit hour basis.

For 1994-95, state apportionment totals $6,287,541 which represents 12.82 percent of the College's total operating fund income.

Others

In addition to these major sources, Harper College obtains some revenue from student fees, chargebacks, interest on investments, sales and service fees, various federal and state grants, and corporate tax.

For 1994-95, the total revenue from these sources is $3,701,410 which represents 7.55 percent of the College's total income.
Harper College Budget

The Budget Process

The budget is more than a statistical tabulation of numbers that show anticipated revenue and expenditures. It is the financial interpretation of the ongoing educational program for one year beginning July 1 and ending June 30.

Budget planning is a continuous process designed to culminate in the development of a budget that accurately expresses the district's educational program for one year.

Evaluation of the budget at the end of a fiscal year must include an appraisal of the educational program and the total operation of the College.

Budget Philosophy

One of the cornerstones of William Rainey Harper College's philosophy is the commitment to involve faculty and students in the development and operation of the College. The sharing of authority requires a commensurate sharing of responsibility by the individuals or groups involved. The advisory role of the faculty and students is limited only by the ability of these groups to analyze problems and present recommendations to the administration and Board of Trustees. The basis for this philosophy is the belief that the democratic process will ensure that Harper College continues to evolve as an outstanding community college.

Based upon this institutional philosophy, a budget philosophy has been developed that involves the faculty, cost center managers and administration in the budget formulation and assigns responsibility to those who share in the authority to implement the budget. The following guidelines have been established:

1. The final authority for the adoption of the budget rests with the Board of Trustees and is based upon the recommendation of the President.

2. The President, in consultation with the four vice presidents, is responsible for balancing expenditures for programs within the framework of the budget, based on overall institutional goals.

3. The Vice President of Administrative Services is responsible for the formulation, operation, and control of the adopted budget.

4. In order to obtain faculty and cost center manager involvement, the budget has been decentralized along organizational lines. A decentralized budget places responsibility at the operational level for budgetary planning. A given cost center manager is in the best position to set priorities for efficient operation based upon operating experience. As the budget formulation progresses and reductions are made collectively by all concerned in order to balance the budget, each manager becomes familiar with the operation of all cost centers that in total make up the budget. The result is a budget that faculty and cost center managers have agreed upon, can understand and therefore can support. Thus, budget formulation proceeds along organizational lines until it is legally adopted by the Board of Trustees.
5. While the business office is responsible for the overall control of the budget, individual cost centers are responsible for their estimates and subsequent expenditures. All expenditures initiated by the individual cost centers must receive approval through organizational lines of authority.

6. All expenditures must conform to the policies of the Board of Trustees.
Education Fund Budget 1994-95
Estimated Revenue

- Replacement Corporate Personal Property Tax (0.8%)
  $300,000
- State Government Sources (17.0%)
  $6,772,541
- Student Tuition & Fees (26.5%)
  $10,539,134
- Local Government Sources (52.4%)
  $20,834,523
- Other Sources (3.3%)
  $1,321,138

Total Revenue: $38,507,455
Education Fund Budget 1994-95
Expenditures

Salaries & Benefits (84.0%)
$32,844,453

Materials & Supplies (6.7%)
$2,630,316

Contractual Services (4.4%)
$1,715,284

Capital & Other (2.9%)
$1,138,023

Meeting Expense (.9%)
$361,603

Contingency (.4%)
$150,000

Fixed Charges (.7%)
$250,015
Operations and Maintenance Fund Budget 1994-95
Estimated Revenue

- Local Government Sources (94.1%) $8,716,498
- Replacement Corporate Personal Property Tax (1.5%) $138,000
- Parking Fees (1.7%) $161,052
- Interest on Investments (2.1%) $193,159
- Other (.6%) $55,002

In total, the estimated revenue is $8,874,698.
Operations and Maintenance Fund Budget 1994-95

Expenditures

- Materials & Supplies (7.3%) $721,921
- Contractual Services (6.7%) $670,993
- Capital & Other (26.0%) $2,589,753
- Contingency (1.8%) $178,000
- Utilities and Fixed Charges (15.5%) $1,539,869
- Salaries & Benefits (42.7%) $4,240,687
Organizational Structure and Staff
William Rainey Harper College

Organization Chart
Office of Academic Affairs
1994-95

Vice President
Academic Affairs
R. Edmund Dolan

Assistant to the Vice President
Workforce and Vocational Development
Sheila Quirk

