

**CARLA FLORES**  
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August 4, 20xx

Ms. Jane Smith  
Human Resource Manager  
ABC Fashion Design  
1200 West Algonquin Road  
Palatine, IL 60067

Dear Ms. Smith,

I am very interested in applying for the **Fashion Designer** position that was posted on Harper's online job posting system. I am aware of the exciting ready-to-wear and couture dress lines that ABC Fashion Design creates and would welcome the opportunity to contribute to your team.

I am currently pursuing my Associates in Applied Science: Fashion Design Degree at Harper College. My coursework, tailoring expertise and experience in fashion merchandising have given me the opportunity to develop my skills. I believe the following strengths make me an excellent candidate for this position:

- Creating patterns, muslins and samples
- Analyzing trends in fabrics, colors and shape and visualizing clothing in three dimensions
- Strong technical skills in pattern cutting, grading, garment construction and sketching by hand and on the computer

In addition, my creativity, eye for color texture and pattern, and passion for fashion design make me an enthusiastic and hard-working designer. I look forward to the opportunity to meet with you to discuss the Fashion Designer position. Please do not hesitate to contact me if I can provide any further information. Thank you for your time and consideration.

Sincerely,

Carla Flores