

**Academic Transfer Partnership between
Illinois Community Colleges
and
Western Illinois University's
Board of Trustees Bachelor of Arts
Degree Program**

Building on Partnerships

A SHARED COMMITMENT

May 2008

ADMISSION AGREEMENT

Illinois Community Colleges and Western Illinois University agree to facilitate the transfer of students who have enrolled in the Illinois Community College System, including but not limited to, Black Hawk College, Richard J. Daley college, Kennedy-King College, Malcolm X College, Harry S. Truman College, Harold Washington College, Wilbur Wright College, Danville Area Community College, College of DuPage, East St. Louis Community College, Elgin Community College, Harper College, Heartland Community College, Highland Community College Center, Illinois Central College, Illinois Frontier Community College, Lincoln Trail College, Olney Central College, Wabash Valley College, Illinois Valley Community College, Joliet Junior College, Kankakee Community College, Kaskaskia College, College of Lake County, Lake Land College, Lewis & Clark Community College, Lincoln Land Community College, John A. Logan College, McHenry County College, Moraine Valley Community College, Morton College, Oakton Community College, Parkland College, Prairie State College, Rend Lake College, Richland Community College, Rock Valley College, Carl Sandburg College, Sauk Valley Community College, Shawnee Community College, South Suburban College, Southeastern Illinois College, Southwestern Illinois College, Spoon River College, Triton College, Waubensee Community College, and John Wood Community College's Associate of Arts, Associate of Science, and Associate of Applied Science degree programs and wish to enroll in the Western Illinois University's Board of Trustees Bachelor of Arts (BOT/BA) Degree Program. Students within the Illinois Community College System degree programs may take one or more courses, and at the same time work toward completing WIU's Board of Trustees Bachelor of Arts Degree without campus attendance at Western Illinois University.

A key benefit of this partnership agreement is that place-bound students within the Illinois Community College System area can now earn a Bachelor of Arts degree from Western Illinois University without being required to relocate. Therefore through association, each institution within the Illinois Community College System can market a bachelor completion program to students and Western Illinois University can provide additional educational opportunities to students who were unable to attend one of the WIU campuses. Students who have completed the Associate of Arts, Associate of Science, and Associate of Applied Science Degree at each institution and wish to transfer to Western Illinois University into the Board of Trustees Bachelor of Arts (BOT/BA) Degree Program may be admitted to the degree program as long as the minimum required admission standards have been achieved.

Students who wish to participate in this partnership program shall complete the Western Illinois University Board of Trustees Bachelor of Arts Degree Program application, pay the application fee, and supply Western Illinois University with official transcripts from all colleges attended. This application may be completed through the Western Illinois University web site

(<http://www.student.services.wiu.edu/admissions/application/index.asp>). If necessary, Western Illinois University will mail the student the Western Illinois University BOT/BA Degree Program application.

2. Applicants must meet all admission criteria at the time they officially matriculate to Western Illinois University. Admission to institutions within the Illinois Community College System does not constitute admission to Western Illinois University's Board of Trustees Bachelor of Arts Degree Program. Applicants are subject to all policies and procedures of each institution.

Western Illinois University Board of Trustees Bachelor of Arts Degree admission requirements:

- A. At least 5 years beyond high school graduation, or has completed an Associate's Degree, or has earned at least 60 hours of college credit.
 - If a student has served one year active duty and not attended another regionally accredited institution in the last two years, this requirement will be waived. (Copy of current orders or DD-214 required for documentation.)
- B. A minimum 2.0 GPA from the last institution attended on a 4.0 scale.
- C. A minimum cumulative 2.0 GPA from all schools attended on a 4.0 scale.
- D. If you do not meet the admissions requirements identified in B and C above, you may be considered for admission if:
 - You have been separated from higher education institutions for five or more years.
 - You submit a letter of explanation to the office of Non-Traditional Programs explaining past academic performance and why you should be admitted in to the Board of Trustees Degree Program.

Any former WIU student admitted to the degree program under option D above will continue under the last transcribed academic standing status (e.g. academic probation, academic warning).

Students who do not meet the criteria identified in A - D above may appeal to the BOT/BA Advisory Committee for admission.

Note: Students who have been academically suspended or dismissed from Western Illinois University must be readmitted to the University before seeking admission to the BOT/BA Degree program.

- 3 Applicants must request that original transcripts from all other institutions previously attended be forwarded directly to the Non-Traditional Programs office

at Western Illinois University before they will receive transcript evaluations from Western Illinois University.

