

MARIO LOPEZ

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OBJECTIVE

To obtain a position in the **Architecture** field to utilize proficiency with **Architectural CAD** and knowledge of industry-wide building materials and drafting standards

EDUCATION

Harper College, Palatine, IL
Architectural Studies Technology Certificate
Completion June 20xx

RELEVANT COURSEWORK

Architecture and Drawing Fundamentals
Building Materials I and II
Architectural CAD I and II
Presentation and Communication Tools

WORK EXPERIENCE

Sales Consultant

Smith Motor Sales, Schaumburg, IL
20xx to Present

- Negotiate sales of new and used vehicles to new and repeat customers.
- Provide customer service to new and existing customers.
- Deliver vehicles and orient customers with the product features.
- Contact new customers to ensure product satisfaction.

Life Underwriter

Allstate Insurance, Northbrook, IL
20xx to 20xx

- Interpreted both the medical and non-medical insurance risks associated with new business applications.
- Utilized underwriting guidelines to develop decision making process.
- Communicated with agents and Allstate Life Specialists to discuss information and provide knowledgeable feedback.
- Participated in extensive medical and procedural training programs.

MEMBERSHIP

The American Institute of Architecture Students (AIAS)