Dean
Learning Resources
Harley Chapman

Dean
Liberal Arts
Lee Vogel

Dean
Business and Social Science
Thomas Johnson

Dean
Life Science and Human Services
Patricia Bourke

Dean
Academic Enrichment and Language Studies
Elizabeth McKay

Dean
Technology, Math and Physical Science
(Vacant)

Dean
Wellness and Human Performance
Jerry C. Gotham

Director
Nursing
Judith Dincher

Director
Learning Assistance Center
(Vacant)

Director
Human Performance Laboratory
Willard Hoffman

Assistant to Vice President
Transfer Programs
Thomas Choice

Community & Class Schedule
Services
James Finke

Curriculum and
Gerri Goncher
Organization Chart
Office of
Information Systems
1994-95

Vice President
Information Systems
David McShane

Director
Administrative Systems
Elena Pokot

Director
Technical Services
Scot Milford

Network Manager
Robert Bleszk

User Support Supervisor
Della Allen

Director
User Services
Glenn Reich
William Rainey Harper College

Organization Chart
Office of
Student Affairs
1994-95
General Administration

Paul N. Thompson, President
R. Edmund Dolan, Vice President of Academic Affairs
Bonnie Henry, Vice President of Student Affairs
Vernon F. Manke, Vice President of Administrative Services
David McShane, Vice President, Information Systems
William Howard, Dean of Strategic Planning
Felice P. Avila, Director of Development
John A. Lucas, Director of Planning and Research

Academic Affairs

Thomas Choice, Assistant to the Vice President of Academic Affairs for Transfer Programs
Patricia G. Bourke, Dean of Life Science and Human Services
J. Harley Chapman, Dean of Liberal Arts
Vacant, Dean of Technology, Mathematics, and Physical Science
Jerry C. Gotham, Dean of Wellness and Human Performance
Thomas Johnson, Dean of Business and Social Science
Elizabeth R. McKay, Dean of Academic Enrichment and Language Studies
Lee Vogel, Dean of Learning Resources Center
Judith Dincher, Director of Nursing
Willard Hoffman, Director of Human Performance Laboratory
Sheila Quirk, Assistant to the Vice President of Academic Affairs for Workforce and Vocational Development

Administrative Services

Victor E. Berner, Dean of Business Services and Finance
Larry M. Bielawa, Director of Personnel
Robert Getz, Director of Physical Plant
Stephan Dudek, Director of Accounting Services
Joan Young, Director of Publications and Communication Services

Information Systems

Scot Milford, Director of Technical Services
Elena Pokot, Director of Administrative Systems
Glenn Reich, Director of User Services

Student Affairs

Steven J. Catlin, Dean of Enrollment Services
Joan Kindle, Dean of Student Development
Bruce Bohrer, Director of Admissions
Vacant, Director of Student Financial Assistance
Russell S. Mills, Director of Student Support Services
Rosemary Murray, Director of Health Service and Wellness Program
Jeanne A. Pankanin, Director of Student Activities
Frank J. Solano, Director of Multicultural Affairs
Tom Thompson, Director of Center for Students with Disabilities
Number of Employees

<table>
<thead>
<tr>
<th>Full-time:</th>
<th>Part-time:</th>
</tr>
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<tbody>
<tr>
<td>Administrators</td>
<td>Faculty</td>
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<tr>
<td>36</td>
<td>600</td>
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<tr>
<td>Faculty</td>
<td>Classified Staff</td>
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<tr>
<td>218</td>
<td>73</td>
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<td>Classified Staff</td>
<td>Professional/Technical</td>
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<td>189</td>
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<td>68</td>
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<td>IEA/NEA</td>
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<td>74</td>
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<td>Supervisory/Confidential</td>
<td>Temporary</td>
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<tr>
<td>38</td>
<td>186</td>
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<tr>
<td></td>
<td>Student Aides</td>
</tr>
<tr>
<td></td>
<td>187</td>
</tr>
<tr>
<td></td>
<td>1077</td>
</tr>
</tbody>
</table>

Harper College Staff Organizations

Faculty Senate

President, George Evans
Vice President, Dennis Brennen
Secretary, Janet Friend Westney
Treasurer, Salah Falouji
Grievance Chairperson, Karen Keres

Classified Employee Council

Chairperson, Bill Neumann
Vice Chairperson, Charlene Christin
Secretary, Pam Frye
Representatives: Alan Gann
Lorel Kelson
Jeanne Kline
Betty Nozicka
Shirley Shetka
Nancy Wahl
Services and Facilities
Service and Information Directory

**College Hours:** Offices are open for business Monday through Friday from 8:00 am to 4:30 pm. The Registrar's and Business Offices are open from 8:00 am until 8:00 pm Monday through Thursday, from 8:00 am until 4:30 pm on Friday and from 9:00 am until 12:00 noon on Saturday. Operating hours may differ during summer and vacation periods.

