

## English Placement Test Instructions

### Requirements:

- A desktop computer, laptop computer or Chromebook (tablets and smartphones will not work)
- A webcam
- Stable internet connection
- [Google Chrome](https://www.google.com/chrome/) web browser
- HonorLock's Google [Chrome extension](https://app.honorlock.com/install/extension)

### Logging In:

Go to [my.harpercollege.edu](http://my.harpercollege.edu) and log into [My Harper Student Portal](#).

- Need assistance logging in?

Contact the Student Service Desk at 847.925.6866 or [studentsd@harpercollege.edu](mailto:studentsd@harpercollege.edu).

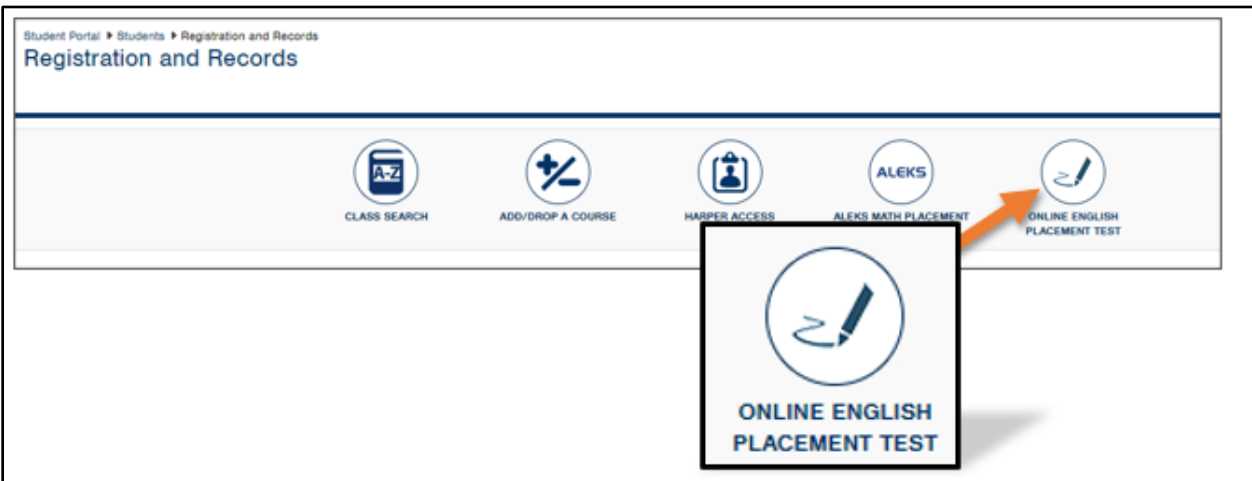
## Accessing English Placement Test online:

Directions for students to access English Placement Test online:

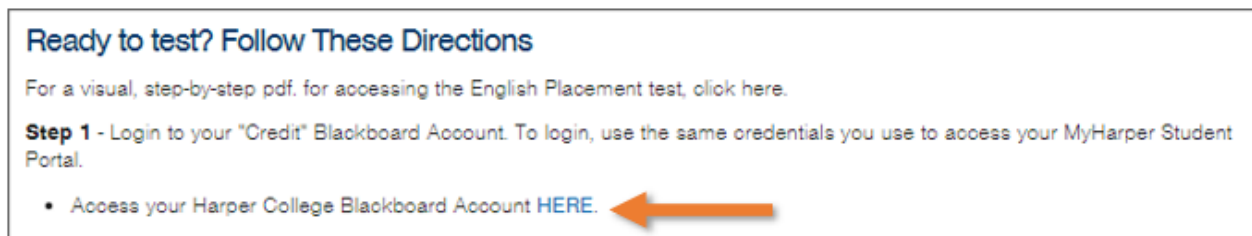
1. After logging into your student portal, click on “REGISTRATION AND RECORDS”.

