

**CHRIS P. BACON**  
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## **ASSISTANT RESTAURANT MANAGER**

### **EDUCATION**

Harper College, Palatine IL  
Associate in Applied Science, Hospitality Management Degree - Expected Graduation May 20xx  
Food Service Operations Management  
Food Service Management Certificate May 20xx

### **RELEVANT COURSEWORK**

Food Preparation and Production	Purchasing and Storage
Food Standards and Sanitation	Hospitality Supervision
Dining Room Operations	Hospitality Law and Risk Management

### **CERTIFICATIONS**

National Restaurant Association *ServSafe* Certification June 20xx  
State of Illinois Food Service Sanitation Manager Certification (FSSMC) August 20xx

### **EXPERIENCE**

Bob's Burger World, Wheeling, IL September 20xx to Present

#### **Intern**

- Assist in opening restaurant, overseeing cash control procedures, reconciling and making deposits
- Work with manager to create schedule and organize day to day kitchen operations
- Participate in purchase and requisition of supplies and equipment needed to ensure quality and timely delivery of services
- Resolve customer complaints regarding food service
- Supervise and participate in kitchen and dining area cleaning activities

O'Shucks Bar and Grill, Schaumburg, IL January 20xx to Present

#### **Kitchen Staff Supervisor and Waitperson**

- Support manager in supervision and scheduling of front and back of house operations
- Take orders and provide strong customer service resulting in repeat business
- Perform kitchen duties including short order cooking and food preparation

### **SKILLS**

Microsoft Word, Excel, PowerPoint  
Fluent in English and Spanish

### **VOLUNTEER EXPERIENCE**

Journeys, Palatine, IL September 20xx to Present  
Kitchen Assistant

- Prepare meals for clients based on dietary needs
- Coordinate weekly meal plans

### **ACTIVITIES**

Harper College, Palatine, IL  
Hospitality Service Club – President August 20xx to Present