

JENNIFER DEANE

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OBJECTIVE

Seeking a position as a **Lead Teacher** in an Early Childhood Education environment

EDUCATION

Harper College, IL

Associate in Applied Science, Early Childhood Education

Expected May 20xx

CERTIFICATION

Illinois Gateways Credential, Teacher Level 4

CPR Certification – American Heart Association

RELEVANT COURSEWORK

Students with Disabilities

Child-Family-Community

Child Development

Health, Nutrition, Safety

Assessment & Guidance

Infant/Toddler Programs

PRACTIUM EXPERIENCE

Pre-Kindergarten, Jensen Elementary School, Arlington Heights, IL 20xx to 20xx

- Taught basic skills such as color, shape, number and letter recognition
- Observed and evaluated students' performance, behavior, social development, and physical health
- Created and organized learning centers and bulletin boards to connect current learning focuses
- Taught proper eating habits and personal hygiene
- Developed learning stations in reading and science
- Taught reading to small groups of beginning readers

WORK EXPERIENCE

T.J. Maxx, Schaumburg, IL

20xx to Present

Assistant Manager

- Provide customer service by greeting and assisting customers, and responding to customer inquiries and complaints
- Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers
- Monitor sales activities to ensure that customers receive satisfactory service and quality goods
- Inventory stock and reorder when inventory drops to a specified level
- Instruct staff on how to handle difficult and complicated sales

VOLUNTEER EXPERIENCE

University of Illinois Extension - Cook County, Arlington Heights, IL

20xx to Present

4-H Volunteer

- Serve as project mentor to help empower young people with skills to be successful