The screenshot shows the MyHarper Student Portal interface. At the top, there is a navigation bar with the Harper College logo and 'MyHarper Student Portal' text. Below this is a 'MENU' section with 'Students' selected. A search bar is visible on the right. The main content area features a 'Get Started! New Student Checklist.' banner. Below the banner is a row of icons for 'MY PROFILE', 'ACADEMIC ADVISING AND COUNSELING', 'REGISTRATION AND RECORDS', 'FINANCES', 'STUDENT LIFE', 'ACADEMIC SUCCESS', and 'JOB RESOURCES'. The 'REGISTRATION AND RECORDS' icon is highlighted with a red box and an orange arrow. To the right, there are sections for 'My Progress' (Estimate of Degree/Certificate Progress, 100% completion), 'My Info' (Program of Study: Associate in Arts, Student Type: Degree Seeking, Advisor/Counselor: Please call 847.925.6393 for assistance, Degrees/Certificates Earned: General Education (May 2006)), and 'Campus Links' (Maps, HEAT, Campus Safety, Social). A 'My Class Schedule' section is visible at the bottom.

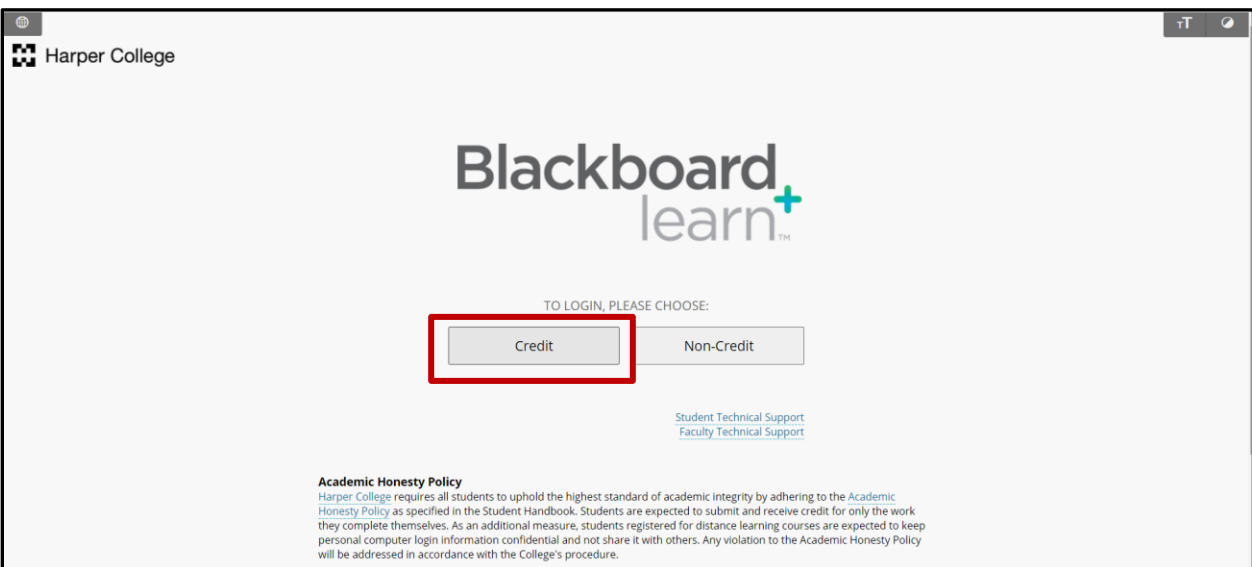
2. Click on “Online English Placement Test”.