4. If a student takes courses “on-site” at a Western Illinois University campus, State of Illinois law requires students to furnish proof of proper immunization against certain communicable diseases. Full information concerning this requirement may be obtained from Beu Health Center on the Macomb campus of Western Illinois University.
5. Western Illinois University BOT/BA students may appeal the implementation of any University regulation that relates to admission, academic standards, or graduation by submitting a formal written appeal to the BOT/BA Advisory Council.
6. Upon receipt of a completed Western Illinois University Board of Trustees Bachelor of Arts Degree Program application and fee, and all necessary official transcripts, Western Illinois University will provide regular updates of course evaluations that will assist the student in tracking his or her progress toward meeting baccalaureate degree requirements. To earn the Western Illinois University Board of Trustees Bachelor of Arts Degree, the following graduation requirements must be met:
 - A. Complete 120 semester hours
 - Western Illinois University or IAI General Education requirements
 - 40 semester hours from a four-year institution
 - 40 semester hours of upper-division credit
 - 30 semester hours from Western Illinois University
 - 16 semester hours of upper-division courses from Western Illinois University
 - B. Maintain a minimum 2.0 GPA from all coursework at Western Illinois University.
 - C. Complete one writing intensive course.
 - D. Complete math competency.
7. Students transferring to Western Illinois University will start with a new grade point average provided they have never attended WIU. Students on federal financial aid have a time frame allowed for degree completion. Credit hours, as determined by the Financial Aid office, would be counted toward the number of semesters a student could receive financial assistance if they wish to maintain financial aid. Students must graduate within 150% of the credit hours necessary to receive a degree.
8. This Agreement shall commence upon the Effective Date and shall automatically renew each year, consecutive terms, until terminated by either party by providing at least one hundred twenty (120) days written notice to the other party prior to

the commencement of any subsequent renewal term. The individual program directors will review and update the Transfer Guide annually as needed. In the event that the agreement is terminated, Western Illinois University will allow all accepted students to complete the program.

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**WESTERN ILLINOIS UNIVERSITY
SIGNATURE PAGE**



Dr. Alvin Goldfarb
President



Dr. Jack Thomas
Provost and Academic Vice President



Dr. Jeanne Clerc
Associate Provost, Extended Studies
and Distance Learning



Dr. Richard W. Carter
Director, Board of Trustees Bachelor
of Arts Degree Program

Effective Date: 6/3/08

ADMISSION INFORMATION

WIU Application Process

1. Complete the Western Illinois University Board of Trustees Bachelor of Arts Degree Program application (paper or online).
2. Pay the one-time, non-refundable application fee to Western Illinois University.
3. Arrange to have official transcripts from previously attended institutions sent to the Non-Traditional Programs office at Western Illinois University.

Transfer Admission Process

For entry into the Western Illinois University Board of Trustees Bachelor of Arts Degree Program:

1. Applicants must meet all admission criteria at the time they officially matriculate to Western Illinois University.
 - A. At least 5 years beyond high school graduation, or has completed an Associate's Degree, or has earned at least 60 hours of college credit.
 - If a student has served one year active duty and not attended another regionally accredited institution in the last two years, this requirement will be waived. (Copy of current orders or DD-214 required for documentation.)
 - B. A minimum 2.0 GPA from the last institution attended on a 4.0 scale.
 - C. A minimum cumulative 2.0 GPA from all schools attended on a 4.0 scale.
 - D. If you do not meet the admissions requirements identified in B and C above, you may be considered for admission if:
 - You have been separated from higher education institutions for five or more years.
 - You submit a letter of explanation to the office of Non-Traditional Programs explaining past academic performance and why you should be admitted in to the Board of Trustees Degree Program.

Any former WIU student admitted to the degree program under option D above will continue under the last transcribed academic standing status (e.g. academic probation, academic warning).

Students who do not meet the criteria identified in A - D above may appeal to the BOT/BA Advisory Committee for admission.

Note: Students who have been academically suspended or dismissed from Western Illinois University must be readmitted to the University before seeking admission to the BOT/BA Degree program.

2. If an applicant plans to take courses “on-site” at a Western Illinois University campus, State of Illinois law requires the student to furnish proof of proper immunization against certain communicable diseases. Information may be obtained from the Beu Health Center on the Western Illinois University Macomb campus by calling 309/298-1888. A health form will be sent from Western Illinois University and must be on file before the student may begin classes “on-site” at Western Illinois University.
3. Students in this partnership program will follow the *Western Illinois University Undergraduate Catalog* in effect the date they begin their participation in this partnership program, unless otherwise requested.
4. When Western Illinois University has received a Western Illinois University BOT/BA degree program application (online or paper), appropriate application fee, and official transcripts from previously attended institutions that verify transfer eligibility, and minimum admission criteria met, an acceptance will be granted into the Board of Trustees Bachelor of Arts Degree Program. The student will receive written notification of this acceptance.

Tuition

Students who reside within the State of Illinois qualify for in-state rates at Western Illinois University.

