

**Andrew S. Lincoln**

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Experienced Interior Designer seeking **Senior Level Design** position to utilize strong abilities in creating space planning specifications and solutions, construction documents and detailing. Outstanding graphic and presentation skills. Exceptional CAD, Microsoft Office, Adobe Illustrator and Photoshop skills.

**PROFESSIONAL EXPERIENCE**

**Interior Designer**

20xx to Present

555 Designs, Chicago, IL

- Confer with client to determine factors affecting planning interior environments, such as budget, architectural preferences, purpose and function
- Advise client on interior design factors such as space planning, layout and utilization of furnishings or equipment, and color coordination
- Meet with contractors, architects and engineers in the field to provide follow-up on work in progress to determine if work is being done to specifications, schedule and standards and oversee installation of projects
- Formulate environmental plan to be practical, esthetic, and conducive to intended purposes, such as raising productivity or selling merchandise
- Review and detail shop drawings for construction plans and to estimate material requirements and costs, and present design to client for approval

**Interior Design Intern**

20xx to 20xx

John Robert Wiltgen Design, Inc., Schaumburg, IL

- Communicated with vendors and contractors to confirm orders and timing and to order new samples, photos and quotes for potential orders and sales
- Obtained measurements in field to prepare architectural drawings to represent existing conditions
- Updated resource library by contacting industry representatives and ordering samples

**EDUCATION**

Harper College, Palatine, IL

Associate in Applied Science, Interior Design

Graduated May 20xx

**TECHNICAL SKILLS**

Microsoft Word, PowerPoint and Excel

Adobe Illustrator

CAD Design

Photoshop

**PROFESSIONAL MEMBERSHIPS**

American Society of Interior Designers (ASID)

International Interior Design Association (IIDA)