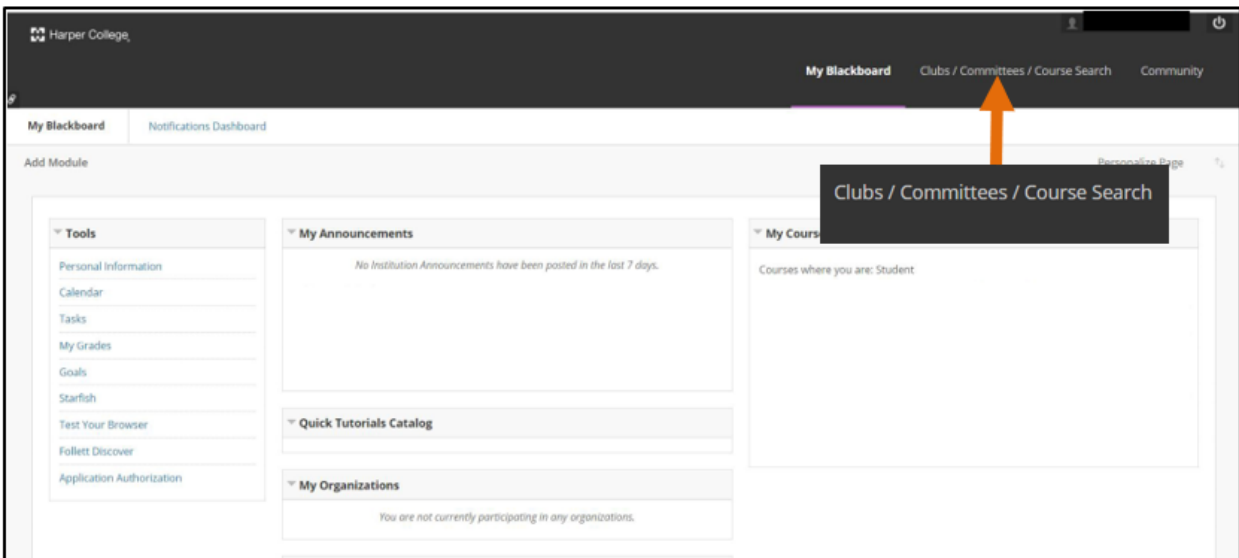
3. Read all of the directions on the next page carefully. When you are ready to proceed, click “HERE” (<https://harper.blackboard.com/>) link in Step 1.



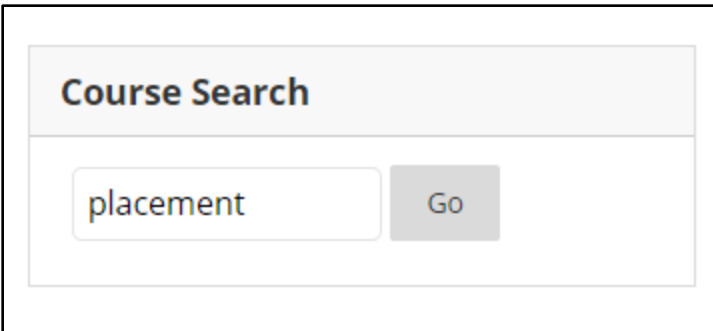
4. Click “Credit”