2. Western Illinois University has implemented a cost guarantee for tuition and fees for all undergraduate students. Upon enrolling at Western Illinois University all new undergraduate students entering the University are automatically included in the plan which will lock in the per-hour rate of their entire four-year college education, freezing the annual rate for tuition, fees, and Macomb campus room and board. Students will pay the same rate for four straight years, as long as the student maintains continuous enrollment. Western Illinois University was the first public university in Illinois to offer this guarantee and is still the only public university in the state to include fees and room and board as part of the guarantee. This offer extends to students enrolled at the Quad Cities campus as well, minus the room and board and health insurance costs.

In addition, WIU has implemented a cost guarantee for tuition and fees for all transfer undergraduate students who will earn or have earned an Associate’s degree and matriculate the semester following the completion of an Associate’s

degree, which reduces and freezes the per-hour tuition and fee rate at last year's rates. The tuition and fee rate will be fixed for a four-year period and remain in effect as long as the student maintains continuous enrollment in the University as an undergraduate. Detailed information regarding tuition is located at www.wiu.edu/tuition/.

Fees

1. When applying for admission to the Western Illinois University Board of Trustees Bachelor of Arts Degree Program, students are assessed a one-time, non-refundable application fee of \$30 for paper applications and \$25 for online applications.
2. All Western Illinois University students are assessed a one-time, non-refundable fee of \$7.00 for official transcripts from Western Illinois University. This fee will be charged to the student upon being accepted into the Board of Trustees Bachelor of Arts Degree Program at Western Illinois University.
3. Students will be assessed a \$30 per semester hour instructional enhancement charge for all courses designated Internet (I and IC), Correspondence (C), and Extension site (E). This distance learning instructional enhancement charge is applicable only to new students, students who re-enroll at the University under new Cost Guarantee programs (i.e. future new student cohorts and students who do not maintain continuous enrollment), and non-degree graduate students.
4. WIU students must pay student fees.

Financial Aid

1. All students seeking financial aid must complete the Free Application for Federal Student Aid (FAFSA).
2. Students receiving financial aid should indicate Western Illinois University's financial aid number on their financial aid renewal form prior to transferring.
3. Students awarded financial aid at WIU must meet Western Illinois University standards for satisfactory progress. Copies of the standards are available from the Financial Aid office (<http://fa.wiu.edu/>) at WIU.

Scholarships

Western Illinois University has several scholarships reserved for transfer students. For specific information, contact the Scholarship Office online (<http://www.wiu.edu/Scholarships/>) or at 309/298-2001.

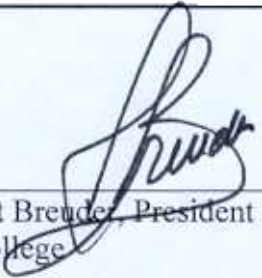
Student Services

1. Western Illinois University will provide enrolled students financial aid counseling, academic advising services, personal and career counseling, an upper-division academic assistance program, access to library services and career placement services for Western Illinois University graduates. Each BOT/BA student is assigned a specific designated Western Illinois University academic adviser who will be the primary contact person for this student. The adviser can be reached at 309/298-1929 or through e-mail at NP-BOT@wiu.edu.
2. Each semester, Western Illinois University will provide a copy of the student's evaluation of coursework to track his or her requirements toward degree completion.

Transfer Guide

1. Western Illinois University and each institution within the Illinois Community College System agree that students may take one or more courses, and at the same time work toward completing their Associate of Arts, Associate of Science, and Associate of Applied Science and WIU's Board of Trustees Bachelor of Arts (BOT/BA) degree without campus attendance at Western Illinois University.
2. Students transferring to Western Illinois University's Board of Trustees Bachelor of Arts Degree Program with an Associate of Arts, Associate of Science, and Associate of Applied Science or 80 semester hours of college level course work from must meet the following BOT/BA degree program graduation requirements:
 - A. Complete 120 semester hours
 - Western Illinois University or IAI General Education requirements
 - 40 semester hours from a four-year institution
 - 40 semester hours of upper-division credit
 - 30 semester hours from Western Illinois University
 - 16 semester hours of upper-division courses from Western Illinois University
 - B. Maintain a minimum 2.0 GPA from all coursework at Western Illinois University.
 - C. Complete one writing intensive course.
 - D. Complete math competency.

**ILLINOIS COMMUNITY COLLEGE
SIGNATURE PAGE**

	<u>5/22/08</u>
Dr. Robert Breuder, President Harper College	Date

Point of Contact for Marketing and Promotion initiatives:

Dr. Eric Rosenthal, 847-925-6672, erosenth@harpercollege.edu

Point of Contact for Student Advising, Articulation, and Transfer issues:

Dr. Eric Rosenthal, 847-925-6672, erosenth@harpercollege.edu