**Class Hours:** Classes are scheduled Monday through Friday from 7:00 am until 11:00 pm, Saturday from 7:00 am until 6:00 pm and Sunday from 1:00-6:00 pm.

<table>
<thead>
<tr>
<th>DID Number (direct dial)</th>
<th>925-</th>
<th>DID Number</th>
<th>925-</th>
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<tbody>
<tr>
<td>Academic Advising and Counseling Centers</td>
<td></td>
<td>6522</td>
<td>Cashier-Tuition and Fee Payments</td>
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<tr>
<td>I117</td>
<td>6522</td>
<td>Business Office A214</td>
<td>6439</td>
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<tr>
<td>D142</td>
<td>6393</td>
<td>Center for New Students and Orientation C104</td>
<td>6208</td>
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<tr>
<td>Academic Regulations</td>
<td></td>
<td>6370</td>
<td>Center for Students with Disabilities D119</td>
</tr>
<tr>
<td>Vice President of Academic Affairs D129</td>
<td>6700</td>
<td>Child Care Service, Child Learning Center I131 (office I129)</td>
<td>6262</td>
</tr>
<tr>
<td>Admissions/Applications Admissions Office C101</td>
<td>6700</td>
<td>College Newspaper Harbinger A367</td>
<td>6460</td>
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<tr>
<td>Adult Educational Development F338</td>
<td>6223</td>
<td>Community and Program Services C102</td>
<td>6591</td>
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<tr>
<td>Northeast Center 708/537-5420</td>
<td></td>
<td></td>
<td>Community Education Non-Credit Offerings Community and Program Services C102 (information)708/397-3377</td>
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<tr>
<td>Affirmative Action Personnel Director A320</td>
<td>6216</td>
<td>Registration</td>
<td>6591</td>
</tr>
<tr>
<td>Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973—Compliance Officer Dean of Academic Enrichment and Language Studies F332G</td>
<td>6204</td>
<td>Community Relations A314</td>
<td>6279</td>
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<tr>
<td>Assessment and Testing Center A148</td>
<td>6541</td>
<td>Cooperative Education A347</td>
<td>6720</td>
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<tr>
<td>Athletic Advisor/Counselor M202a</td>
<td>6680</td>
<td>Corporate Services A317</td>
<td>6668</td>
</tr>
<tr>
<td>Board of Trustees Office of the President A309</td>
<td>6390</td>
<td>Counseling Community Counseling Center A347</td>
<td>6577</td>
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<tr>
<td>Box Office J137</td>
<td>6100</td>
<td>Academic Advising I117</td>
<td>6522</td>
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<tr>
<td>CAD and Manufacturing Center H209a</td>
<td>6996</td>
<td>D142</td>
<td>6393</td>
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<tr>
<td>397-1640</td>
<td></td>
<td>Career A347</td>
<td>6220</td>
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<tr>
<td>FAX: 708/397-1810</td>
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<td>Center for New Students and Orientation C104</td>
<td>6208</td>
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<tr>
<td>Cardiac Rehabilitation Northwest Cardiac Rehabilitation Center M215</td>
<td>6486</td>
<td>Personal/Crisis A347</td>
<td>6577</td>
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<tr>
<td>Career Center A347</td>
<td>6220</td>
<td>Credits or Graduation Requirements Registrar's Office A213 Student Development Faculty</td>
<td>6600</td>
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<tr>
<td>TDD 708/397-7600</td>
<td></td>
<td></td>
<td>6266</td>
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</table>
Service and Information Directory (continued)

Dropping and Adding Courses
Academic Advising and Counseling Centers
I117 6522
D142 6393
Registrar's Office
A213 6500

Educational Foundation
A323b 6490

Employment—Harper College Personnel Department
A322 6216

Employment—Students Career Center
A347 6720

Extension Services Northeast Center
708/537-8660

Faculty Senate
A152 6960

Friends of Harper Community Relations
A314 6279

Grade Reports Registrar's Office
A213 6502

Grants Director of Development
A323b 6490

Health Service
A362 6340

Insurance Personnel Department
A320 6217

Intercollegiate Athletics Coordinator, Men's Athletics
M225 6466
Coordinator, Women's Athletics
M223 6466