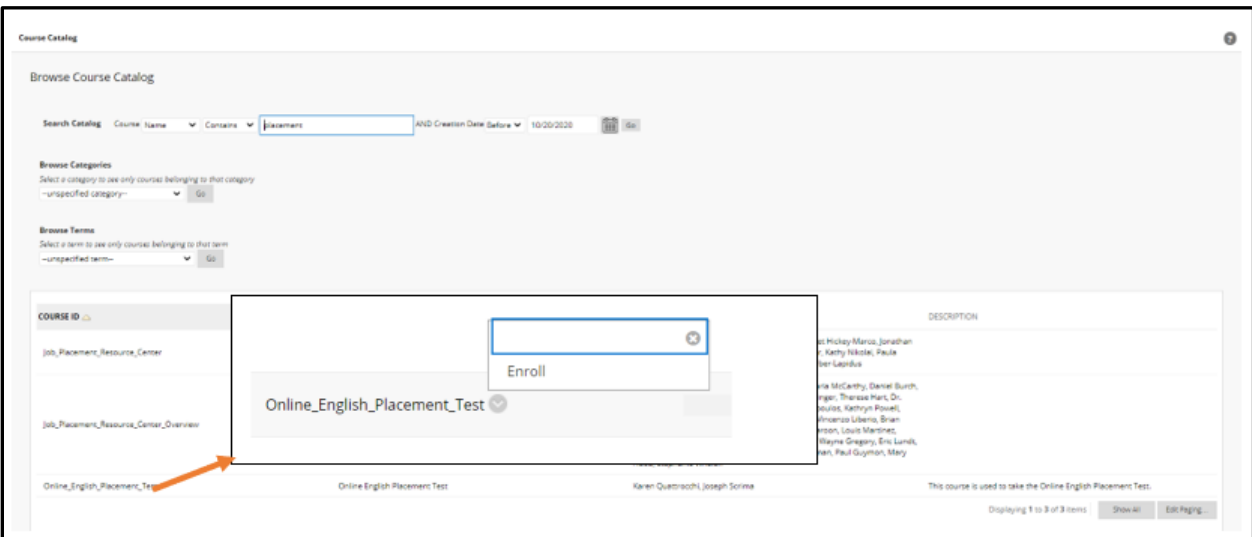
5. Click **“Clubs/Committees/Course Search”** on the top right.



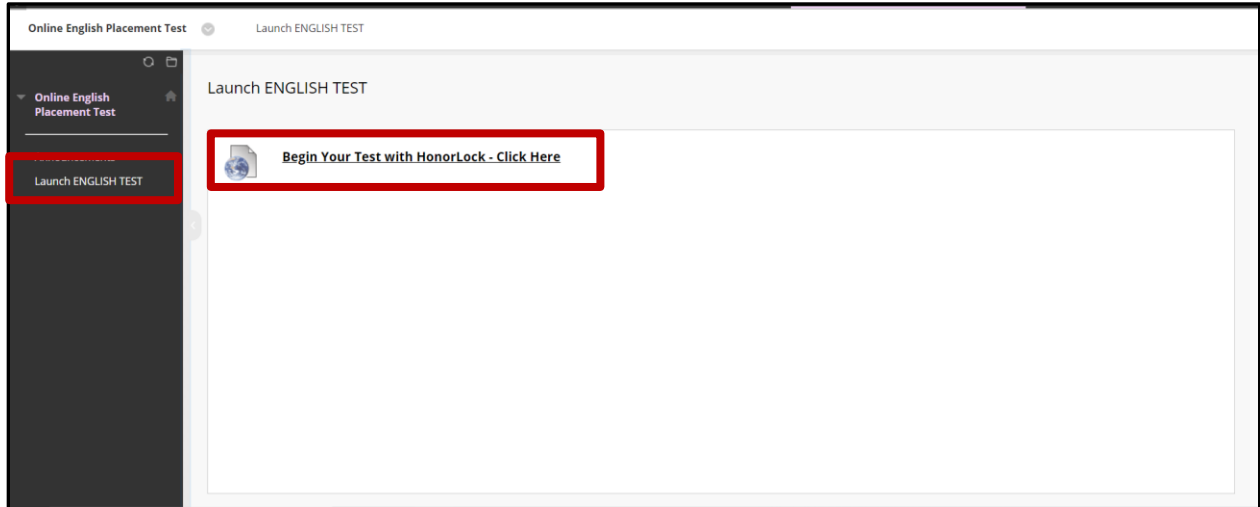
6. Search **“placement”** in Course Search box and click Go.



