

**ALEX HEATHERTON**  
6775 Mountain Ash Drive  
Palatine, IL 60067  
847.555.1212  
[aheatherton@gmail.com](mailto:aheatherton@gmail.com)

**OBJECTIVE**

Seeking **Interpreter Services Coordinator** position

**LICENSURE / CERTIFICATION**

State of Illinois License for Interpreter of the Deaf – Master Level  
Registry of Interpreters for the Deaf Certification

**EXPERIENCE**

**City Colleges of Chicago, Chicago, IL** 20xx to Present  
Sign Language Senior Interpreter

- Assess level of language translation needs of students assigned to caseload
- Facilitate effective communication between staff/faculty and students/individuals that are deaf and hard of hearing using type of sign language preferred by deaf individual
- Provide sign language interpretation/transliteration services in classrooms, meetings, tutoring, testing, and campus/special events using voice to sign and sign to voice support
- Conduct sign language in-services and workshops for faculty, staff, students, parents and community members

**Evanston School District 65, Evanston, IL** 20xx to 20xx  
Sign Language Interpreter

- Adapted classroom work, under direction of teacher, to support and reinforce lesson plans for deaf and hard of hearing students
- Assessed classroom and other rooms to ensure proper set-up (noise level and visibility) to facilitate hearing impaired students' learning
- Attended Individual Education Program meetings with assigned students to provide input into evaluation of student's progress
- Maintained notebook of vocabulary and assignments for use by substitute interpreters

**EDUCATION**

Harper College, Palatine, IL  
Sign Language Interpreting Certificate May 20xx

Northern Illinois University, DeKalb, IL  
Bachelor of Arts, History May 20xx

**COMPUTER SKILLS**

Microsoft Word, Excel and PowerPoint

**PROFESSIONAL ASSOCIATION**

Illinois Registry of Interpreters for the Deaf (IRID)

**VOLUNTEER EXPERIENCE**

Little City, Palatine, IL 20xx to Present