Harper College

## Nelnet Monthly Installment Plan – Actively Registering for Semester

Students not paying for their account in full, after any known tuition reductions, must sign up for Nelnet's Monthly Installment Payment Plan. Failure to complete your payment plan by the tuition deadline will result in classes being removed. Your personalized payment deadline can be found online at the time of registration.

(A minimum balance of \$50.00 is required to be able to use a payment plan). NOTE: There is a one-time \$35.00 fee for using this plan.

The available options change for the Nelnet Monthly Installment Plan as the semester progresses. Enrollment dates can also be found online at harpercollege.edu in the 'Nelnet Payment Plan' area of the 'Tuition and Payments' section.

At the <b>Payment Options</b> screen: Click on the 'Set up a payment plan' radial, and then click the 'Submit payment option' button.		<ul> <li>Pay in full online</li> <li>Set up a payment plan</li> <li>Pay in person cash/check/credit card</li> <li>Third party voucher or other expected tuition reduction(s).</li> <li>Submit payment option Revise schedule</li> </ul>	
Click the 'Click here to make a payment' link		Set up a payment plan now. <mark>Click here to set up a payment plan</mark>	
Click on the	'Set up a Payment Plan' button		NT DUE ,585.00
Click the 'Begin' button and		Begin Cancel	
Complete e-Cashier set up (Steps 1-6)		Progress Tracker Contact Amount Plan Options Payment Payment Review & Information Due Details Schedule Authorize	• Thank You
Receive your agreement number		Amount Paid Today \$352.00 Visa - 0000 Remaining Amount \$1,268.00 Visa 0000	
Click the 'Authorize Payment' button and print your Payment Receipt for your records		Authorize Payment	
For any questions contact the Business Office at: Phone:847.925.6880 Email: <u>businessoffice@harpercollege.edu</u> On Campus: Building A, Room 214			