

# Kathleen Corning

Palatine, IL 60067

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## PATIENT CARE TECHNICIAN

### CERTIFICATIONS

Certified Nursing Assistant Certification, State of Illinois June 20xx  
Basic Life Support (BLS) for Healthcare Providers Certification – April 20xx  
American Heart Association

### EDUCATION

Harper College, Palatine, IL  
Pursuing Associate in Applied Science, Nursing August 20xx – Present  
Certified Nursing Assistant Certificate May 20xx

### CLINICAL EXPERIENCE

**Nursing Clinical Rotations** August 20xx – Present  
Northwest Community Hospital, Arlington Heights, IL Obstetrics  
Alexian Brothers Behavioral Health, Hoffman Estates, IL Psychosocial  
Shriners Hospitals for Children, Chicago, IL Pediatrics

- Assess, plan, implement and evaluate patient care under the supervision of nursing staff
- Change dressings and handle IVs and other aspects of nursing care
- Assist with admissions, discharges and transfer of patients
- Perform manual and electronic charting

**Nursing Assistant Clinical Rotation** April 20xx – May 20xx  
ManorCare, Elk Grove Village, IL

- Worked under the supervision of nursing instructor and RN to assess, plan, implement and evaluate care of patients in cardiac, pediatric, obstetric and medical-surgical settings
- Performed dressing changes, obtained specimens, took vital signs and recorded weight
- Provided physical support to assist patients to perform daily living activities, such as getting out of bed, bathing, dressing, using the toilet, standing and walking
- Reported status of patient to senior doctors and nurses regarding concerns that might require medical attention as well as patient behavior, complaints and physical symptoms

### WORK EXPERIENCE

**Assistant Manager** April 20xx to Present  
T.J. Maxx, Schaumburg, IL

- Provide customer service by greeting and assisting customers and responding to inquiries and complaints
- Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers
- Monitor sales activities to ensure that customers receive satisfactory service and quality goods
- Inventory stock and reorder when inventory drops to a specified level
- Instruct staff on how to handle difficult and complicated sales

### PROFESSIONAL MEMBERSHIPS/ACTIVITIES

American Nurses Association, Student Membership  
Harper College Student Nurses Association - Member