
Print last name

Request for Verification

Harper College has authorized the National Student Clearinghouse to act as our agent for all **verifications of student enrollment**. Please visit the Clearinghouse: studentclearinghouse.org or contact them by phone, 703.742.4200.

For **verifications involving academic information**, such as grade point averages and student course schedules, please complete this form and submit it to the Registrar's Office.

Date _____

Reason for verification, check one: Insurance Deferment Other (explain): _____

Semester(s) and year(s) for which verification is needed: Fall 20 ____ Spring 20 ____ Summer 20 ____

Please check one box:

If this form is not picked up within 30 days, verification will be mailed to the student address on file.

Form will be: Picked up in person (picture identification required)

Transmitted by fax* Attn: _____ Fax # _____

Mailed Mail to (name) _____

Address _____

City, State, ZIP _____

I authorize the release of academic information:

Name (please print) _____ Student Signature _____

Harper ID # _____ Date of Birth _____

Daytime Phone _____ Alternate Phone _____

Please note: It takes approximately one to two weeks to complete forms. Loan deferments are completed after the refund period is over.

* I understand that a fax transmission may be received in an open area and may be seen by individuals other than the addressee.

Office Use Only

Date Processed _____ Initials _____ Picked up Faxed Mailed

Reduced hours verified