

**Cook County GED Testing Program
 Illinois Community College Board-GED
 P.O. Box 88725 • Chicago, Illinois 60680-1725
 Phone: (847) 328-9795**

APPLICATION FOR ADMISSION TO ILLINOIS HIGH SCHOOL EQUIVALENCY TESTING PROGRAM

If the information provided on this form is found to be incomplete or false, the Official GED Testing Center's Examiner can refuse to administer or score the GED Tests and this jurisdiction can refuse to issue a score report or high school credential based on your test results.

Personal Information			
1) Name (First, Middle, Last)	2) Date of Birth(MM/DD/YY)	3) Social Security Number	4) Date of Application
5) Current Address (Street Number, City, State, Zip Code)	6) Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	7) Are you a Resident of Cook County, Illinois? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	8) Phone Number (include Area Code)	9) Name of Last High School Attended (City, State)	
10) Form of Identification (Must be current and valid) <input type="checkbox"/> Driver's License <input type="checkbox"/> State ID <input type="checkbox"/> Passport <input type="checkbox"/> Other (Specify): _____			

- YES** **NO**
- 11) I want to take the GED Tests in English. If no, contact the Cook County GED office for a Spanish application.
- 12) Are you 17 years of age or older as of today? If no, contact the Cook County GED office for further information.
- 13) Were you enrolled in a high school or home school program within the last 12 months? *If yes*, attach a withdrawal letter from the last school attended.
- 14) Have you received a high school diploma or GED from any jurisdiction? If yes, you may not be eligible to take the GED Tests. Contact the Cook County GED office for more information.
- 15) Have you previously passed the Constitution Examination? *If yes*, attach the original transcript or letter from the institution or high school where the Constitution Examination was taken.
- 16) Is this the first time you have taken the GED Tests since January 1, 2002? If no, when and where did you take the GED Tests?
 When? (MM/YY): _____ Where? (Name of Test Center): _____
- 17) Have you taken the GED Tests 3 times or more since January of this year? If yes, you are not eligible to re-take the GED Tests until January of next year. Contact the Cook County GED office for more information.
- 18) I took a GED preparation course. If Yes, indicate where: _____

IMPORTANT- PLEASE READ CAREFULLY: TEST-TAKER'S VERIFICATION OF ELIGIBILITY AND RELEASE OF INFORMATION

- I have not graduated from an accredited high school in the United States or Canada, nor am I currently enrolled in High School.
- I understand GED Testing Service (GEDTS) regulations prohibit taking any of the GED Tests more than three times during any calendar year (January 1-December 31). GED Tests taken more than three times during a year may be invalidated and I may be subject to an additional waiting period before being allowed to take the GED Tests again
- I certify that I meet all eligibility requirements and that the above statements are true to the best of my knowledge.
- I am responsible for finding out when my GED Tests are scheduled. I am aware that a GED Test Date Notification of my scheduled test date will be sent to me via first class mail within 2-3 weeks, **but** if I do not receive a GED Test Date Notification, I am still responsible for my scheduled test date and should contact the Cook County office immediately.
- I understand that if I am absent or late for my scheduled GED Tests, I must re-apply and re-pay testing fees. All testing fees are non-refundable and non-transferable.
- I understand that by signing this statement I have read and agreed to comply with the all Cook County GED Testing Program and GEDTS policies.

19) Yes No I authorize the release of my GED Tests information for education, military, or employment purposes.

20) _____
Test-taker's Signature(Required) Date

TESTING ACCOMMODATIONS

Not all individuals can be fairly tested under standard conditions. If you have a documented learning disability, physical disability, or emotional disability you may qualify for testing accommodations when taking the GED Tests. Contact the Cook County GED office at (847) 328-9795 to request an appropriate testing accommodation form to be completed by a licensed diagnostician for review. Once completed, this form must be sent with the application. If approved, testing accommodations are provided at no additional cost to the GED test-taker.

TEST CENTER / DATE REQUESTS

Print the test center name and date of the session you wish to attend. Contact our office or go to www.cookcountyged.org for available test centers and dates.

21) _____
Test Center (1st Choice) Test Date Test Time

22) _____
Test Center (2nd Choice) Test Date Test Time

If left blank, a testing session will be assigned to you. Every effort will be taken to assign you to the testing center and date you have chosen. However, we cannot guarantee that you will be assigned to the test center & date you have requested.

23) TESTING FEES

- First Time Test-taker: \$50 fee paid for taking the GED Tests for the first time, and issuance of the High School Equivalency Certificate (upon successful completion of GED Tests and Constitution Exam)
- Retest: \$50 fee paid for retaking the full battery of GED Tests
- \$10 fee paid for retaking Mathematics \$15 fee paid for retaking Language Arts-Writing \$10 fee paid for retaking Science
- \$10 fee paid for retaking Social Studies \$10 fee paid for retaking Language Arts-Reading No fee for the Constitution Examination

Money orders/cashier's checks must be made payable to ICCB-GED. Write your name on your payment. Personal checks/cash/credit cards will not be accepted. Fees are NON-REFUNDABLE/NON-TRANSFERABLE.