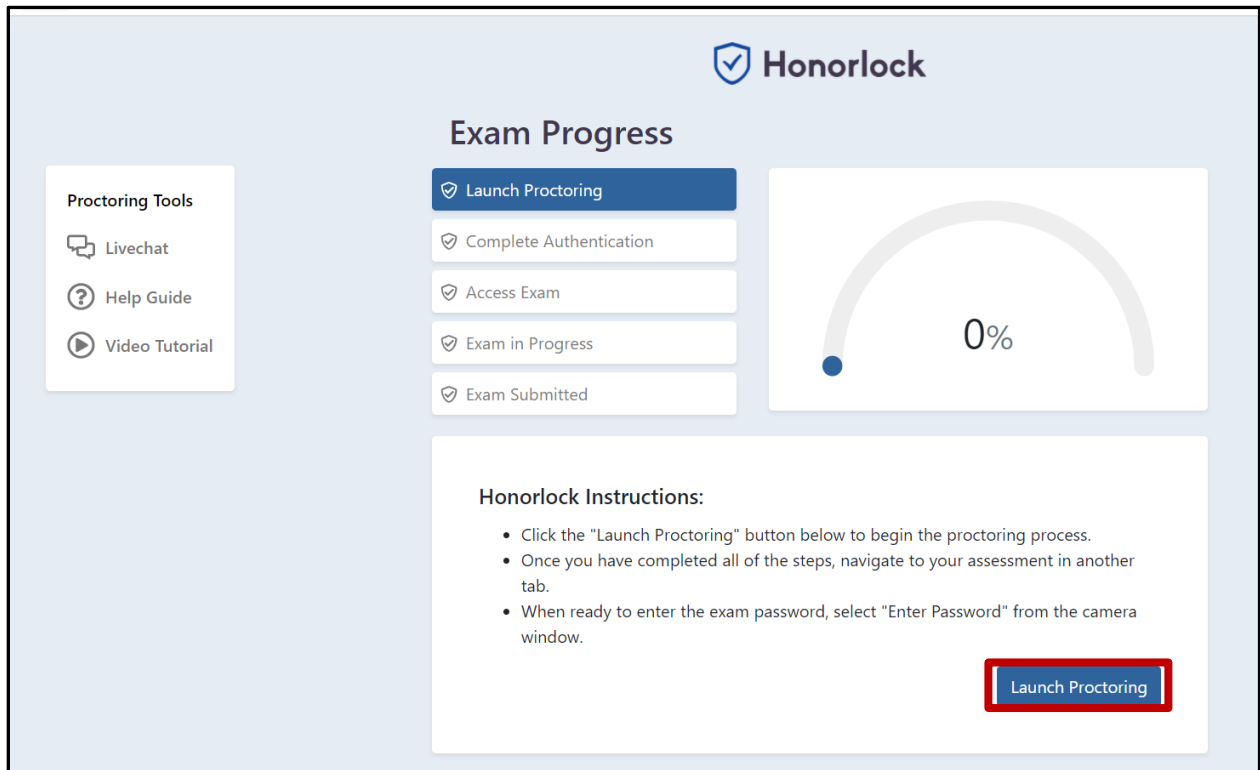
7. Put mouse cursor next to Online\_English\_Placement and then little arrow will appear. Click the little arrow. Then Click **“Enroll”**.



