

2016-2017 Verification Worksheet

Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the Office of Student Financial Assistance will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent (if you are a dependent student) must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the One Stop. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student's Information

| | | | |
|------------------------|-------------------------|--------------------------|-----|
| Name (Last, First, MI) | Harper ID Number | | |
| Street Address | City | State | Zip |
| Email Address | Student's Date of Birth | Contact Telephone Number | |

B. Household and Number in College Information

I am a **Dependent Student**.

People to include in your parent(s)' household are:

- **Yourself**, even if you don't live with your parent(s).
- **Your parent(s)**, (including a stepparent).
- **Your parents' other children** if your parent(s) will provide more than half of the child's support between July 1, 2016 and June 30, 2017, or if the other children would be dependent and thus be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- **Other people** if they now live with your parent(s), and your parent(s) provide more than half of the other person's support and your parent(s) will continue to provide more than half of their support between July 1, 2016 and June 30, 2017.

I am an **Independent Student**.

People to include in your household are:

- **Yourself**.
- **Your spouse**, if you are married.
- **Your children**, if you or your spouse will provide more than half of the children's support between July 1, 2016 and June 30, 2017.
- **Other people** if they now live with you and your spouse, and you or your spouse provide more than half of the other person's support and will continue to provide more than half of their support between July 1, 2016 and June 30, 2017.

List Each Person in Your Household

List information about each member of your household in the space below. Indicate who (excluding your parent(s) is or will be enrolled **at least half time** in a degree, diploma or certificate program at an eligible postsecondary educational institution any time between July 1, 2016 and June 30, 2017, and include the name of the college. *If more space is needed, attach a separate page with the student's name and ID number at the top.*

| Full Name | Date of Birth (mm/dd/yyyy) | Relationship to You | Name of College Enrolled in at Least Half Time in 2016-2017 |
|----------------|-------------------------------|------------------------|--|
| 1. (Your Name) | | Self | Harper College |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. 2015 Income Tax Information to Be Verified - Check all that apply.

| All STUDENTS Must Complete This Section with STUDENT/SPOUSE Information | | | |
|---|--|--------------------|---|
| <input type="checkbox"/> | I/We did not (or could not) transfer my/our 2015 income tax return information to the FAFSA using the IRS Data Retrieval Tool. | → | ATTACH your 2015 IRS Tax Return Transcript Download and print a Transcript at www.irs.gov/Individuals/Get-Transcript or request a copy be mailed to you. |
| | | | If the student and spouse filed separate 2015 IRS income tax returns, 2015 IRS Tax Return Transcripts must be provided for both. |
| <input type="checkbox"/> | I/We used the IRS Data Retrieval Tool to transfer 2015 Income Tax Return information to the FAFSA. | | |
| <input type="checkbox"/> | I/We was/were not employed, had no income earned from work in 2015 and will not file a 2015 Income Tax Return with the IRS. | | |
| <input type="checkbox"/> | I/We worked, but am/are NOT REQUIRED TO FILE a 2015 Income Tax Return with the IRS. | → | *ATTACH copies of all 2015 W-2 forms issued to you and to your spouse, if married. List below every employer even if the employer did not issue an IRS W-2 form. |
| Name | Employer's Name | 2015 Amount Earned | Check all that apply: |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |

| DEPENDENT STUDENTS Must Complete This Section with PARENT Information | | | |
|---|--|--------------------|---|
| <input type="checkbox"/> | Parent(s) did not (or could not) transfer their 2015 Income Tax Return information to the FAFSA using the IRS Data Retrieval Tool. | → | ATTACH your parent(s)' 2015 IRS Tax Return Transcript. Download and print a Transcript at www.irs.gov/Individuals/Get-Transcript or request a copy be mailed to your parent(s). |
| | | | If the parents filed separate 2015 IRS Income Tax Returns, 2015 IRS Tax Return Transcripts must be provided for both. |
| <input type="checkbox"/> | Parent(s) used the IRS Data Retrieval Tool to transfer 2015 Income Tax Return information to the FAFSA and made no changes to the information. | | |
| <input type="checkbox"/> | Neither parent was employed, had no income earned from work in 2015 and will not file a 2015 Income Tax Return with the IRS. | | |
| <input type="checkbox"/> | One or both parents worked, but is/are NOT REQUIRED TO FILE a 2015 Income Tax Return with the IRS. | → | *ATTACH copies of all 2015 W-2 forms issued to your parent(s). List below every employer even if the employer did not issue an IRS W-2 form. |
| Name | Employer's Name | 2015 Amount Earned | Check all that apply: |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |
| | | | <input type="checkbox"/> W2's * <input type="checkbox"/> Cash <input type="checkbox"/> Foreign |

Note: We may require you to provide documentation from the IRS that indicates a 2015 income tax return was not filed with the IRS.

D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct.

Student's Signature

Date

Parent's Signature

Date

(A parent's signature is required for Dependent Students.)

Please return this completed form and all other required materials to:

One Stop
Building A, Room A250
Harper College
1200 West Algonquin Road
Palatine, IL 60067
847.925.6710
Fax 847.925.6928
onestop@harpercollege.edu

WARNING: If you purposely give false or misleading information, you may be fined, be sentenced to prison, or both.