Return the completed application to Cook County GED Testing Program, Illinois Community College Board-GED, P.O. Box 88725, Chicago, IL 60680-1725

INSTRUCTIONS FOR ILLINOIS GED APPLICANT

1. An individual is eligible to take the GED Tests given they meet the guidelines listed below:
 - They are 17 years of age or older;
 - They are not a high school graduate or a GED graduate; and
 - They have maintained residence in the State of Illinois for thirty days

Note: If an individual is of school age and has been enrolled in a public, private, or a home school setting in the last 12 months, they must present a withdrawal letter from the last school enrolled before taking GED Test.

2. The \$50 fee for testing and issuance of the High School Equivalency Certificate must accompany the application. An applicant for the GED Tests will be notified where and when to report for the examination. The candidate will be required to present a photo ID to establish his/her identity at the time of testing. The examination is a battery of five tests called the Tests of General Educational Development. The five tests will require approximately eight hours to complete. An applicant who has achieved the minimum standards as established by the Illinois Community College Board shall be notified in writing by the Cook County GED Testing Program and the Cook County GED Testing Program shall issue the High School Equivalency Certificate. (Do not send application or fee to the Illinois Community College Board).
3. Application for the High School Equivalency Certificate and Official GED Report of Results should be sent to the Cook County GED Testing Program. If qualified, the Cook County GED Testing Program will issue the Certificate. Test results from DANTES, Official GED Testing Centers in other states, or VA Hospitals will be acceptable regardless of the time of testing, as long as the results meet the minimum score requirements for Illinois.
4. An applicant who fails to make the required scores on the GED Tests may be retested on the entire battery or the individual test that was failed. GED Testing Service regulations prohibit taking any of the GED Tests more than three times during any calendar year (January 1-December 31). GED Tests taken more than three times during a year may be invalidated and the applicant may be subject to an additional waiting period before being allowed to take the GED Tests again.
5. Each applicant for an Illinois High School Equivalency Certificate must also pass an examination on the Constitution of the United States of America, the Constitution of the State of Illinois, and the proper use and display of the American Flag as provided in Section 27-3 of the School Code. Qualified Illinois residents who apply for the High School Equivalency Certificate may take the Constitution Examination at an Official GED Testing Center or an authorized Adult Education Program. If the applicant cannot appear in person (i.e., service personnel), he/she must advise the Cook County GED Testing Program of the name and address of his/her Commanding Officer, Educational Advisor, or school official who will agree to administer the examination under secure conditions and return to the Cook County GED Testing Program office for evaluation.



IMPORTANT INFORMATION

Please read these questions and answers carefully!



- A. **What do I do if I do not receive any mail from the Cook County GED Testing Program 2-3 weeks after sending in my application and money order?** Call the Cook County GED office at (847) 328-9795, if you do not receive a GED Test Date Notification to find out when and where you are scheduled to take the GED Tests. You are responsible for finding out when your GED Tests are scheduled. A GED Test Date Notification will be mailed to you once your application is processed. You are still responsible for your scheduled GED Tests, even if you DO NOT receive a GED Test Date Notification. All fees are non-refundable and non-transferable.
- B. **Will I get the test dates I requested?** Requested test dates are not guaranteed. They are assigned as applications are received in the office. If the test date(s) you requested are full by the time we receive your application, you will be assigned to the next available test date. Call our office if you are not sure when your actual test session is.
- C. **Will I get confirmation that I have been scheduled for a GED Tests date?** You are responsible for finding out when your GED Tests are scheduled. A GED Test Date Notification will be mailed to you once your application is processed (2-3 weeks). If you DO NOT receive a GED Test Date Notification, you are still responsible for your scheduled GED Tests and must contact the Cook County GED Testing Program immediately.
- D. **When should I arrive for the GED Tests?** Plan ahead! You must arrive 30 minutes early for the test. If you are late, you will not get in, and you will be considered absent. There are no exceptions to this policy.
- E. **If I am late or absent for my scheduled test date, what will happen?** You will have to reapply and repay the testing fee. There are no exceptions to this policy.
- F. **If I am taking the test for the first time and I miss the Demographics and Orientation sessions, what will happen?** You must forfeit taking the entire battery of GED Tests, and you will have to reapply and repay the testing fee.
- G. **Do I have to take all the GED Tests I am scheduled for on the test date?** Yes, if you do not take all the tests, you must wait until you receive your GED Tests Results from this session before reapplying (approximately 4 weeks).
- H. **What happens if I am unable to attend on the scheduled test date?** If you wish to reschedule your testing date, you **MUST** do so **BEFORE** the reschedule deadline given on the GED Tests Date Notification letter. If you reschedule **AFTER** the deadline, you will have to reapply and repay the testing fees. Rescheduled test dates are subject to availability.
- I. **What should I bring on test day?**
- GED Test Date Notification letter. It is not required, but it is helpful to have during check-in. If you do not have it, you can come to the testing session anyway.
 - A valid, current, signed, government-issued photo ID. These include Driver's License, State ID, Valid Passport, Military ID, or other forms of government-issued identification. If the ID does not show an Illinois address, you **MUST** bring proof of Illinois residency. The Examiner at the GED Test Center has the right to refuse your admission based on insufficient identification. If you are not sure you have proper identification, contact the GED Office **BEFORE** the Reschedule Deadline on your GED Test Date Notification.
 - During the tests, you will NOT be able to keep the following items at your seat: tote bags, purses, pagers, backpacks, cell phone, portable music players, calculators, hand-held electronic games, cameras, food items, textbooks, dictionaries, notebooks, unauthorized computational aids, supplies, scratch paper, jackets, coats, hats or other items into the testing room. Test-takers are not allowed to have any personal items other than those required for GED Testing in their possession. You will, however, be able to store them at a specified area, **BUT** the GED Test Center, the Cook County GED Testing Program, and GEDTS are not responsible for any personal item brought to a test center and then lost, damaged or stolen.

