

Kathleen Corning

Palatine, IL 60067

847.555.1212

kathleencorning@mail.harpercollege.edu

OBJECTIVE

Seeking a **Patient Care Technician** position

CERTIFICATIONS

Certified Nursing Assistant Certification, State of Illinois June 20xx
BLS for Healthcare Providers (CPR and AED), American Heart Association April 20xx

EDUCATION

Harper College, Palatine, IL
Pursuing Associate in Applied Science, Nursing August 20xx – Present
Certified Nursing Assistant Certificate May 20xx

CLINICAL EXPERIENCE

Nursing Clinical Rotations August 20xx – Present
Northwest Community Hospital, Arlington Heights, IL Obstetrics
Alexian Brothers Behavioral Health, Hoffman Estates, IL Psychosocial
Shriners Hospitals for Children, Chicago, IL Pediatrics

- Assess, plan, implement and evaluate patient care under the supervision of nursing staff
- Change dressings and handle IVs and other aspects of nursing care
- Assist with admissions, discharges and transfer of patients
- Perform manual and electronic charting

Nursing Assistant Clinical Rotation April 20xx – May 20xx

ManorCare, Elk Grove Village, IL

- Worked under the supervision of nursing instructor and RN to assess, plan, implement and evaluate care of patients in cardiac, pediatric, obstetric and medical-surgical settings
- Performed dressing changes, obtained specimens, took vital signs and recorded weight
- Provided physical support to assist patients to perform daily living activities, such as getting out of bed, bathing, dressing, using the toilet, standing and walking
- Reported status of patient to senior doctors and nurses regarding concerns that might require medical attention as well as patient behavior, complaints and physical symptoms

WORK EXPERIENCE

Assistant Manager April 20xx – Present

T.J. Maxx, Schaumburg, IL

- Provide customer service by greeting and assisting customers and responding to inquiries and complaints
- Direct and supervise employees engaged in sales, inventory-taking, reconciling cash receipts, or in performing services for customers
- Monitor sales activities to ensure that customers receive satisfactory service and quality goods
- Inventory stock and reorder when inventory drops to a specified level
- Instruct staff on how to handle difficult and complicated sales

PROFESSIONAL MEMBERSHIPS/ACTIVITIES

American Nurses Association, Student Membership
Harper College Student Nurses Association, Member