

LORINDA WHITESON
Palatine, IL 60067
847.555.1212
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Registered Dental Hygienist

LICENSURE / CERTIFICATION

Registered Dental Hygienist, Illinois Department of Professional Regulation, License #XXXX
Basic Life Support (BLS) for Healthcare Providers Certification –
American Heart Association

SUMMARY OF QUALIFICATIONS

- Experience providing care to geriatric, pediatric and special needs patients with a wide variety of periodontal statuses ranging from healthy to advanced periodontitis
- Involvement in patient treatment planning
- Skilled in sealant placement, coronal polish, alginate impressions, model pouring, trimming and whitening tray fabrication
- Familiar with local anesthetic techniques and nitrous oxide sedation
- Experienced with film-based, digital and panoramic imaging
- Bilingual English/Spanish

EDUCATION

Harper College, Palatine, IL

Associate in Applied Science, Dental Hygiene

May 20xx

Phi Theta Kappa

WORK EXPERIENCE

SK Dentistry, Palatine, IL

June 20xx to May 20xx

Front Desk Assistant

- Greeted patients, answered telephones, directed calls and scheduled appointments
- Received payments and recorded receipts for services
- Maintained and updated filing, inventory, mailing, and database systems
- Ordered and monitored dental supplies and equipment inventory
- Prepared treatment rooms for patient examinations and kept rooms neat and clean
- Opened, sorted, and routed incoming mail, answered correspondence, and prepared outgoing mail
- Reviewed files, records, and other documents to obtain information to respond to requests

VOLUNTEER EXPERIENCE

Little City Clinic

March 20xx

Mobile Dental Clinic

April 20xx

Elementary School Oral Hygiene Education

October 20xx

PROFESSIONAL ASSOCIATIONS

American Dental Hygienists Association - Student Chapter

August 20xx to May 20xx

Vice President