International Student Advisor
F340D 6226

Intramurals Coordinator of Intramurals
M222 6466

Job Placement Service Career Center
A347 6720

Learning Assistance Center and Diagnostic Services
F332 6715

Library Library Chairperson
F203 6585

Lost and Found Items Public Safety Office
B101 2330, 2491

New Student Information
Center for New Students and Orientation
F132 6208

Northeast Center
1375 South Wolf Road
Prospect Heights, IL 60070
708/537-8660

Older Adults and Seniors
Community and Program Services
C102 6591

Orientation to College
Center for New Students and Orientation
C104 6208

Parking and Public Safety
Public Safety Office
B101, Non-Emergency
2330
Emergency only
2211
Medical Parking Permits, Health Services
A362 6340

Payroll Business Office
A201 6228

PEAK Community and Program Services
C102 6363

Permission to Carry More than 18 Hours
Dean, Enrollment Services
A213 6303

Program Board
Student Activities Office
A336 6274

Purchasing Business Office
A217 6607

Registration—Credit Classes Registrar's Office
A213 6502

Registration—Continuing Education
CE Admissions
C101, 708/397-3377

Scholarships, Loans or Other Financial Assistance
Office of Student Financial Assistance
A364 6248

Student Activities Registration and Activities Calendar
Student Activities Office
A336 6242

Student Activity Cards Business Office
A214 6439

Student Clubs and Organizations Student Activities Office
A336 6242

Student Complaints/Grievances
Vice President of Student Affairs
A317 6360

35
**Service and Information Directory (continued)**

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Student Government</td>
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<tr>
<td>Student Senate Office</td>
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<tr>
<td>Student Activities Office</td>
<td>6242</td>
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<tr>
<td><strong>Telecourses</strong></td>
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<tr>
<td>F204</td>
<td>6550</td>
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<tr>
<td><strong>Testing Information</strong></td>
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<tr>
<td>Assessment and Testing Center</td>
<td>6541</td>
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<tr>
<td><strong>Training &amp; Development</strong></td>
<td></td>
</tr>
<tr>
<td>Personnel Department</td>
<td>6847</td>
</tr>
<tr>
<td><strong>Transcript of Your Credits</strong></td>
<td></td>
</tr>
<tr>
<td>Registrar's Office</td>
<td>6579</td>
</tr>
<tr>
<td><strong>Transfer from Another College</strong></td>
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<tr>
<td>Center for New Students and Orientation</td>
<td>6208</td>
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<tr>
<td>Registrar's Office</td>
<td>6600</td>
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<tr>
<td><strong>Transfer Scholarships</strong></td>
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<tr>
<td>Office of Student Financial Assistance</td>
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<tr>
<td><strong>Tuition and Fee Payment</strong></td>
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<td>Business Office</td>
<td>6439</td>
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<tr>
<td><strong>Tuition Refund Request</strong></td>
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<td>Registrar's Office</td>
<td>6501</td>
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<td><strong>Tutoring Center</strong></td>
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<td>F315</td>
<td>6539</td>
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<td><strong>Veteran's Affairs</strong></td>
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<tr>
<td>A364</td>
<td>6254</td>
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<tr>
<td><strong>Vocation or Job Selection</strong></td>
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<td>Career Center</td>
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<tr>
<td><strong>Weekend College/Weekend Services</strong></td>
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<tr>
<td>Community and Program Services</td>
<td>6363</td>
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<td><strong>Withdrawal from College</strong></td>
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<tr>
<td>Academic Advising and Counseling Centers</td>
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<tr>
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<td>6393</td>
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<td>D142</td>
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<tr>
<td>and Registrar's Office</td>
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<tr>
<td>Medical Withdrawal, Health Service</td>
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<td><strong>Women's Program</strong></td>
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<td>P124</td>
<td>6560</td>
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<tr>
<td><strong>Word Processing</strong></td>
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<tr>
<td>S133</td>
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<tr>
<td><strong>Writing Center</strong></td>
<td></td>
</tr>
<tr>
<td>F303</td>
<td>6715</td>
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</tbody>
</table>
Campus Buildings

Capital funds for the College buildings were provided through a combination of General Assembly appropriations and local construction bond issues approved by the district voters in April of 1966. By 1969, 45 percent of the construction master plan was completed. Harper College opened its doors to 5,400 students at the Palatine campus in the fall of that year.

Subsequent buildings were constructed as state appropriations were made available. The physical education center (Building M) was funded through local bond issues approved in a 1975 referendum. The Observatory (Building O) was privately funded.