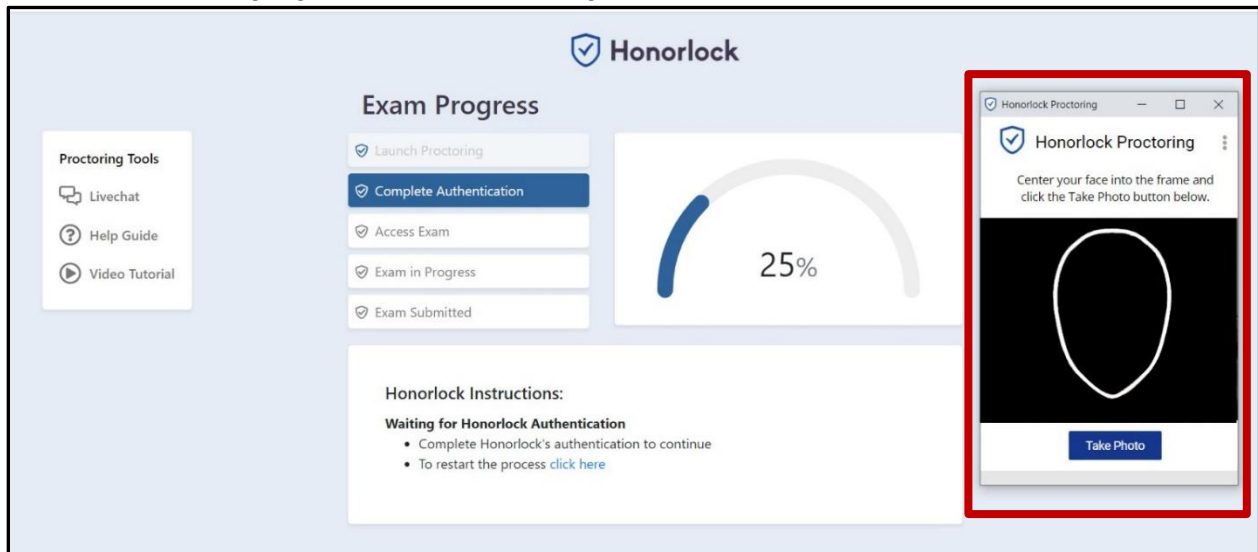
8. Click “Launch ENGLISH TEST” in the left box and then Click “**Begin Your Test with HonorLock – Click Here**” in the right box.



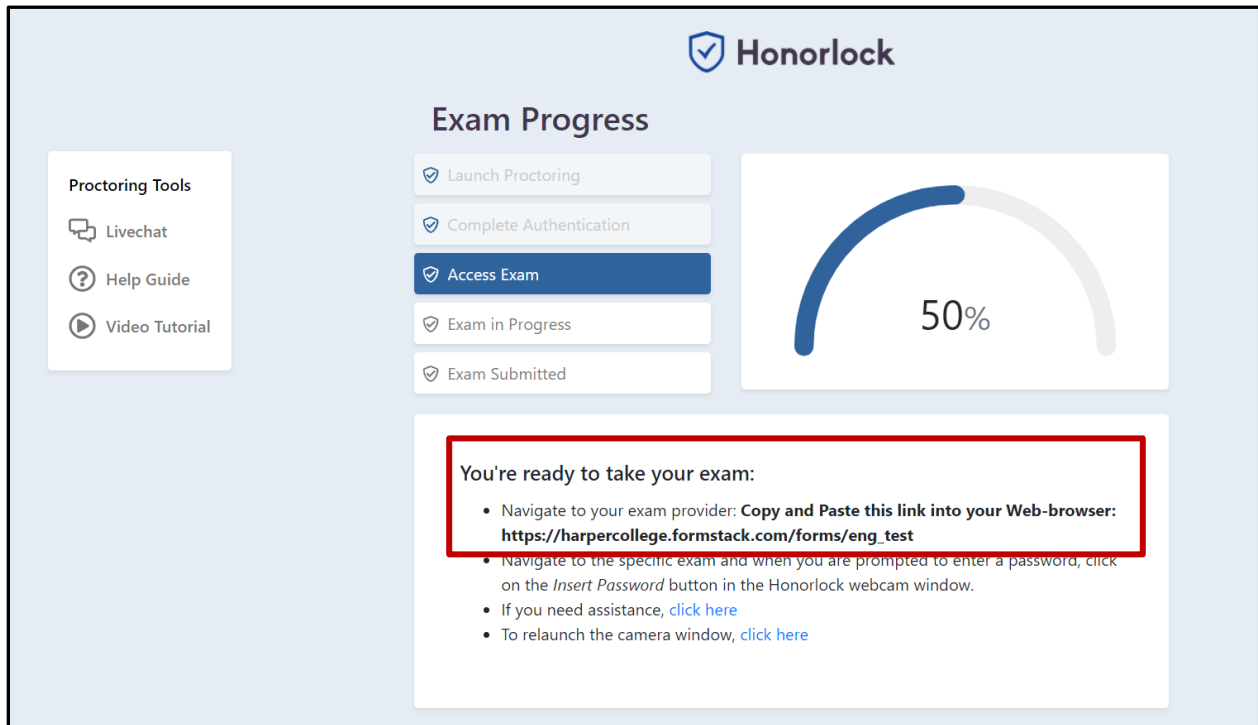
9. It will direct you to the Honorlock page. Click “**Launch Proctoring**”.