REMEMBER!

- If you are a first-time test taker, you must appear at the starting time for the Demographics.
- Your GED Tests results will be sent to you via first-class mail in approximately 4 weeks.

For available test dates, please contact the Cook County GED Testing Program at (847) 328-9795 or visit our website at www.cookcountygced.org.

Test Centers by Area	Test Centers	Testing Languages	Address
Chicago (Loop)	INTL ACADEMY OF DESIGN & TECH.	English Only	One N State St, Chicago
Chicago (North Side)	WRIGHT COLLEGE	English Only	4300 N Narragansett Ave, Chicago
	ST. AUGUSTINE-NORTH	English/Spanish	1345 W Argyle St Chicago
	TRUMAN COLLEGE	English/Spanish	1145 W Wilson Ave, Chicago
Chicago (South Side)	DALEY COLLEGE	English/Spanish	7500 S Pulaski Rd, Chicago
	DAWSON TECHNICAL INSTITUTE	English Only	3901 S State St, Chicago
	ST. AUGUSTINE-SOUTH	English/Spanish	2610 W 25th Pl, Chicago
Northern Suburbs	HARPER COLLEGE	English Only	1200 W Algonquin Rd, Palatine
Southern Suburbs	PRAIRIE STATE COLLEGE	English/Spanish	202 S Halsted St, Chicago Heights
	MORAIN VALLEY COMMUNITY COLLEGE	English Only	10900 S 88th Ave, Palos Hills
	SOUTH SUBURBAN COLLEGE	English Only	15800 S State Street, South Holland
Western Suburbs	MORTON COLLEGE	English Only	3801 S Central Avenue, Cicero

Resources for GED Test-takers

GED/Adult Literacy Hotline

www.thecenterweb.org/ALRC • 1-800-321-9511

Looking for a class? Contact the Illinois Adult Learning Hotline

The Adult Learning Hotline provides referral to adult education classes in:

•English as a Second Language (ESL)•Adult Literacy •GED Preparation for English and Spanish GED

Bilingual operators in Spanish, Polish, and English can assist callers.

Operators' hours: 8:30 a.m. to 4:30 p.m. (Monday-Friday)

(Answering machine: All other times and when operators are busy answering other calls)

Adult Learner Gateway

www.iccb.org/aegateway

The Adult Learner Gateway provides GED test-takers with information about GED Tests, descriptions of the closest programs to them by putting their zip codes in the locator, and success stories from students across Illinois.

GED-I (also known as GED Illinois) www.ged-i.org

An online GED curriculum that can be used by citizens of Illinois to prepare for the GED tests. Test-takers are able to see information about GED tests, and try sample lessons.

Steck-Vaughn GED Test Practice and Preparation

One-stop shopping for GED preparation

Steck-Vaughn is the recognized leader in GED Tests preparation and the EXCLUSIVE distributor of the Official GED Practice Tests.

Call 1-800-531-5015 or visit www.SteckVaughn.com/GED

Constitution Study Guide

www.southwestern.cc.il.us/adultbasiced/constitution/ • 1-800-322-3905

The study guide and the website are written for GED test-takers in Illinois, who will be required to take a Constitution Examination.

Accommodations for GED Testing are available for qualifying individuals. Test-takers who have a documented disability may qualify for testing accommodations when taking the GED Tests. Contact the Cook County GED Testing Program (847) 328-9795 for more information.

If you think you have a disability but don't have documentation, contact the state's Vocational Rehabilitation Office. DHS Vocation Rehabilitation (VR) Program provides services in 51 local offices located in communities throughout the state. You can call DHS 24-Hour Telephone Hotline at (800) 843-6154 (English or Español) / (800) 447-6404 (TTY) or visit its website <http://www.dhs.state.il.us/ors/vr/>.