<table>
<thead>
<tr>
<th>Buildings</th>
<th>Acceptance Dates</th>
<th>Values*</th>
<th>Gross Square Feet</th>
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<tbody>
<tr>
<td>A</td>
<td>1969</td>
<td>$15,566,076</td>
<td>132,593</td>
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<tr>
<td>B</td>
<td>1969</td>
<td>1,997,196</td>
<td>24,419</td>
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<tr>
<td>(B Addition accepted 1984)</td>
<td></td>
<td></td>
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<tr>
<td>C</td>
<td>1969</td>
<td>2,574,177</td>
<td>23,908</td>
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<tr>
<td>D</td>
<td>1969</td>
<td>15,095,181</td>
<td>115,903</td>
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<tr>
<td>(D Addition accepted 1974; Academic Computing Center accepted 1985)</td>
<td></td>
<td></td>
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<tr>
<td>E</td>
<td>1969</td>
<td>1,548,506</td>
<td>13,040</td>
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<tr>
<td>F</td>
<td>1969</td>
<td>11,474,918</td>
<td>101,970</td>
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<td>G</td>
<td>1977</td>
<td>1,800,746</td>
<td>19,500</td>
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<tr>
<td>H</td>
<td>1977</td>
<td>7,416,379</td>
<td>62,657</td>
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<tr>
<td>I</td>
<td>1980</td>
<td>5,058,497</td>
<td>45,611</td>
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<tr>
<td>J</td>
<td>1980</td>
<td>5,368,214</td>
<td>46,289</td>
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<td>L</td>
<td>1994</td>
<td>9,772,134</td>
<td>88,860</td>
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<tr>
<td>M</td>
<td>1980</td>
<td>11,770,926</td>
<td>97,100</td>
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<tr>
<td>O (Observatory)</td>
<td>1990</td>
<td>54,297</td>
<td>784</td>
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<tr>
<td>P</td>
<td>1974</td>
<td>2,637,725</td>
<td>26,799</td>
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<td>S</td>
<td>1993</td>
<td>1,465,166</td>
<td>9,500</td>
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<td>T</td>
<td>1973</td>
<td>412,933</td>
<td>6,030</td>
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<tr>
<td>U</td>
<td>1974</td>
<td>469,375</td>
<td>6,167</td>
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<tr>
<td>V (includes two greenhouses)</td>
<td>1975</td>
<td>745,550</td>
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<td>Northeast Center</td>
<td>1994</td>
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<td>56,270</td>
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<tr>
<td>Total:</td>
<td>19 buildings</td>
<td>$97,227,996</td>
<td>889,400</td>
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</table>

*Replacement cost estimate
William Rainey Harper College

Campus Directory

Building A, College Center
- Assessment/Testing
- Board Room
- Business Office
- Career Center
- Conference Rooms
- Dining Rooms
- Food Service
- Health Service
- Multicultural Affairs
- Office of Student Financial Assistance
- President's Office
- Registrar
- Student Activities

Building B
- Physical Plant Division Office
- Public Safety
- Shipping and Receiving

Building C
- Admissions
- Art, two dimensional Center for New Students/Orientation
- Continuing Education Information
- Community and Program Services
- Older Adults Weekend College Services

Building D
- Center for Students with Disabilities
- Dental Hygiene Clinic
- Life Science and Human Services Division Office
- Student Development Center

Building E, Lecture-Demonstration Center

Building F, Learning Resources Center
- Academic Enrichment and Language Studies Division Office
- Learning Assistance Center
- Library
- Media Services
- Tutoring Center
- Writing Center

Building G, Vocational Technology Shops and Laboratories

Building H, Vocational Technology Shops and Laboratories
- CAD and Manufacturing Center
- Technology, Mathematics and Physical Sciences Division Office

Building I, Business, Social Science and Vocational Education
- Center for New Students/Orientation
- Continuing Education Information
- Community and Program Services
- Older Adults Weekend College Services

Building J
- Business, Social Science and Vocational Education
- Child Care Center
- Student Development Center

Building K
- Business, Social Science and Vocational Education
- Business and Social Science Division Office
- Theatre and Box Office

Building L, Liberal Arts
- Art, three dimensional
- Art Studios
- Bookstore
- Drama Lab
- Liberal Arts Classrooms
- Liberal Arts Division Office

Building M, Wellness and Human Performance
- Human Performance/Cardiac Rehab Labs
- Wellness and Human Performance Division Office

Building N
- Observatory

Building O
- Music
- Women's Center

Building P
- Publications and Communication Services

Building Q
- Park Management
- Roads and Grounds Shop

Building R
- Greenhouses

Building S
- Student Parking Lots 1-7, 9-12
Auxiliary Organizations
Harper College Educational Foundation

The Harper College Educational Foundation was established in 1973 as a non-profit organization to provide additional funding for the College. Its members are appointed by the Foundation Board, and the appointments are confirmed by the Harper College Board of Trustees. The Foundation works within the framework of goals approved by the elected Board of Trustees, which provides coordinating services for the Foundation.