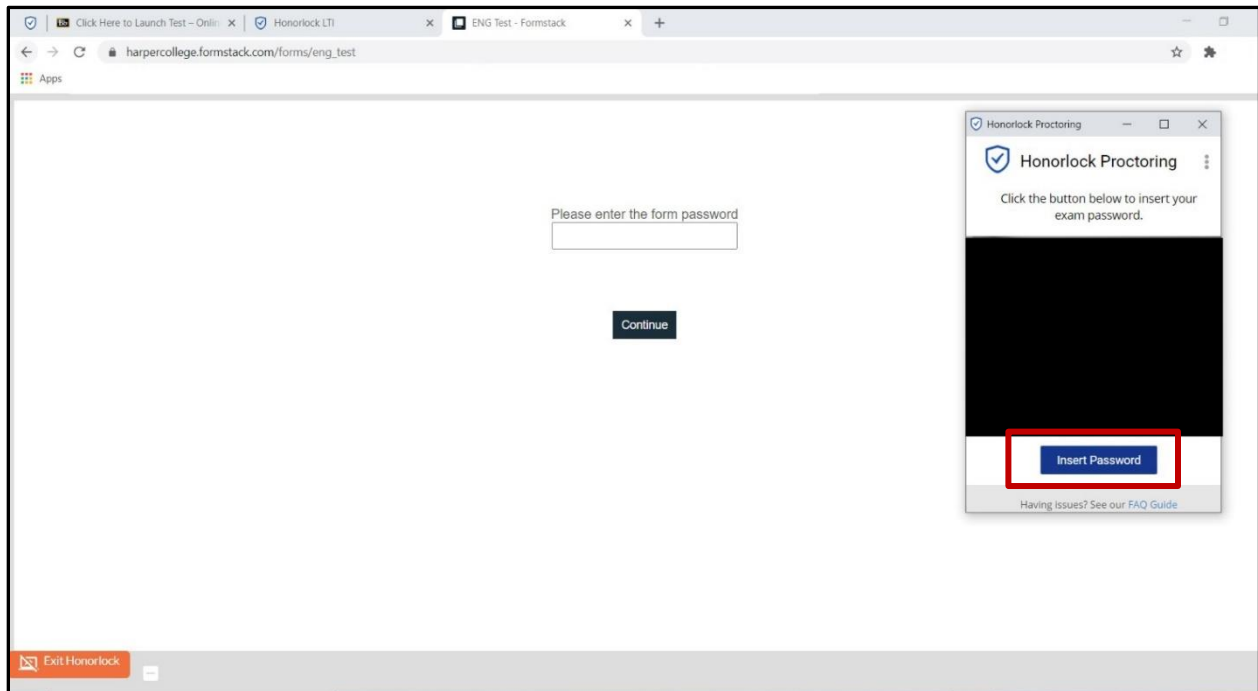
10. A new Honorlock Proctoring window will pop up. Now you will complete authentication by taking a photo of your face, your ID and scanning your room in the Honorlock Proctoring window which is highlighted in red in the image below.



11. Once you complete authentication, copy and paste the link [http://harpercollege.formstack.com/forms/eng\\_test](http://harpercollege.formstack.com/forms/eng_test) into your Web-browser as the instructions indicate to access exam.



12. Click **“Insert Password”** in Honorlock Proctoring window.



13. Password will automatically type into the box. Click **“Continue”**.

