

# William Rainey Harper College Student Code of Conduct

Whenever a student commits or attempts to commit a violation of the Student Code of Conduct as set out below on the College campus, or at an activity, function or event sponsored or supervised by the College, discipline and sanctions may be imposed on the student. Discipline may also be imposed whenever a student commits a violation of this Student Code of Conduct off campus, if the misconduct adversely affects the College community or the pursuit of its educational objectives.

## Violations of the Student Code of Conduct include but are not limited to:

1. Possession, use or distribution of an illegal or controlled substance, or look-alike drug.
2. Unauthorized and/or illegal possession, use or distribution of any alcoholic beverage.
3. Theft of property or services.
4. Intentional or willful and wanton destruction of property.
5. Assault and/or battery.
6. Conduct which constitutes harassment or abuse that threatens the physical or mental well-being, health or safety of any individual.
7. Sexual assault or sexual harassment of another person.
8. Possession or use of weapons or explosive devices.
9. Trespassing on College property or other unauthorized use of College property or services.
10. Abuse of College computer, network, or other technology system resources, including unauthorized distribution of copyrighted material and other violations of the Acceptable Use Guidelines as published in the Student Handbook and updated from time to time on the College website.
11. Academic dishonesty, including cheating, plagiarizing or furnishing false information on such forms as transcripts or applications for admission.
12. Disrupting the peace, the education process or related activity.
13. Failure to comply with the directions of an authorized College employee or representative who is performing his/her duties.
14. Any conduct that constitutes a violation of the terms of any discipline imposed in accordance with this procedure.
15. Any conduct that constitutes a violation of handbooks, contracts, or behavioral agreements specific to College programs or activities.
16. Any conduct that constitutes a violation of a Federal or State law, local ordinance or College rule or regulation.

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### Acceptance of Behavior Guidelines/Contract

I, the participant, and I, the parent/guardian, understand and agree to abide by the Harper College Student Code of Conduct. I further acknowledge that I am fully aware of the consequences to myself and my parent/guardian resulting from the violation of any of the guidelines and agree to comply with the stated guidelines.

\_\_\_\_\_  
Participant Name (Print)

\_\_\_\_\_  
Parent/Guardian Name (Print)

\_\_\_\_\_  
Participant Name (Signature)

\_\_\_\_\_  
Parent/Guardian Name (Signature)

## Appropriate Use of Computer/Online Resources

### Appropriate Use of Computer/Online Resources:

Students participating in the Dual Credit/Shared Course Program at Harper College have the opportunity to use a variety of computerized resources. With this educational opportunity comes responsibility, to be shared by the student user, parents(s)/guardians(s) and College staff. Please read the following guidelines carefully, and then sign the Appropriate Use of Computer/Online Resources agreement below.

### Responsible Use of Equipment:

Students should not play online games, participate in “chat rooms” or use computers for nonacademic activities unless given specific permission by the class instructor. Students will be allowed Internet access only when it relates to classroom work. Otherwise, students are restricted to using the software that pertains to their specific class. Students should not waste or take supplies such as paper, toner cartridges or jump drives.

### Ethical Use:

If the class requires online access, the students should upload or mail only material that is accurate, inoffensive, non-threatening and legal. If, at any time, the classroom instructor or other students find a student’s online viewing/writing to be threatening or offensive, that student will have their online access restricted. Students who repeatedly seek out inappropriate information or who publish offensive information will have their access revoked. Students should tell the classroom instructor if they encounter any information online that is offensive, excessive violent, and obscene or makes them uncomfortable. The computers at Harper College do NOT have screening software—any site on the Internet may be accessed from the Campus. Harper College cannot be held responsible for online materials found/published by students, even if those materials are offensive, but every attempt will be made to prevent students from viewing/publishing such materials. Students must follow copyright laws pertaining to web authorship, plagiarism, etc., as explained by their instructor(s).

### Safe Use:

Student should not give out personal information (full name, address, phone, social security number, for example) while online. Students should not give out personal information about other people. Students should never agree to meet in person someone they have met online. Students may not use online resources or computers at the College to purchase materials or services. Students may not download any type of software, plug-in, etc., to a computer on the College campus. Students who do not follow these safety guidelines may have their online access restricted or revoked.

I have read and fully understand the Appropriate Use of Computer/Online Resources contract.

\_\_\_\_\_  
Participant Name (Print)

\_\_\_\_\_  
Parent/Guardian Name (Print)

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Participant Name (Signature)

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Parent/Guardian Name (Signature)

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## Photo Release

Yes, I hereby give Harper College permission to use any photograph/video tape footage of my child for public relations purposes.

\_\_\_\_\_  
Parent/Guardian Name (Signature)

\_\_\_\_\_  
Date

Harper College information about compliance with the Higher Education Act of 1965 as amended, the Family Educational Rights and Privacy Act, the Student Right to Know Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Equity in Athletics Disclosure Act, the Drug Free Workplace Act and the Drug Free School and Communities Act can be found at [www.harpercollege.edu/about/consumer.shtml](http://www.harpercollege.edu/about/consumer.shtml)