The purpose of the Foundation is to support the educational mission of the College, specifically to:

1. Assist the College in providing broader educational opportunities for students, alumni, district residents and employers;

2. Acquire and administer additional assets for the College;

3. Encourage corporations, foundations and individuals to provide gifts, scholarships, grants or bequests of money or property;

4. Foster development of special instruction, research and cultural programs which cannot be funded through the operating budget of the College; and

5. Act in a fiduciary capacity to carry out any of the foregoing purposes.

1994-95
Harper College Educational Foundation Board of Directors

Officers:

Donald D. Torisky, President
Chairman and Chief Executive Officer
Lease Resolution Corporation

Dr. Bruce A. Mueller, President-Elect
Vice President & Corporate Director
of Human Resources
Infrastructure & Technology
Motorola, Inc.

Dr. Paul N. Thompson, Vice President
President
William Rainey Harper College

Felice P. Avila, Secretary
Director of Development and External Affairs
Executive Director
Harper College Educational Foundation

Michael A. Wolf, Treasurer
President
International Transportation Management, Ltd.

Larry Moats, Trustee Liaison
President
Arlington Electrical Construction Co., Inc.
Members:

Fred Barr
(Retired)
International Harvester Company

Donald Barrington
Director, Human Resource Development
Northrop Corporation

Martha A. Bell
Owner/Principal
Martha Bell & Associates

David J. Berger
President
Berger Enterprises

James A. Braasch
Vice President
Northern Trust Bank

James Bradley
Bradlon, Inc.

Richard T. Guttman
Associate General Counsel and Assistant Secretary
Square D Company

R. James Harring
(Retired) Corporate Vice President
Motorola, Inc.

Alan Herbert
President
Amersham Holdings, North America

Dr. Robin M. Hoffer
Insurance & Employee Benefits Consultant
The Greater Chicago Group

Louis Holian
President
Prospect Products

John A. Hug
Partner
KPMG Peat Marwick

Lawrence Kaplan
Vice President
Coral Enterprises, Inc.

William J. Kem, Jr.
Sr. Vice President
Pepper Construction Company

Michael Kiss
Vice President
NBD Elk Grove Bank

Thomas MacCarthy
President
Harris Bank, Palatine, N.A.

Daniel J. McCarthy
Assistant Vice President
Allstate Insurance Company

S. Ahmed Merchant
President and CEO
Jimmy John's, Inc.

Michael Phillips
The Reverend
St. Philip's Episcopal Church

Alfred Shapiro
President
Active Glass Co., Inc.

Dan T. Thomson
(Retired) President
Cooper Lighting Division
Cooper Industries
Friends of Harper

The Friends of Harper is a non-profit support organization which acts as a communication link between Harper College and the 23 communities it serves. Membership is open to any individual or group interested in furthering the mission of Harper College.

The organization is governed by a board of directors elected from the membership to represent each township in the College district. The Harper College Board of Trustees provides coordinating services for the Friends of Harper organization.

1994-95
Friends of Harper Board of Directors

Officers:
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Inverness

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Vice President
Arlington Heights

Patty Roberts
Secretary
Harper Community Relations

Donna Joy
Treasurer
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Jeanette Muench
Membership

Mary McLaughlin
Women's Program

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Board of Trustees Liaison

Dr. Paul Thompson
President, Harper College

Pat Carney
Harper Alumni Association

Sylvia Kingsley
Harper Community Relations

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Jay Fritz, '95
Inverness

Evelyn Hunt, '95
Hoffman Estates

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Rolling Meadows

Diane Raniere, '96
Schaumburg

Patsy Street, '95
Palatine

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South Barrington

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Rolling Meadows

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Past Presidents
Kris Howard, 1981-82
Jan Tucker, 1982-84
Larry Moats, 1984-85
Sarah Born, 1985-88
Sam Oliver, 1988-91
Jeanette Muench, 1991-94